

Children and Young People Service

Parents' & Carers' Guide

to education services in Wrexham

2012/2013



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NOTE: This booklet is compiled as a guide for parents whose children are entering or transferring schools in September 2012. Although every effort has been made to ensure that the information is correct at the time of printing there may be subsequent changes to the information or the procedures outlined.

Introduction

This booklet has been produced by Wrexham County Borough Council to give general information about school admission policy provided by the Authority. It will be of particular interest to parents whose children are about to start school or are to transfer to their next phase of education. Copies of this booklet are provided free of charge from School Admissions, 16 Lord Street, Wrexham, LL11 1LG and are available for reference at the Authority's schools, public libraries and on-line at www.wrexham.gov.uk following the links to Education & Learning, Schools Admissions and Transfers.

School Prospectus Availability

If more detailed information is required about a particular school then the headteacher of that school should be contacted directly. Each school publishes a prospectus, which gives details regarding its organisation and the curriculum which it provides. These are available to parents, free of charge, from individual schools. **School Inspection Reports** can be accessed on-line at www.estyn.gov.uk following the links to Inspection Reports.

Equality, Human Rights and Diversity

Wrexham County Borough Council believes that equality is the cornerstone of quality education and that all individuals have a right to develop and achieve their full potential through the education system.

Education and lifelong learning should encourage mutual respect - equipping all with an awareness of diversity and its value, to prepare them for a life in which all can contribute to society, and feel a belonging within it.

The Authority recognises that not everyone has the same starting point and that socio-economic and other factors including negative stereotyping, prejudice and identity based bullying and harassment affects the life chances of many groups of people. We recognise the important role education has in enabling the social mobility of people across the district.

We recognise our obligations under the Equality Act 2010 and the Human Rights Act as employers, service providers and community leaders. We will work to advance equality, address inequalities, combat discrimination and promote good community relations for the benefit of the full spectrum of stakeholders within the education service, including: children, young people, headteachers, governing bodies, teaching and non-teaching staff, volunteers, parents, Wrexham County Borough Council and the wider community.

The Authority will work to improve the life chances of all children in the district by removing barriers and promoting equality of opportunity for everyone irrespective of their race or ethnicity, religion or belief, gender, disability or sexual orientation. Where appropriate we will use Positive Action provisions, as permitted by the Equality Act 2010, to address deep rooted and stubborn inequalities that stifle many minority groups and will seek to improve attainment and progression for all pupils and learners.

Admission to School

If your child is a new school entrant decide on the type of school required, this can be:

- English medium education (Welsh taught as a second language)
- Welsh medium education (education through the medium of Welsh, children become bi-lingual, entry to Welsh medium education is preferable at nursery level, but also possible at other stages)
- Denominational education (Faith based church aided schools)

Wrexham LA operates a single entry in September each year; your child should reach the age below to qualify:

Current School	New School	Age by 31/08/2012
N/A	Nursery	3
Nursery	Reception Infant/Primary	4
Infant	Junior	7
Primary/Junior	Secondary	11

The Process

- Step 1 Admission forms completed by parents and returned to schools
 Step 2 Completed forms sent to the LA by schools
 Step 3 Allocation of school places by LA/Admission Authority
 Step 4 Notification sent by LA/Admission Authority to parents

Admissions Timetable

Admission Phases	Admissions packs available to parents w/c	Parents consideration period	Completed forms returned by schools. LA closing date	Allocation period by LA/admitting authority	Parents informed by:
Secondary	05/09/11	05/09/11 To 31/10/11	31/10/11	01/11/11 To 03/02/12	01/03/12
Infants - Junior	05/09/11	05/09/11 To 31/10/11	31/10/11	01/11/11 To 09/03/12	23/03/12
Reception	05/09/11	05/09/11 To 31/10/11	31/10/11	01/11/11 To 09/03/12	23/03/12
Nursery	04/01/12	04/01/12 To 20/02/12	20/02/12	21/02/12 To 05/04/12	20/04/12

Applications received before the cut off date **will not** be given priority when allocating places. All applications received will be considered collectively and assessed against the Authority's criteria. **Late applications** will be considered using the same published criteria, however, should a school be over-subscribed then any late applications will be considered **after** those received by the cut off date. This means that you may have less opportunity to be allocated to your preferred school if you send in your form after the closing date.

Parents who wish to appeal over a refusal to a particular school must notify the LA in writing no later than 4.00pm on the 27th April 2012. (There is no right of appeal for Nursery refusals). See page 15 for further information. Contact the Admissions Team should you need to discuss any admissions problems.

If the school for which you express a preference is in another county its admissions timetable may be different. Please contact the respective Local Authority (LA) to ensure you do not miss its closing date for applications (see page 49).

Transition to Secondary School

Provisional date for the common school transfer day - 5th July 2012.

This is when Year 6 primary pupils visit their allocated secondary school.

Schools

Information on the admission of pupils is available from the Local Authority (LA). There are maps on pages 37 and 38 showing the location of all schools in the Wrexham County Borough area and a list on page 40 onwards with the addresses of all schools and names of the headteachers.

The following types of schools exist in Wrexham County Borough:-

Nursery Education

Nursery education is co-educational, provided on a part-time basis, at one nursery school in the town centre and in classes which are located in infant and primary schools in the Authority.

Primary Education

The County Borough Council has:

Infants

Infant Community Schools 3

Primary

Primary Community (English) 33

Primary Community (Welsh) 5

Primary Church in Wales Controlled 5

Primary Church in Wales Aided 9

Primary Catholic Aided 2

Junior

Junior Community Schools 3

Secondary Education

There are 9 secondary schools in the County Borough, of which 7 are LA community schools, (which includes one Welsh medium), one Catholic/Anglican school and one foundation school. All secondary schools are co-educational day schools.

Welsh Medium Education

The Authority maintains a number of Welsh medium co-educational day schools, where Welsh is the main medium of delivery. The Authority also operates a support service for late comers to Welsh medium primary education. Children will receive intensive support in either their host school or, if there is demand from a small group, in one of the Welsh medium schools. Support will run on a part time basis (.5 teacher support) for two terms and will be available from the beginning of the Autumn and Spring terms annually. A high percentage of pupils currently attending Welsh medium schools in Wrexham come from predominately English speaking homes. For further information see the School List on page 44.

Voluntary Controlled Schools

These co-educational day schools, whilst under the auspices of the LA as far as admissions are concerned, also offer an education which is founded on Christian principles and values. There are Church in Wales controlled primary schools at Eyton, Chirk Pentre, Talwrn Green (Borderbrook), Rossett (St Peter's), and Wrexham (St Giles).

Denominational Schools (Voluntary Aided)

These are voluntary aided co-educational day schools which are maintained jointly by the Local Authority and voluntary bodies. All aided schools in the County Borough are either part of the Catholic or Church in Wales denominational groups. The Catholic primary schools in Wrexham are St Anne's and St Mary's. The Church in Wales primary schools are at Minera, Brymbo (St Mary's), Ruabon (St Mary's), Gresford (All Saints), Hanmer (St Chad's), Overton (St Mary's), Penley (Madras), Isycoed (St Paul's) and Bronington. St Joseph's Catholic and Anglican High School is a shared faith secondary school.

Admission to these schools is the responsibility of the governing body of each school with **places being allocated in accordance with approved criteria**, as defined by each respective governing body. Denominational schools' admission policies are published in this document and can also be viewed online at www.wrexham.gov.uk, following the link to Education and Learning, School Admission and Transfers, Policy for Admission to Schools. The majority of places are allocated to Catholic and Church in Wales children who meet the criteria. A number of non-Catholic or non-Church in Wales pupils are also admitted in accordance with diocesan policy. The policy takes into consideration the desire of parents for a particular religious ethos for the education of their children. The LA will ensure that parents wishing to have their children educated at a denominational (Church) school will have the opportunity to express their preference for such a school.

Anyone interested in applying for places at Denominational Schools should approach the schools directly for further information before stating their preferences on the LA's admission application form.

Special Education/Special Provision

St Christopher's School is Wrexham's only special school catering for pupils from 7 - 19 years and is a co-educational day school. Special provision is also available for pupils aged 3-11 in Y Canol, Ysgol Heulfan, Gwersyllt. In addition a number of primary schools and some secondary schools have resourced provisions which meet the needs of pupils with a variety of additional learning needs.

The County Borough has produced information booklets which describe its arrangements for providing for pupils with special educational needs. These documents are available for reference purposes at 16 Lord Street, Wrexham, schools and in public libraries. Parents who wish to obtain a copy, or require further advice and information concerning special educational needs, should contact the Education Inclusion Service, Children and Young People Service, 16 Lord Street, Wrexham, LL11 1LG (Tel: 01978 297505).

The Special Educational Needs Policy can be accessed at www.wrexham.gov.uk, following the link to Education & Learning, Child Welfare. For further independent advice contact the Parent Partnership Co-ordinator, Wrexham & District Citizens Advice Bureau, 35 Grosvenor Road, Wrexham, LL11 1BT. (Tel: 01978 358526).

Policy and Procedures for Admission to Schools

The County Borough Council, as Local Authority (the LA), is responsible for determining the criteria and procedure for admissions, and for the admission of all pupils to community primary, secondary and special schools and voluntary controlled schools. The LA will consult school governing bodies annually in relation to any changes in admission criteria.

The governing bodies of aided and foundation schools are responsible for determining the criteria and procedure arrangements for admissions, and for the admission of pupils to their schools. The LA will consult and co-operate with the governing bodies and the Diocesan Education Authorities in relation to admissions.

The LA will comply with statutory requirements and will give full recognition to the expression of parental preference and in the case of sixth form admissions, to the expression of a preference by a young person, in the context of its duty to ensure the provision of effective education and the efficient use of education resources.

The LA will admit pupils up to the admission number of each school and will not refuse applicants for a particular suitable school unless that school has reached its admission number, that being the number that can be admitted to a school in any one year group.

The LA will only admit pupils in excess of the admission number where it is deemed not to be prejudicial to the provision of effective education or the efficient use of resources. The Admission Number is the number of children that can be admitted to each year group during the school year. This admission number is established in accordance with the appropriate statutory requirements. Information about the admission number for each school can be found in the list of schools (pages 40 onwards).

