



PENALTY CHARGE NOTICE APPEAL FORM

Please read the following **before** completing this form:

This form is to be completed by person(s) or persons' representative who wish to appeal against a Penalty Charge Notice. The Parking Attendants **cannot** cancel a ticket once issued.

In order for your appeal to be considered, this form must be completed in **full** and posted to the following address.

Wales Penalty Processing Partnership
P.O. Box 273
Rhyl
LL18 9EJ

Please enclose with this appeal form

- Any Pay and Display Tickets you have purchased **
- Photocopy of the Penalty Charge Notice you have been issued with **
- Photocopy of disabled badge you hold (if appropriate) **

Upon receipt of this form by Wrexham County Borough Council, the Penalty Charge Notice will be considered and you will be advised in due course of the outcome.

If you wish to appeal, please complete the information below. If you require additional help when completing this form, please contact Parking Services on 01978-292042 or email parking@wrexham.gov.uk

NAME:	
ADDRESS:	
POST CODE:	
TELEPHONE NO.	
CAR REG NO. (IF KNOWN):	
TICKET NUMBER:	

PLEASE EXPLAIN BELOW BRIEFLY WHY YOU WISH TO APPEAL:

Signature: _____ Date: _____

**** PLEASE REMEMBER TO ENCLOSE A PHOTOCOPY OF THE PENALTY CHARGE NOTICE AND ANY PAY AND DISPLAY TICKETS AND A PHOTOCOPY OF A DISABLED BADGE WITH THIS FORM IF RELEVANT**

For Office Use Only

Date Received In Office		Date Processed	
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