Admission Forum/Consultation

The Education (Admission Forums) (Wales) Regulations 2003 requires all Admission Authorities to consult at least twice annually on proposed arrangements. Its role is: to consider existing admission arrangements within a forum area; to promote agreement on admission issues; to consider the admission literature produced by each admission authority; to monitor the admission of excluded children, children in public care (looked after children), children with special educational needs and children who arrive outside the normal admission round; and to consider any other admissions issues arising. Core members of the Forum comprise: representatives of the community and voluntary controlled schools, voluntary aided schools, foundation schools, parent governors, local community (Elected Members), and officers of the LA. In addition, representatives of neighbouring LAs, Early Years Partnerships and Special Education Needs are invited to attend. For further information about the Wrexham Schools Admission Forum, please contact the Admissions Team on 01978 297505.

Admission Procedure

The annual admission procedure, applicable to the relevant age group, includes the following stages:

- publication of information on individual schools (school prospectuses) and on the LA's services to the primary and secondary schools (this guide);
- arrangements (admission pack) to enable parents to express preferences as to which school they would wish their children to attend and in the case of sixth form admissions, expression of a preference by a young person;
- if two parents cannot agree on a preference of school, they must seek independent legal advice, and if necessary, an appropriate court order, before submitting their single application form to the LA;
- consideration of preferences by the LA/Admission Authority in accordance with the published admissions criteria and in compliance with preferences up to the admission number for each school;
- in cases where preferences are not met, parents may discuss the matter with the Admissions Officer of the Children and Young People Service and, in the event of no agreement being reached, to appeal to an independent appeals panel. The right to appeal does not apply at nursery stage;
- parents who express a preference other than at the normal stages/phases of admission will be given the same opportunities as those outlined under Policy and Procedures for Admission to Schools (page 15). Normally, a change in school can only be effected at the beginning of a school term but changes arising from exceptional circumstances may be effected during the course of a school term.

Equal Preferences

All preferences received will be considered on the basis of **equal preferences**. This means parents will be able to express up to three preferences that will be considered in the same way without reference to a preference ranking. If a place can be offered at more than one of the preferences expressed (because a preferred school is undersubscribed or because the applicant has a high enough priority against the criteria for an oversubscribed school, or because a school receives the same number of applications as the number of places available), the place offered will be for the school ranked highest on the application form. Late applications will continue to be considered after those that have been received by the published closing date.

Please note

Expressing a preference does not guarantee a place at your chosen community or voluntary controlled school, especially if that school is over-subscribed. If more parents apply for places at the school than the number of places available, the Authority will apply the over-subscription criteria for allocating places.

Care of a Child

Having care of a child or young person means that a person who the child lives with and who looks after the child, irrespective of what their relationship is with the child, is considered to be a parent in education law. Parents are asked to co-operate with school staff by providing the school with details of the persons with parental responsibility for a pupil, or who have care of the pupil. Any changes in the arrangements for parental responsibility or in the day-to-day care of the child should be notified to the school. Any reference to parents within this booklet relating to education matters also extends to include any individual who has care of the child(ren).

Parental Responsibility

Following changes made to the legislation regarding children in the Children Act 1989, which became law in October 1991, schools need to know who has 'parental responsibility' for each child. This is to ensure that proper authority is given when the school needs parental permission. It will also make sure those persons with parental responsibility, with which the child does not live, can be provided with school reports and given an opportunity to be involved in the child's education.

- Mothers always have parental responsibility.
- Fathers also have parental responsibility for a child if the father is married to the mother at the time of the child's birth. This continues after any divorce/separation/remarriage even if the child lives apart from them.
- Unmarried fathers have parental responsibility where the mother and father register the birth of the child together (this is an amendment to the Children Act 1989 which came into force on the 1st December 2003 and is not retrospective).
- Unmarried fathers, step-parents, relatives and other persons can obtain parental responsibility but they do not have it automatically.

Admission Criteria

The LA will comply with its duty to provide an effective education system and in so doing, will have regard to the total resources, including accommodation and staffing, available to each school. It will consider the resource implications for the Authority and the impact on other education policies.

They are subject to:

- the LA's obligation to ensure that a pupil with a Statement of Special Educational Need is admitted to a school able to meet those needs;
- the LA's obligation to comply with the limitation on infant class size legislation;
- the LA's obligation to ensure the provision of effective education and the efficient use of resources; and any limitation which may arise in relation to a particular school resulting from the application of the admission number, which is the number of children that can be admitted to each year group during the school year.

Over-Subscription Criteria

In considering parental preferences, the criteria will be applied unless the LA has agreed with an individual governing body an alternative order of priority, as published in the school's prospectus. Where more parents have expressed a preference for a school in a particular year than there is room for, selection criteria will be applied in the following rank order:

1. the LA will consider the needs of children in public care (Looked After Children);
2. Children who have exceptional medical, or educational needs (additional learning needs), which in the opinion of the Admissions Authority justify admission to a particular school;
3. Children for whom the preferred school is the nearest suitable school to the pupil's home address;
4. Children who have a brother or sister attending the school at the date of their admission;
5. Other children for whom criteria 1-4 above do not apply. If there are more applications than places, the places will be allocated in distance order with those living nearest to the school receiving priority.

Looked After Children

A 'Looked After Child' is deemed to be one who is 'Looked After' by a Local Authority in accordance with Section 22 of the Children Act. Wrexham County Borough Council follows regulations set by the Welsh Government to ensure that the interests of these most vulnerable children are protected. These children are given top priority in the over-subscription criteria for all schools, including applications outside of the normal admissions period. Application forms for LAC children should be signed by the relevant corporate parent.

Medical Need

If the child has a particular medical need (eg a disability that may make travel to a school further away more difficult) supporting evidence must be produced setting out the reasons why the school in question is the most suitable school and the difficulties that would be caused if the child had to attend another school. For example, a letter from a registered health professional such as a doctor or social worker. The evidence will be assessed in consultation with the Head of Service (Education Inclusion).

Nearest Suitable School

A 'suitable school' is deemed to be:

- The LA maintained school closest to the pupil's home by the nearest available route which provides education for the relevant age, ability and aptitude of a pupil and for any SEN that he/she may have;
- The nearest Welsh medium school; or
- The nearest suitable denominational school.

Definition of Parents

Parents include all those people who have a parental responsibility for a child as set out in the Children's Act 1989. Where responsibility for a child is 'shared' the person receiving Child Benefit is deemed to be the person responsible for completing application forms and whose address will be used for admission purposes.

'Residing In' and 'Home Address'

The Home Address will be the address used for correspondence and relates to where 'Child Benefit' is paid. In cases where there is doubt of the home address or where a child lives between two homes (split families) or other relevant circumstances, proof of the home address must be provided to the Local Authority to confirm the address used on the application form. Home address will be the address that complies with the above at the closing date for applications set by the Local Authority. Families who are due to move house should provide:

- i) a Solicitor's letter confirming that completion has taken place on the purchase of a property; or
- ii) a copy of the current rental agreement, signed by both the Tenants and the Landlords, showing the address of the property; or
- iii) in the case of serving H.M. Forces personnel, an official letter confirming their date of posting from the MOD, FCO or CHQ.

Sibling (brother/sister)

Brothers and sisters whether full, half, step or foster will be considered relevant where living together in the same family unit in the same family household and address and where an older child will still be registered at the school when the younger child would be eligible to attend. Children residing in the same household as part of an 'extended family', such as cousins, will not be treated as siblings.

Multiple birth children (e.g. twins or triplets)

In instances where the LA are considering twins, triplets or other multiple births for one remaining place, the family will be offered the place and may decide (a) to accept it for one sibling whomever they decide or (b) they decline the place and it is offered to the next child on the allocation list after the multiple births family. In the event of deciding on (a) the multiple birth sibling(s) would not be given priority except as a sibling link.

Proximity

Proximity will be measured by the LA from the front door of the home to the nearest school gate, using the safest walking route, measured on a GIS mapping system. In the case of equal distances, such as a flat in a block of dwellings, the ground floor flats would be regarded as nearer than flats on higher floors.

Gypsy and Traveller Children

Children from the gypsy traveller community or travelling groups will be treated in accordance with the School's Admissions Code of Practice 2009 and with reference to the Welsh Government Circular No: 003/2008 'Moving Forward – Gypsy Traveller Education'.

Limitation on Infant Class Sizes

The Welsh Government, as outlined in The Education (Infant Class Sizes) (Wales) (Amendment) Regulations 2009, is committed to ensuring that no child aged 5, 6 and 7 years will be in a class of more than 30 pupils for every one qualified teacher. The statutory infant class size limit of 30 pupils applies to reception, year 1 and year 2 classes.

Interviews

Interviews are not used as part of the application or admission process to those schools maintained by the Authority.

Waiting Lists (over-subscription)

In the event that a parent is refused a place for their child at their preferred school, the LA will, in agreement with the parent, place the child's name on a waiting list that will remain open until 31 August. Placing a child's name on the waiting list does not affect the parent's right of appeal against the refusal to admit. Should a place become available before admission appeals are heard, those places will be offered to parents with a child on the waiting list. Placing a name on a waiting list is not a guarantee of an eventual place, as places are ranked and offered in accordance with the over-subscription criteria and not according to the date when the application was submitted.

Admission to Schools in Other LAs and Independent Schools

Parents wishing to express a preference for a school in another LA, other than Wrexham County Borough, should still use Wrexham LA's admission application form. The Authority collates this information and passes it to neighbouring authorities, or direct to independent schools. In such cases, unless that school is the nearest suitable school, this LA will not be responsible for meeting the costs of transport between home and school. Parents should, however, still state a preference for a Wrexham school in case their application for a non-County Borough or Independent school is unsuccessful.

Children living outside Wrexham County Borough will be admitted in accordance with the stated criteria (page 10). Parents will need to be aware that the timetable for admissions to out of county schools may differ to Wrexham's and should contact the school or LA directly to ensure forms are submitted by the closing date. (Addresses of neighbouring LA's are detailed on page 49).

It is the policy of this Authority to place children of secondary school age in appropriate independent schools only in exceptional cases. The Authority will consider such a placement where it considers that a special aptitude or need of the child requires special education beyond that which can be provided within the County Borough.

Admissions to Early Education (3 year old) Education for Younger 3 Year Olds - Spring Term & Summer Term

In addition to LA nursery provision in the September following a child's 3rd birthday, a half-time educational place will be available for children the term following their 3rd birthday, i.e. Autumn Term birthday – provision for Spring and Summer Term; Spring Term birthday – provision for Summer Term.

For information on early education provision within approved settings in Wrexham, please contact: The Early Education Team on 01978 317666.

Note

Admission to an Early Education (3 year old) setting at a particular school does not guarantee subsequent admission to nursery at that school as this is a separate admission round.

Admission to Schools Maintained by the LA

Nursery Education

The Authority will admit a child to a maintained nursery school in the September following their 3rd birthday. Nursery schooling, in both English and Welsh medium schools within the Authority, is provided on the basis of 5 x 2.5 hour sessions per week, for each child. Though every effort will be made to meet parental preference, nursery education is not compulsory and parents have no right of appeal under Education Legislation if they are unsuccessful in gaining a nursery place for their child at the school of their preference.

Parents may express a preference for any school irrespective of where the home is in relation to the school, however, expressing a preference does not guarantee a place at that school.

Transport to nursery school will only be provided by the Authority in exceptional circumstances.

In the event of over-subscription, applications for nursery places shall be dealt with by applying the criteria (see page 10).

When making the decision about the 'nearest suitable school' the Authority will accept only the pupil's home address and not that, for example, of childminder or grandparents. Parents may be asked to provide official documentation showing home address. Parents are advised that a school place may be lawfully withdrawn if the information given on their application form is fraudulent or misleading.

Application forms for nursery school admission are available from headteachers at all nursery/infant/primary schools. These are available following the Christmas holiday prior to the school year when the child is eligible to start nursery school (see page 4). Parents may be asked to provide official documentation showing their child(ren)'s date of birth.

Note

Admission to a nursery class or unit at a particular infant or primary school does not guarantee subsequent admission to reception at that school.

Maintained Primary/Infants School Admission - Admission to Reception

The Authority will admit a child to a maintained primary/infant school in the September following their 4th birthday.

Once a reception place has been offered and accepted, some parents may wish to defer their child's entry until the start of the term following the child's fifth birthday. Parents would not however be able to defer entry beyond this point, nor beyond the academic year for which the original application was accepted. It should also be noted that the statutory Foundation Phase 'Framework for Children's Learning for 3 to 7 year olds in Wales' is a continuous teaching and learning framework which commences the term following a child's third birthday. Deferment would lead to a gap in this provision causing a lack of continuity in a child's early education.

Parents may apply to the headteacher of a primary/infant school for an application form for a place at reception for their children in September 2011. The completed form will then be forwarded to the LA/Admitting Authority for allocation. Admission (which is the responsibility of the County Borough Council for community schools) will be based on the criteria listed on page 10. Parents may be asked to provide official documentation showing their children's date of birth. If the Authority is unable to allocate according to parents' first preference, and parents do not wish to accept a place at an alternative school, then they are entitled to appeal against that decision. The right to appeal applies to all stages, except nursery which is non-compulsory educational provision (please refer to 'Appeals' page 15).

Infant to Junior Transfer - Admission to Year 3

Parents of children who are due to transfer from an infant school, to a junior school, will be invited to express a preference for a school in September 2011. Parents may express a preference for their local junior school or may opt for another preferred school. Where the local infant and junior schools are separate schools, parents should not assume that there is an automatic transfer. Application forms are available from infant schools. The completed forms will then be forwarded to the LA for allocation. Admission will be based on the criteria listed on page 10. It must be noted that parents who select a school other than the nearest suitable junior school will be fully responsible for transporting their children to and from school.

Admission to Secondary School in Wrexham County Borough

Parents are invited to express their preference for a secondary school for their child. An admission form will be sent to each parent/carer via the junior/primary schools in September 2011. Alternatively, parents may apply to the LA directly for forms. The completed forms will then be forwarded to the LA/Admissions Authority for allocation. Although every effort will be made to conform with parental preference, where a school is over-subscribed, the over subscription criteria will be applied (see page 10).

Parents applying for places at St Joseph's Catholic and Anglican High School, The Maelor School, Penley or an independent school or a school in another local authority should complete the LA's application form, but must also contact that school in the first instance to make an appointment to visit the school and meet the headteacher. **Parents may have to complete further admission forms for these schools.**

Parents who select a school other than the nearest suitable secondary school will be fully responsible for transporting their children to and from school (free transport will only be provided if the applicant meets the criteria of the County Borough's Transport Policy). If the Authority is unable to admit according to parents' first preference, then they are entitled to appeal against that decision. Parents will be provided with details of this process within a reasonable timescale.

Appeals

If the Authority is unable to allocate a place at the school for which the parent has expressed a preference, the parent will be offered a place for their child at an alternative school. The parent may then accept the alternative placement and may also give notice of their wish to appeal against the Authority's decision to refuse to offer a place at the preferred school. Further details regarding this process will be made available to parents by contacting the Admissions Office at 16 Lord Street, Wrexham, LL11 1LG. Appeals must be made in writing, giving the reason for instigating the process. Parents may be accompanied by a friend at the hearing and will be given an opportunity to present their case to an independent appeal panel. The decision of the appeal panel will be binding on all parties.

Appeals relating to admissions into community and voluntary controlled schools should be sent in writing to the Head of Lifelong Learning at 16 Lord Street, Wrexham, LL11 1LG.

All appeals to the foundation/aided sector are dealt with by the governing bodies of those schools and should be sent in writing directly to the governing body of the particular school.

The right to appeal does not apply at nursery stage.

Transfer Between Schools Outside of Normal Admission Times

Transfers normally take place at the beginning of each term, only in exceptional circumstances should a transfer take place at any other time. A straightforward transfer should not take longer than 15 school days. Please note where there are significant issues such as behaviour difficulties the transfer may take longer. It is essential that pupils remain in school while the transfer request is being processed.

The Authority is prepared to consider requests for transfers between schools other than at normal admission times when it is in the best interests of the child(ren). However, Years 10 & 11 in a secondary school are considered to be a '2 year course' consequently transfer requests to another school within Wrexham, after Year 9, often have a negative impact on pupils' academic progress and are not considered appropriate by the Local Authority.

Parents seeking transfer other than at the normal transition times are advised as a first step, to discuss their child's progress and any problems with the headteacher of the child's present school. Following these discussions, parents who still wish to seek a transfer, should contact the LA/Admissions Authority. The transfer request will be considered within the context of the Authority's admission policy. If the Authority is unable to admit in accordance with the parents' preference, then the parents are entitled to appeal against that decision.

The right to appeal does not apply at nursery stage.

Education After Compulsory School Age

Pupils who wish to continue their education beyond compulsory school age may remain at their secondary school, providing the school offers post-16 education courses. Alternatively they may apply for a place at another school that has post-16 provision or at a local further education establishment. In Wrexham this provision is offered at Ysgol Rhiwabon, The Maelor School Penley, Ysgol Morgan Llwyd for Welsh Medium Provision, St Christopher's School for Special Needs Provision and Yale College. (see addresses on page 44 onwards).

School Leaving Dates

This is the last Friday in June in the school year in which a child reaches the age of 16. Until that date:

- parents must ensure their child's participation in education at school or otherwise;
- employers may not employ a child full time; training providers may not provide full-time Government sponsored training.

The Foundation Phase

The Foundation Phase is a new curriculum for children aged 3-7. It places children's wellbeing at the heart of Teaching and Learning. The Foundation Phase will offer a sound basis for future learning through a developmentally appropriate, skills based curriculum.

More information can be found at:

http://wales.gov.uk/topics/educationandskills/earlyyearshome/foundation_phase/?lang=en

Denominational Schools – Over-subscription Criteria

Listed below are the over-subscription criteria for each denominational school in Wrexham LA. Full admission policies can be viewed on-line at www.wrexham.gov.uk following the link to Education and Learning, Schools Admissions and Transfers, Policy for Admission to Schools or by contacting the school directly.

Catholic Primary Schools:

St Mary's Catholic Primary School – Over-subscription Criteria

If the number of applicants exceeds the Admission number, the Admissions Panel appointed by the Governing Body will apply the following over-subscription criteria in order of priority:

1. Baptised Catholic children who are looked after in public care
2. Looked after children who are not of the Catholic faith
3. Baptised Catholic children within the parishes of Wrexham St Marys, Llay (with Rossett), Ruabon (with Chirk and Llangollen) and Overton; the parishes the school serves (Note: The LA does not include Overton in its provision of transport to St Mary's)
4. Baptised Catholic children whose pressing social and pastoral needs can be better met by the school

For Catholic children in categories 1, 3 and 4, the Admissions Panel will need to see an original Birth Certificate and Baptismal Certificate, together with a written reference on the prescribed form from the Parish Priest.

For children in category 4, the Admissions Panel will need to see supporting evidence from a doctor, a social worker or the LA as to why the school is the most suitable for the child.

5. Children who have a brother or sister in school on the date of admission
6. Children of other Christian denominations, whose parents have a genuine desire for them to be educated in a Catholic school and who are fully supportive of its Catholic ethos

The Admissions Panel will need to see an original Birth Certificate and Baptismal Certificate, together with a written reference on the prescribed form from the Parish Priest or Minister of Religion.

7. Children of other faiths whose parents demonstrate a commitment to the ethos of the school
8. Children whom the LA has asked the school to place

If there is over-subscription in any of the categories above, the Admissions Panel will offer places to children living nearest to the school as measured by the shortest distance between the front door to the home or flat/apartment complex and the main school gate, using public highways and confirmed by the LA's Transportation Department.

St Anne's Catholic Primary School – Over-subscription Criteria

If the number of applicants exceeds the Admission number, the Admissions Panel appointed by the Governing Body will apply the following over-subscription criteria in order of priority:

1. Baptised Catholic children who are looked after in public care.
2. Children who are looked after and are not baptised Catholics.
3. Baptised Catholic children within the parish of St Anne's.
4. Baptised Catholic children whose pressing social and pastoral needs can be better met by the school.

For Catholic children in categories 1, 3 & 4, the Admissions Panel will need to see an original Birth Certificate and Baptismal Certificate.

For children in category 4, the Admissions Panel will need to see supporting evidence from a doctor, a social worker or the LA as to why the school is the most suitable for the child.

5. Children who have a brother or sister in school on the date of admission.
6. Children of other Christian denominations, whose parents have a genuine desire for them to be educated in a Catholic school, and who are fully supportive of its Catholic ethos.

The Admissions Panel will need to see an original Birth Certificate and Baptismal Certificate.

7. Children of other faiths whose parents demonstrate a commitment to the ethos of the school.
8. Children whom the LA has asked the school to place.

If there is over-subscription in any of the categories above, the Admissions Panel will offer places to children living nearest to the school as measured by the shortest walking distance between the front door to the home and the main school gate, using public highways, confirmed by the LA's Transportation Department.

Church in Wales Primary Schools:

Minera Church in Wales VA Primary School – Over-subscription Criteria

In allocating places, members of the Governing Body's Admissions Sub-Committee will use some or all of the following criteria. (The following criteria are in no rank order).

1. Looked After Children who are baptised members of the Church in Wales
2. Looked After Children of other Faiths
3. Home is within the parish of Minera
4. The child's parent(s) are actual communicant members of St. Mary's Church
5. The child's parent(s) are actual communicant members of the Church in Wales, attending a church other than St. Mary's, Minera
6. The child's parent(s) attend a Christian church but do not fall within the criteria of 4 or 5.
7. The child's parents are active members of another faith and also express a desire for a Church School education
8. The child has a brother, sister, stepbrother or stepsister who will continue to be at the school in the next academic year
9. There are specific medical, social or educational reasons why the child should attend this school rather than another one

Within each category those living nearest to the school are accorded higher priority, with the exception of Looked After Children who are accorded highest priority.

St Mary's Church in Wales VA Primary School, Brymbo – Over-subscription Criteria

The Governors have agreed that In the event that the school is oversubscribed the following criteria will be applied in the order set out below, to decide which pupils to admit.

- a) Looked after children who are baptised members of the Church in Wales
- b) Looked after children of other Faiths
- c) Pupils whose home address is within the ecclesiastical parish boundaries of St Mary's * (giving a higher priority to pupils who also meet criteria (d) below)
- d) Pupils with a sibling who will continue to be at the school in the next academic year i.e. not in Year 6. (see definition of sibling below)
- e) Pupils whose parents (see definition) are attached to St.Mary's Church, Brymbo
- f) Pupils whose parents (see definition) are attached to another Anglican Church and for whom this is the nearest Aided School
- g) Pupils whose parents (see definition) are active members of a non-Anglican Christian denomination and for them this is the nearest Church School
- h) Pupils whose parents are active members of another faith and also express a desire for a Church School education
- i) Other pupils

Exceptional medical circumstances (supported by medical evidence) may override the above.

St Mary's Church in Wales VA Primary School, Ruabon – Over-subscription Criteria

The Governors have agreed that in the event that the school is oversubscribed the following criteria will be applied in the order set out below, to decide which pupils to admit.

- a) Looked after children who are baptised members of the Church in Wales
- b) Looked after children of other Faiths
- c) Pupils whose home address is within the ecclesiastical parish boundaries of St Mary's School.* (giving a higher priority to pupils who also meet criteria (d) below).
- d) Pupils with a sibling who will continue to be at the school in the next academic year i.e. not in Year 6. (see definition of sibling below).
- e) Pupils whose parents are attached to St. Mary's Church, Ruabon. (see definition of parents below).
- f) Pupils whose parents are attached to another Anglican Church and for whom this is the nearest Aided School.
- g) Pupils whose parents are active members of a non-Anglican Christian denomination and for them this is the nearest Church School.
- h) Pupils whose parents are active members of another faith and also express a desire for a Church School education.
- i) Other pupils.

Exceptional medical circumstances (supported by medical evidence) may override the above.

Please note, any child for whom the school is named in a statement of special educational needs will be admitted before the application of oversubscription criteria.

Gresford All Saints Church in Wales VA Primary School – Over-subscription Criteria

Priority will be given to: -

1. Children who are registered as Looked After Children who are baptised members of the Church in Wales.
2. Children who are registered as Looked After Children who are baptised members of another faith.
3. Children of parents who live within the current Ecclesiastical Parish of Gresford.
4. Children who have a brother or sister at the school, from Reception to Year 5, at the time of application.
5. Children whose parents are involved in the work and worship of the Parish Church of Gresford.
6. Children whose parents are involved in the work and worship of a neighbouring parish church and for whom this is the nearest aided school.
7. Children whose parents are involved in the work and worship of another Christian denomination and for whom this is the nearest aided school, subject to a supporting letter from the priest/minister of the Church which they attend.
8. Proximity to the school of the child's permanent home address and not, for example that of a childminder or grandparents.
9. Any other pupils.

In the event of oversubscription applications for places will be dealt with by applying the above criteria.

St Chad's Church in Wales VA Primary, Hanmer – Over-subscription Criteria

The Governors have agreed that in the event that the school is over-subscribed the following criteria will be applied in the order set out below, to decide which pupils to admit.

- a) Looked After Children who are baptised members of the Church in Wales
- b) Looked After Children of other Faiths
- c) Pupils whose home address is within the ecclesiastical parish boundaries of Hanmer.* (giving a higher priority to pupils who also meet criteria (d) below)
- d) Pupils with a sibling who will continue to be at the school in the next academic year i.e. not in Year 6. (see definition of sibling below)
- e) Pupils whose parents (see definition) are attached to St. Chad's Church, Hanmer
- f) Pupils whose parents (see definition) are attached to another Anglican Church and for whom this is the nearest Aided School
- g) Pupils whose parents (see definition) are active members of a non-Anglican Christian denomination and for them this is the nearest Church School
- h) Pupils whose parents are active members of another faith and also express a desire for a Church School education
- i) Other pupils.

Exceptional medical circumstances (supported by medical evidence) may override the above.

St Mary's Church in Wales VA Primary, Overton – Over-subscription Criteria

The Governors have agreed that In the event that the school is oversubscribed the following criteria will be applied in the order set out below, to decide which pupils to admit.

- a) Looked after pupils who are baptised members of the Church in Wales
- b) Looked after pupils of other faiths
- c) Pupils whose home address is within the ecclesiastical parish boundaries of St. Mary's Overton and Erbistock
- d) Pupils with a sibling who will continue to be at the school in the next academic year i.e. not in Year 6. (see definition of sibling below).
- e) Pupils whose parents (see definition) are attached to St. Mary's Church Overton
- f) Pupils whose parents (see definition) are attached to another Anglican Church and for whom this is the nearest Aided School.
- g) Pupils whose parents (see definition) are active members of a non-Anglican Christian denomination and for them this is the nearest Church School.
- h) Pupils whose parents are active members of another faith and also express a desire for a Church School education.
- i) Other pupils.

Exceptional medical circumstances (supported by medical evidence) may override the above if the school has the facilities to accommodate the child.

Madras Church in Wales VA Primary School, Penley – Over-subscription Criteria

The Governors have agreed that in the event that the school is oversubscribed the following criteria will be applied in the order set out below, to decide which pupils to admit.

- a) Looked after children who are baptised members of the Church in Wales
- b) Looked after children of other Faiths
- c) Pupils whose home address is within the ecclesiastical parish boundaries of Madras School.* (giving a higher priority to pupils who also meet criteria (d) below)
- d) Pupils with a sibling who will continue to be at the school in the next academic year i.e. not in Year 6. (see definition of sibling below).
- e) Pupils whose parents (see definition) are attached to St. Mary Magdalene Church, Penley.
- f) Pupils whose parents (see definition) are attached to another Anglican Church and for whom this is the nearest Aided School.
- g) Pupils whose parents (see definition) are active members of a non-Anglican Christian denomination and for them this is the nearest Church School.
- h) Pupils whose parents are active members of another faith and also express a desire for a Church School education.
- i) Other pupils.

Exceptional medical circumstances (supported by medical evidence) may override the above.

St Paul's Church in Wales VA Primary School, Isycoed – Over-subscription Criteria

The Governors have agreed that In the event that the school is oversubscribed the following criteria will be applied in the order set out below, to decide which pupils to admit.

- a) Looked after children who are baptised members of the Church in Wales.
- b) Looked after children of other Faiths.
- c) Pupils whose home address is within the ecclesiastical parish boundaries of St Paul's.* (giving a higher priority to pupils who also meet criteria (d) below)
- d) Pupils with a sibling who will continue to be at the school in the next academic year i.e. not in Year 6. (see definition of sibling below).
- e) Pupils whose parents (see definition) are attached to St. Paul's Church, Isycoed.
- f) Pupils whose parents (see definition) are attached to another Anglican Church and for whom this is the nearest Aided School.
- g) Pupils whose parents (see definition) are active members of a non-Anglican Christian denomination and for them this is the nearest Church School.
- h) Pupils whose parents are active members of another faith and also express a desire for a Church School education.
- i) Other pupils.

Exceptional medical circumstances (supported by medical evidence) may override the above.

Bronington Church in Wales VA Primary School – Over-subscription Criteria

The Governors have agreed that In the event that the school is oversubscribed the following criteria will be applied in the order set out below, to decide which pupils to admit.

- a) Looked after children who are baptised members of the Church in Wales.
- b) Looked after children of other Faiths.
- c) Pupils whose home address is within the ecclesiastical parish boundaries of Bronington and Bettisfield* (giving a higher priority to pupils who also meet criteria (d) below)
- d) Pupils with a sibling who will continue to be at the school in the next academic year i.e. not in Year 6 (see definition of sibling below).
- e) Pupils whose parents (see definition) are attached to Holy Trinity Church, Bronington
- f) Pupils whose parents (see definition) are attached to another Anglican Church and for whom this is the nearest Aided School.
- g) Pupils whose parents (see definition) are active members of a non-Anglican Christian denomination and for them this is the nearest Church School.
- h) Pupils whose parents are active members of another faith and also express a desire for a Church School education.
- i) Other pupils.

Exceptional medical circumstances (supported by medical evidence) may override the above.

Catholic & Anglican High School:

St Joseph's Catholic & Anglican High School – Over-subscription Criteria

A1

Catholic	Church in Wales
1. Baptised Catholic Looked After Children	1. Looked After Children who are actively involved in local Church in Wales Communities.
2. All other Looked After Children	
<p>3. (a) Baptised Catholic children in Catholic primaries. (b) Baptised Catholic children within the Diocesan catchment area of the school. (c) Other children who attend Catholic primary schools.</p> <p>Total places available: 81 Children</p> <p><i>Should the numbers exceed the number of places available in each category, the following criteria will be applied, in order, to decide who can be admitted;</i></p> <ol style="list-style-type: none"> 1. Evidence of sacramental involvement* 2. Evidence of active involvement in the church community* 3. The number of years the child has attended a Catholic feeder school* 4. The number of years the family has been involved in the supporting church* 	<p>3. Children of families who are actively involved in local Church in Wales communities.</p> <p>Total places available: 54 Children</p> <p><i>Should the numbers exceed the number of places available, the following criteria will be applied, in order, to determine who can be admitted:</i></p> <ol style="list-style-type: none"> 1. Evidence of the family's significant active involvement in the supporting church* 2. Evidence of some active involvement in the supporting church* 3. The number of years the family has been involved with the supporting church*
<p>*Evidence and information must be supplied by the parents / guardians and (if applicable) the family Minister, and these details must be recorded on the form supplied by the school.</p>	

A2

Children of families who are actively involved in local Christian church communities of other denominations.

For available places the following criteria will be applied, in order, to decide who can be admitted;

1. Evidence of significant active involvement in the supporting church*
2. Evidence of some active involvement in the supporting church*
3. The number of years the family has been involved with the supporting church*

*Evidence and information must be supplied by the parents / guardians and (if applicable) the family Minister, details must be recorded on the form supplied by the school.

A3

Children of other faiths.

For available places the following criteria will be applied, in order, to decide who can be admitted;

1. Evidence of commitment to a faith community*

*Evidence and information must be supplied by the parents / guardians and (if applicable) the family Minister, details must be recorded on the form supplied by the school.

A4

Children of families who are members, but not active members, of local church communities with particular reasons advanced by parents which, in the view of the Governing Body, deserve priority. This includes consideration of children with special circumstances, including medical reasons and additional learning needs.

For available places the following criteria will be applied, in order, to decide who can be admitted;

1. Evidence of some involvement in the supporting church*
2. Number of years the family has been involved with the supporting church*

*Evidence and information must be supplied by the parents / guardians and (if applicable) the family Minister, details must be recorded on the form supplied by the school.

A5

Children who are not able to be admitted under categories 1 – 4, but who have a sibling* attending at the time of admission.

For available places the following criteria will be applied;

1. The greater the number of years the siblings would be together, as part of the school community, will be the deciding factor.
- Definition of Sibling is as follows. Brothers and sisters whether full, half, step or foster will be considered relevant where living together in the same family unit in the same family household and address and where an older child will still be registered at the school when the younger child would be eligible to attend. Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings.

A6

Other children for whom the Governors are satisfied that the religious teaching and distinctive nature of the school are of prime importance to those making the application.

A7

Children whose application does not fall in to any of the above categories.

Tie Breaker

In the event of a tie breaker being required, the Governors will admit those applicants who live nearest to the school. The 'Home Address' will be the address used for correspondence and relates to where 'Child Benefit' is paid. In cases where there is doubt of the home address or where a child lives between two homes (split families) or other relevant circumstances, proof of the home address must be provided to the Governors to confirm the address used on the application form. Home address will be the address that complies with the above at the closing date for applications set by the Governors. Families who are due to move house should provide:

- a) a Solicitor's letter confirming that completion has taken place on the purchase of a property; or*
- b) a copy of the current rental agreement, signed by both the Tenants and the Landlords, showing the address of the property; or*
- c) in the case of serving H.M. Forces personnel, an official letter confirming their date of posting from the MOD, FCO or CHQ*

Proximity will be measured by the Governing Body Admissions Panel using a specified web based mapping system. Measurements will be from the front door of the home to the nearest school gate, using the safest walking route. In the case of equal distances, such as a flat in a block of dwellings, the ground floor flats would be regarded as nearer than flats on higher floors.

Foundation Secondary School:

The Maelor School, Penley – Over-subscription Criteria

The school complies with the Education Act 2005 which gives priority to the admission of Looked After Children.

In the event of admissions applications exceeding our admission number of 130, the governors have agreed that the following criteria should be applied in the order of priority shown:-

1. Attendance at the feeder primary schools in the Maelor: Bangor, Borderbrook, Bronington, Eyton, Hanmer, Isycoed, Madras, Marchwiel and Overton.
2. Siblings* of pupils already attending the school.
3. Proximity. [measured by the shortest distance between two points].

School Attendance, Punctuality and Absence

Regular absence from school is a significant problem which can have serious consequences for the child(ren) involved and for society as a whole. Parents have a legal duty to ensure that their child(ren) are properly educated. For most children this means regular attendance at a local school. 'Regular Attendance' means that children should be in school from Monday to Friday during the hours that the school is open. Children who regularly arrive late and miss registration are not attending school regularly.

In law, there are some acceptable reasons for absence:-

- If your child is ill or some other unavoidable cause.
- Religious observance.
- Lack of free school transport if your child lives more than 2 miles (up to the age of 8), or 3 miles (8 years onwards) from the school he/she should normally attend.

Absence for other reasons, including holidays in term time, should be discussed with the headteacher. Permission for holiday leave can only be given by the headteacher. The Welsh Government guidance says "schools should use their discretion sparingly". Also "save in exceptional circumstances a parent shall not be granted more than ten school days leave of absence in any school year" but "ten school days should not be regarded as the norm".

Non-urgent doctor and dentist appointments should be made outside school hours.

Parents who fail to ensure that their children attend school regularly could face prosecution - if found guilty this would result in a criminal conviction. Each parent/carer could also be sent to prison or fined up to £2,500 for each child missing school. The court also has the power to make a Parenting Order against parents/carers.

Some children may truant from school without their parents knowledge.

- The police now have powers to detain any child(ren) of school age whom they suspect may be unlawfully absent from school.
- Help us to help your child(ren) by letting the headteacher know, as soon as possible, the reason for absence.

Discipline and Exclusion

Schools are aware that they share with parents responsibility for the behaviour of children in their care. Parents are fully involved whenever matters take a serious turn. There is no corporal punishment. In exceptional cases, headteachers may exclude pupils from school, either for a fixed period or permanently. Parents have the right to make representations about an exclusion to the school's governing body. The Behaviour Support Service may be requested to offer support to the student and school, to help resolve issues. In the event of permanent exclusion, parents have formal rights of appeal. Parents requiring further information should seek advice from their child's school or from the Education Social Work Team Manager at 16 Lord Street, Wrexham, LL11 1LG (Tel: 01978 298850).

Welsh Language Policy for all Schools Maintained by the Local Authority

The Authority's Welsh Language Policy aims to ensure that pupils gain the educational stimulus afforded by bilingual education and increase their fluency over time.

Bilingualism will be introduced at the earliest opportunity. The Authority will ensure that bilingual education, once started, will be maintained and developed as the children progress. There are no exemptions from The National Curriculum in Welsh.

In Welsh-medium schools all subjects are delivered to pupils through the medium of the Welsh language, whereas in English-medium schools Welsh is introduced and taught as a subject, with an increasing emphasis on using Welsh incidentally throughout the school day.

The Authority does not provide a language centre for Welsh language latecomers. However at the beginning of the Autumn and Spring terms, latecomers can access Welsh medium primary education. Children wishing to access Welsh medium primary education will receive support centred on one of the Welsh medium schools for a period of two terms (.5 teacher support). For those Year 6 pupils currently attending English medium schools, who wish to access Welsh medium secondary education, support is available based at Ysgol Morgan Llwyd.

Schools, where Welsh is the main medium of instruction, have English introduced at Key Stage 2 (i.e. ages 8 - 11).

Junior/Primary Education

All Wrexham County Borough primary schools will be bilingual, though the degree of bilingualism may differ from school to school. Consequently, it will be the responsibility of the Authority (in conjunction with the headteacher and the school governors) to ensure that competent teachers are available in order that the proportion of time allocated to the teaching of both Welsh and English is in accordance with National Curriculum requirements.

In the majority of the schools, English will be the main medium of instruction. Welsh will be taught as a second language in these schools from nursery until Year 6.

Secondary Education

Secondary education will be provided through the medium of English or through the medium of Welsh according to the wishes of the parents.

In order to comply with the requirements of the National Curriculum, Welsh is taught as a second language to all pupils at both KS3 and KS4.

Welsh medium secondary education is provided at Ysgol Morgan Llwyd, Wrexham where every subject is offered through the medium of Welsh.

English as an Additional Language (EAL) Service

The English as an Additional Language Service offers language support to pupils whose first language is not English.

The Service consists of a team of teachers and bilingual support workers who work with pupils to develop their ability to communicate at all levels in English, and thereby fully access the National Curriculum.

Where pupils with little, or no, English language apply for school places, they shall be referred to the EAL service by the Admissions Officer.

Before admission to school is agreed, a home visit may be made by the EAL service to assess the level of support required. The Admissions Officer, in consultation with the headteacher and the parents, will then make arrangements for admission. For many children a phased introduction may be appropriate to ensure a smooth transition into school.

Transport Policy

1. Provision of Free Transport

There is a statutory duty placed upon the Authority to make suitable travel arrangements for pupils of compulsory school age, residing within the County Borough, with the provision of free transport to their nearest suitable school if they reside beyond “walking distance” to that school.

The law defines “walking distance” as over two miles for pupils receiving primary education and over three miles for pupils receiving secondary education.

The nearest suitable school is deemed by the Authority to be the nearest school to the home address which provides education relevant to the age, ability and aptitude of the pupil, (including, where relevant, a pupil referral unit). Distances are measured by the shortest available walking route from home to school, which may include public footpaths. The shortest available route is one along which it is considered safe for a child without a disability or learning difficulty to walk the route alone, or with an escort if the age of the child would call for such.

Transport arrangements will also be made for any child of compulsory school age, residing within the County Borough, who attends a further education institution as a full time student if it is three miles or more from their home and no arrangements have been made by the Authority for the pupil to receive education nearer home.

Individual routes within walking distances will be assessed in line with the Council's Hazardous Routes Policy upon application, transportation will be established, at no cost to the pupil, where it is identified that the route is hazardous.

Where pupils attend, as a result of parental preference, a school which is not the nearest suitable school, it must be understood that parents accept full responsibility for transport arrangements. This will include making all the necessary arrangements as well as meeting the cost.

In all cases, the efficient use of resources will dictate the mode of transport provided (subject to any special needs requirements). Transport may be provided by means of a contracted school transport service or use of an existing public transport service.

Pupils of mixed ages, for example, primary and secondary age pupils may travel on shared transport as well as, pupils from different denominational and linguistic backgrounds.

It is not possible to arrange the routes of vehicles to pass close to the homes of all pupils. Therefore, it may be necessary to make arrangements for pupils to reach the nearest ‘pick up’ point of the vehicle.

This will be from a point reasonably near the child's home to a point reasonably near the school – not to the school door but reasonably near thereto.

2. Transport to Nursery Schools/Early Years Settings

Children at the age of three who attend nursery schools or early years' settings are not eligible to receive free transport. Transport is provided from the commencement of the school year in which the child attains the age of five and qualifies under walking distance.

3. Looked After Children.

Suitable transport arrangements will be made for a child, of compulsory school age, looked after by a local authority, with the provision of free transport to the school or other educational institution at which they are registered if they reside beyond the walking distance, as defined in (1) above, to that school or institution.

4. Parental Responsibility

Parents have the responsibility for:

- i) getting their child to and from school where they do not qualify for free transport;
- ii) applying for free transport to determine if their child qualifies;
- iii) informing the LA and the school of changed circumstances which may affect transport;
- iv) ensuring that their child is ready and waiting for transport at the appropriate time and place.
Where children are picked up/dropped off at the home, the parent is responsible for accompanying the child to and from the door to the vehicle;
- v) making every effort to ensure that their child's behaviour while using school transport is socially acceptable;
- vi) the safety of their child to and from agreed pick up/drop off points.

The Council's code of conduct for home to school transport details the responsibility of parents, pupils and transport operators. Copies are available from the Transportation & Asset Management Department.

5. Behaviour

Any misbehaviour by pupils while travelling on school transport that could affect the safety of pupils, drivers, escorts and/or other road users may lead to sanctions. In such situations, pupils will be subject to the normal disciplinary rules of their school.

6. Travel Times

Primary age children should not spend more than three quarters of an hour being transported between home and school and for secondary age pupils the time spent should not exceed one hour. There may be times when exceptions need to be made. This will require consultation with Transport Co-ordination.

7. Pick-Up/Drop Off Arrangements

Transport will normally be to and from bus stops or pick up points for groups of pupils. It will only be provided from door-to-door in exceptional circumstances. Pupils will need to be at a designated pick-up point situated reasonably near to their home. No pupil/student who is eligible to be transported on a contract route will be eligible for transport provision outside the normal daily timetable of that contract.

Transport providers are instructed to take children to the nearest place of safety in the event that a parent or carer is unable to meet the child at the specified drop-off point/time. The additional cost of taking the child to the nearest place of safety may be charged to parents.

8. Additional Transport Arrangements

If a Contractor has provided a suitable vehicle at the relevant place and time and neither the parent nor the pupil present themselves then no alternative provision will be made on that day.

9.a) Transport to Voluntary and Welsh Medium Schools

Pupils attending the nearest Voluntary Aided school, Voluntary Controlled school or Welsh Medium school will receive free transport provided that the school attended is the nearest suitable school of that type and they reside beyond the agreed walking distance as defined in (1) above.

b) National Curriculum as described in Wales

Pupils attending the nearest school at which they can access the National Curriculum as expressed in Wales, in terms of the Welsh Language and Culture will receive free transport provided that the school attended is the nearest suitable school of that type and they reside beyond the agreed walking distance as defined in (1) above.

10. Travel Arrangements to Other Training Providers or Work Experience.

Suitable travel arrangements will be made for pupils of compulsory school age, residing within the County Borough, who receive their education or training at different educational establishments or training providers on different days of the week, or who attend an authorised work experience placement, provided that the route from home to the establishment is beyond the agreed walking distance as defined in (1) above. This may be by the payment of the pupil's travel expenses. The Authority shall not however be responsible for the travel arrangements between educational establishments or sites.

11. Transport to Schools in Neighbouring Authorities

Pupils residing within Wrexham County Borough who attend schools located in neighbouring authorities will receive free transport provided that the school attended is the nearest suitable school and they reside beyond the agreed walking distance as specified in (1) above.

12. Special Transport on Medical Grounds

Free transport may be provided on medical grounds to facilitate a pupil's attendance at the school at which they are registered on the recommendation of the Authority's designated School Medical Officer where no suitable public transport exists.

13. Special Arrangements: Hazardous Routes

The Authority will consider, on their merits and in line with the Council's Hazardous Routes Policy, requests from parents for free transport for pupils who live within the statutory walking distance of the nearest suitable school where the route to school is, in the Authority's view, hazardous.

14. Concessionary Transport

From time to time it is possible that the number of pupils to be carried by the authority will be below the seating capacity of the vehicle being used on a specific route. In such cases the Authority will reserve the right to make spare capacity available to children attending their nearest school who live below the statutory distance as specified in (1) above for so long as such availability exists. It must be understood that the provision of concessionary seats does not represent a continued obligation on behalf of the Authority to provide transport and, is entirely dependant upon the availability of spare seats. Therefore, concessionary seats may be withdrawn at short notice, should they become required by entitled students subsequently requesting provision.

Concessionary seats will cost parents £50 per term and this charge will be reviewed annually.

15. Change of Address

Parents who move address and wish their child to remain at their existing school, when it is no longer their nearest suitable school, will not be entitled to free school transport.

16. School Closures – Transport Arrangements

If a school closes, assisted transport may be provided for displaced pupils who are registered at the school at the time of the school closure and who have to travel further to their new nearest suitable school, where considered appropriate under the arrangements agreed under the school closure plan.

17. Post 16 Transport

All students aged 16 and 17 years on 1 September in the relevant academic year and, who are attending a course of full time study at a school's 6th form or college, may be entitled to free transport provided that the student is attending the nearest suitable educational establishment to home which provides the appropriate course. The mileage limit will be the same as those applying to compulsory school aged pupils.

18. Appeals Procedure

Parents may appeal against the decision taken by the LA and if they decide to do so they must indicate on what ground they base their appeal. Any appeal should be made in writing to the Head of Environment.

Policies in Relation to Education

Welfare Benefits

School Meals and Refreshments

Parents may be entitled to financial support or allowances. The following paragraphs refer to benefits available to parents who meet the criteria.

Pupils receiving primary education other than that in Key Stage 2 or those receiving nursery education are eligible for the Welsh Government's free school milk provision. Further details may be obtained from the school.

Parents who require further details or application forms should ask at their child's school or alternatively contact the Schools Meals Team, Children and Young People Service, 16 Lord Street, Wrexham, LL11 1LG (Tel: 01978 297413).

The Authority will ensure:-

- the provision of a mid-day meal in all primary and special schools with a choice of courses wherever possible;
- the provision of a mid-day meal in all secondary schools on a cafeteria basis with an individual pricing system;
- free school meals will only be provided for pupils whose parents receive Income Support, Jobseekers Allowance (Income Based), guaranteed elements of State Pension Credit, Immigration Asylum Seekers Allowance, Income-related Employment and Support Allowance (IR), Child Tax Credit with income below the set limit (£16,190 in 2011/12) but not if you are receiving Working Tax Credit. No other category or benefit or other income qualifies.

Details about the procedure for claiming free school meals are available from the headteacher of the school or from the School Meals Team at 16 Lord Street (Tel: 01978 297413). All enquiries will be dealt with in confidence.

Facilities will be made available at all primary and secondary schools for children who wish to bring their own mid-day meal.

Education Act, 1996 - Charging and Remissions Policy

The full Charging and Remissions Policy of your school governing body is available from the headteacher of the school that your child attends.

LA Policy on Remissions

Details about the procedure for claiming remission are available from headteachers and enquiries will be dealt with in confidence. Applications should be made via the headteacher. Additional supplements may be available for pupils continuing in secondary schools after the age of 16.

School Uniform Grants

Applications for the above grants can be made from June onwards if your child is entering year 7 in September.

The forms are available from schools or may be collected from Children and Young People Service, 16 Lord Street, Wrexham, LL11 1LG. Contact Student Support Tel: 01978 297406. You can also visit the www.wrexham.gov.uk 'School Uniform Grant' where there is more information and forms to download.

General Information for Parents and Carers

Information on the following can be found at www.wrexham.gov.uk following the links to Education and Learning, Education in Wrexham or Child Welfare.

Education Information Links:

- Term Dates
- Parental Access to Pupils' Records
- The Foundation Phase
- The National Curriculum
- School Governing Bodies
- Complaints about the School Curriculum and Related Matters
- Childcare Arrangements
- School Leaving Dates
- The Healthy Schools Scheme in Wrexham

Child Welfare Links:

- Child Protection
- Child Entertaining/Performance Licencing
- Child Employment General
- Home Tuition
- Children in Hospital
- Child Health Service

LIST OF SCHOOLS IN WREXHAM

**Children and Young People Service,
16 Lord Street,
Wrexham,
LL11 1LG
Tel: 01978 297505
Fax: 01978 298704**

Schools are listed alphabetically according to location.

Allocation numbers may differ due to late applications after the publication of this Guide.

PLEASE NOTE

The LA continues to consult on proposals to amalgamate separate infant and junior schools into all through primary schools. There are ongoing consultations regarding the educational provision in the Ceiriog Valley and the proposed amalgamation of Ceiriog Juniors and Chirk Infants School. In addition the LA is currently consulting on the establishment of a Welsh medium primary school in the Gwersyllt area.

School email addresses can be viewed online at www.wrexham.gov.uk following the link to **Education and Learning – Schools – Online School Search Facility**

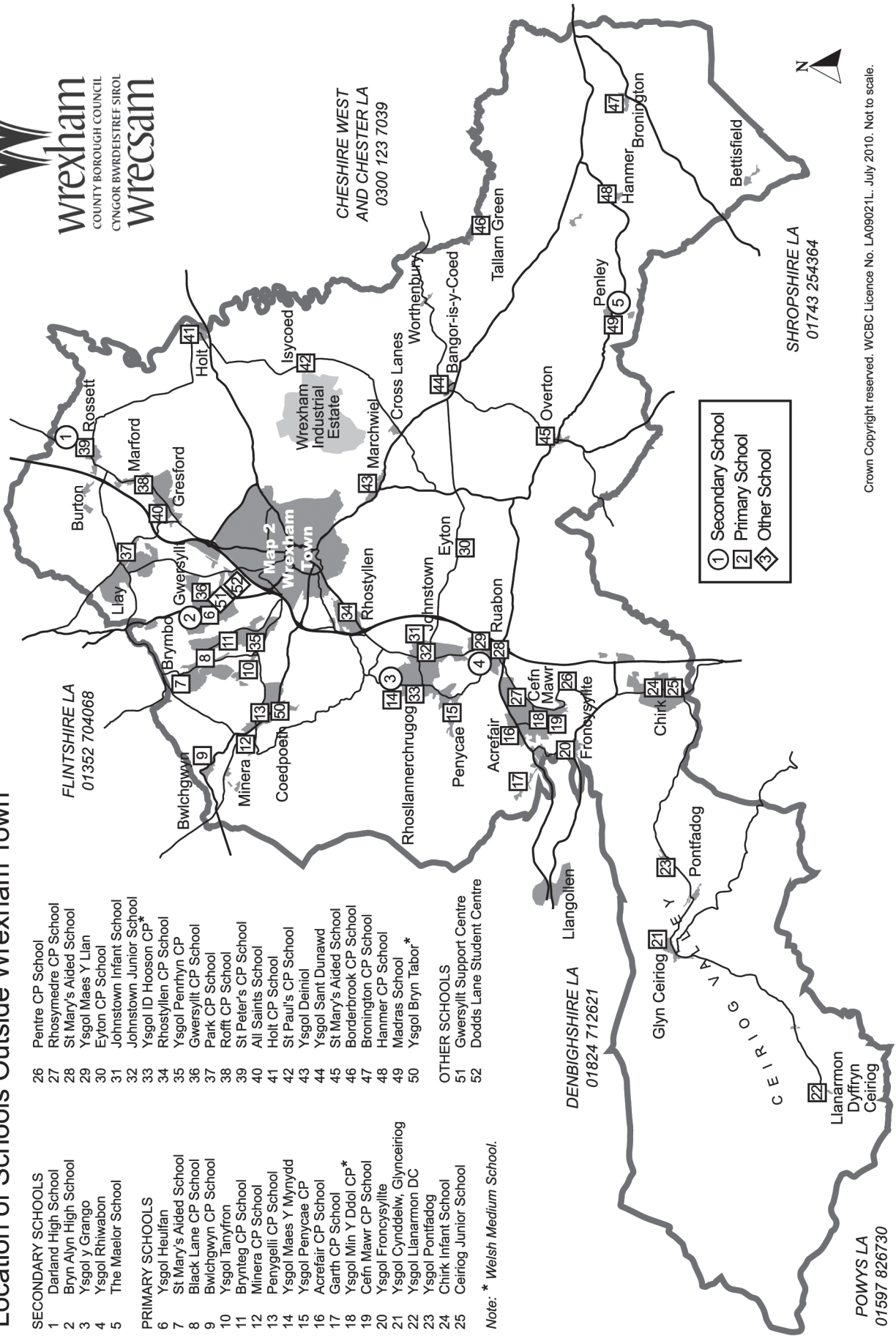


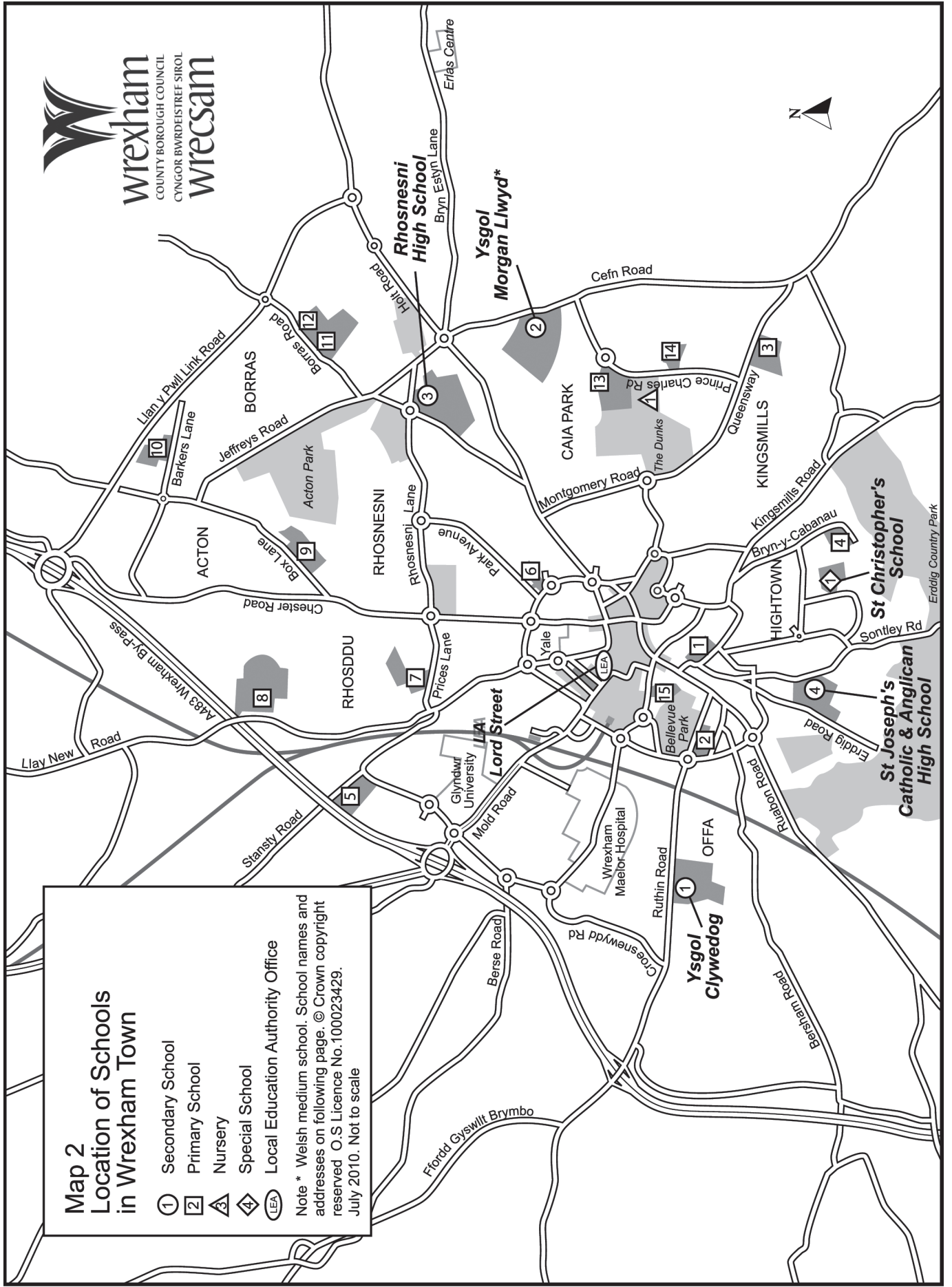
Map 1 Location of Schools Outside Wrexham Town

- | | | | |
|------------------------|------------------------------|----|-------------------------|
| 1 | Darland High School | 26 | Pentre CP School |
| 2 | Bryn Allyn High School | 27 | Rhosymedre CP School |
| 3 | Ysgol Y Grango | 28 | St Mary's Aided School |
| 4 | Ysgol Rhiwabon | 29 | Ysgol Maes Y Llan |
| 5 | The Maelor School | 30 | Eyton CP School |
| PRIMARY SCHOOLS | | | |
| 6 | Ysgol Heulfan | 31 | Johnstown Infant School |
| 7 | St Mary's Aided School | 32 | Johnstown Junior School |
| 8 | Black Lane CP School | 33 | Ysgol ID Hooson CP* |
| 9 | Bwchgwyn CP School | 34 | Rhostyllen CP School |
| 10 | Ysgol Tanyfryn | 35 | Ysgol Penrhyn CP |
| 11 | Bryniteg CP School | 36 | Gwersyllt CP School |
| 12 | Minera CP School | 37 | Park CP School |
| 13 | Penygelli CP School | 38 | Rofft CP School |
| 14 | Ysgol Maes Y Mynydd | 39 | St Peter's CP School |
| 15 | Ysgol Penycae CP | 40 | All Saints School |
| 16 | Acrefair CP School | 41 | Holt CP School |
| 17 | Garth CP School | 42 | St Paul's CP School |
| 18 | Ysgol Min Y Ddol CP* | 43 | Ysgol Deiniol |
| 19 | Cefn Mawr CP School | 44 | Ysgol Sant Dunawd |
| 20 | Ysgol Froncysyllte | 45 | St Mary's Aided School |
| 21 | Ysgol Cynnddelw, Glynceirion | 46 | Borderbrook CP School |
| 22 | Ysgol Llanarmon DC | 47 | Bronington CP School |
| 23 | Ysgol Pontfadog | 48 | Hanner CP School |
| 24 | Chirk Infant School | 49 | Madras School |
| 25 | Ceirion Junior School | 50 | Ysgol Bryn Tabor* |

- OTHER SCHOOLS**
- 51 Gwersyllt Support Centre
 - 52 Dodds Lane Student Centre

Note: * Welsh Medium School.





Map 2
Location of Schools
in Wrexham Town

- ① Secondary School
- ② Primary School
- ③ Nursery
- ④ Special School
- LEA Local Education Authority Office

Note * Welsh medium school. School names and addresses on following page. © Crown copyright reserved. O.S Licence No. 100023429. July 2010. Not to scale

PRIMARY / JUNIOR / INFANT SCHOOLS

- 1 **St Giles VC**
Madera Hill, Wrexham LL13 7HD
Tel: 01978 318880
- 2 **Victoria CP**
Poyser Street, Wrexham LL13 7RR
Tel: 01978 360060
- 3 **Gwenfro CP**
Queensway, Wrexham LL13 8JW
Tel: 01978 340380
- 4 **Ysgol Bodhyfryd CP**
Range Road, Wrexham LL13 7DA
Tel: 01978 351168
- 5 **Ysgol Plas Coch CP**
Stanly Lane, Wrexham LL11 2BU
Tel: 01978 311198

- 6 **Alexandra CP**
Bodhyfryd, Wrexham LL12 7AZ
Tel: 01978 315120
- 7 **Rhosddu CP**
Price's Lane, Wrexham LL11 2NB
Tel: 01978 266831
- 8 **Wat's Dyke CP**
Garden Village, Wrexham LL11 2TE
Tel: 01978 355731
- 9 **Acton Park CP**
Box Lane, Wrexham LL12 8BT
Tel: 01978 318950
- 10 **Barker's Lane CP**
Barker's Lane, Wrexham LL13 9TP
Tel: 01978 357754
- 11 **Borras Park Infants**
Borras Park Road, Wrexham
LL12 7TH
Tel: 01978 352106
- 12 **Borras Park Juniors**
Borras Park Road, Wrexham
LL12 7TH
Tel: 01978 359694
- 13 **Hafod y Wern CP**
Deva Way, Wrexham, LL13 9HD
Tel: 01978 367080

- 14 **St Anne's Catholic Primary**
Prince Charles Road,
Wrexham, LL13 8TH
Tel: 01978 261623
- 15 **St Mary's Catholic Primary**
Lea Road, Wrexham, LL13 7NA
Tel: 01978 352406

SPECIAL SCHOOL

- 1 **St Christopher's School**
Stockwell Grove, Wrexham,
LL13 7BW
Tel: 01978 346910

SECONDARY SCHOOLS

- 1 **Ysgol Clywedog**
Ruthin Road, Wrexham, LL13 7UB
Tel: 01978 346800 Fax 01978 346814
- 2 **Ysgol Morgan Llwyd (Welsh Medium)**
Ceifn Road, Wrexham, LL13 9NG
Tel: 01978 315050 Fax: 01978 315051
- 3 **Rhosnesni High School**
Rhosnesni Lane, Wrexham, LL13 9ET
Tel: 01978 340840 Fax: 01978 340841
- 4 **St Joseph's Catholic and Anglican High School**, Sontley Road, Wrexham, LL13 7EN
Tel: 01978 360310 Fax: 01978 360311

NURSERY SCHOOL

- 1 **Caia Park Nursery**
Prince Charles Road, Wrexham, LL13 8TH
Tel: 01978 356177

WREXHAM SCHOOLS

NURSERY SCHOOL

LA/Sch No	School	Headteacher	Tel No
6651007	Caia Park Nursery	Mrs R Hughes	01978 356177

COMMUNITY PRIMARY SCHOOLS (Listed by category and area)

LA/Sch No	School	Headteacher	Tel No
6652149	Acrefair CP	Mrs L Roberts	01978 820616
6652232	Bangor-on-Dee, Ysgol St Dunawd	Mrs J Whitby	01978 780757
6652176	Brynteg CP	Mrs R Connell	01978 756398
6652178	Bwlchgwyn CP	Mrs S Williams	01978 757743
6652151	Cefn Mawr CP	Mrs N Conde	01978 820719
6652144	Chirk Infants	Mrs K Eccleston	01691 773497
6652145	Chirk, Ceiriog Juniors	Mr D Williams	01691 772331
6653036	Chirk, Pentre VC	Mrs A Heale	01691 773322
6652266	Coedpoeth, Penygelli CP	Mr S Lewis	01978 722160
6653042	Eyton VC	Mrs S Caldwell	01978 823392
6652137	Froncysyllte CP	Mr A Jarvis	01691 773310
6652138	Garth CP	Mrs S Clough	01978 820582
6652139	*Glyn Ceiriog, Cynddelw CP	Miss O Atkinson Corben	01691 718426
6652274	Gwersyllt Community Primary	Mr N Gledhill	01978 269520
6652268	Gwersyllt, Ysgol Heulfan CP	Mrs J Thomas-Haigh	01978 722040
6652235	Holt CP	Mrs K Goodwin	01829 270021
6652222	Johnstown Infants	Mrs S M M Jones	01978 841666
6652153	Johnstown Juniors	Mr R Pullen	01978 840643
6652140	*Llanarmon D C Primary	Mr D W Davies (Acting)	01691 600278

Fax No	Address	Ad No	Age Range	F/t N° on Roll	Anticipated N^{os} Sept 2011
	Prince Charles Road, Wrexham, LL13 8TH	15(Resource) 15(Mainstream)	3-4	44	30

Fax No	Address	Ad No	Age Range	F/t N° on Roll	Anticipated N^{os} Sept 2011
	Tower View, Acrefair, Wrexham, LL14 3SH	28	3-11	175	27
	Bangor-on-Dee, Wrexham, LL13 0JA	20	3-11	105	18
01978 756480	Maesteg, Brynteg, Wrexham, LL11 6NB	25	3-11	140	20
	Brymbo Road, Bwlchgwyn, Wrexham, LL11 5UA	14	3-11	88	12
	Plas Kynaston Lane, Cefn Mawr, Wrexham, LL14 3PY	34	3-11	201	33
	Chapel Lane, Chirk, Wrexham, LL14 5NF	58	3-7	133	38
	Lloyds Lane, Chirk, Wrexham, LL14 5NH	50	7-11	130	36
	Pentre, Chirk, Wrexham, LL14 5AW	10	3-11	66	5
01978 722161	Heol Glyndwr, Coedpoeth, Wrexham, LL11 3HA	45	3-11	206	25
	Eyton, Wrexham, LL13 0YD	10	3-11	59	7
	Woodland Road, Froncysyllte, Llangollen, LL20 7RS	11	3-11	42	7
	Trevor, Llangollen, LL20 7UY	17	3-11	79	20
	New Road, Glyn Ceiriog, Llangollen, LL20 7HH	18	3-11	73	14
01978 269521	Dodds Lane, Gwersyllt, Wrexham, LL11 4NT	53	3-11	283	41
01978 721319	Sunny View, Gwersyllt, Wrexham, LL11 4HS	37	3-11	244	39
	Chapel Street, Holt, LL13 9DJ	16	3-11	78	15
01978 844044	Melyd Avenue, Johnstown, LL14 2TB	44	3-7	126	41
01978 840643	Bangor Road, Johnstown, LL14 2SW	44	7-11	170	40
01691 600278	Llanarmon Dyffryn Ceiriog, Nr Llangollen LL20 7LB	7	3-11	22	5

LA/Sch No	School	Headteacher	Tel No
6652271	Llay, Park CP	Mrs A Williams	01978 853126
6652204	Marchwiel, Ysgol Deiniol CP	Mr T Walker	01978 353760
6652076	Marford, The Rofft CP	Mr G Morris	01978 853116
6652267	New Broughton, Ysgol Penrhyn CP	Mr M Matthias	01978 756926
6652187	Pentre Broughton, Black Lane CP	Mr P Givelin	01978 757959
6652275	Penycae CP	Mr T Newbould	01978 840509
6652143	Pontfadog CP	Mr D W Davies	01691 718437
6652273	Rhos, Ysgol Maes y Mynydd	Mrs J Rowlands	01978 832970
6652200	Rhostyllen CP	Mrs M Darlington	01978 352357
6652272	Rhosymedre CP	Mrs E Edwards	01978 823040
6653028	Rossett, St Peter's VC	Mrs H Pritchard	01244 570594
6652160	Ruabon, Ysgol Maes y Llan	Mrs G Magee	01978 820991
6653054	Talwrn Green, Borderbrook VC	Mrs F Green (Acting)	01948 770676
6652179	Tanyfron, Ysgol Tanyfron CP	Mr N Hankin	01978 758118
WREXHAM			
6652276	Acton Park CP	Mrs S Lloyd (Acting)	01978 318950
6652173	Alexandra CP	Mr R Lloyd	01978 315120
6652208	Barker's Lane CP	Miss C Edwards	01978 357754
6652203	Borras Park Infants	Ms S Hurst	01978 352106
6652205	Borras Park Juniors	Mr B McDonald	01978 359694
6652270	Gwenfro CP	Mrs J Ashford	01978 340380
6652269	Hafod y Wern CP	Mr S Edwards	01978 367080
6652191	Rhosddu CP	Mrs M Young	01978 266831
6653055	St Giles VC	Mr F Darlington	01978 318880
6652277	Victoria CP	Mr J Hughes	01978 360060
6652209	Wat's Dyke CP	Mrs H Burke	01978 355731

Fax No	Address	Ad No	Age Range	F/t N° on Roll	Anticipated N°s Sept 2011
01978 853126	School Road, Llay, LL12 0TR	45	3-11	305	47
	The Ridgeway, Marchwiell, LL13 0SB	19	3-11	137	20
01978 856973	Wynnstay Lane, Marford, LL12 8LA	32	3-11	240	30
01978 755700	New Broughton, Wrexham, LL11 6SF	28	3-11	194	30
	Long Lane, Pentre Broughton, LL11 6BT	20	3-11	115	28
01978 840509	Afoneitha Road, Penycae, LL14 2PF	32	3-11	214	39
01691 712840	Pontfadog, Llangollen, LL20 7AH	8	3-11	20	5
01978 832972	Pentredwr, Rhosllanerchrugog, Wrexham, LL14 1DD	51	3-11	328	42
	School Street, Rhostyllen, LL14 4AN	27	3-11	170	27
	Parc Road, Rhosymedre, LL14 3EG	30	3-11	155	30
01244 571813	Chapel Lane, Rossett, LL12 0EE	35	3-11	214	39
01978 823987	Maes y Llan Lane, Ruabon, LL14 6AE	21	3-11	137	20
	Talwrn Green, Malpas, SY14 7LJ	11	3-11	19	4
	Tanyfron Road, Tanyfron, Southsea, LL11 5SA	12	3-11	93	13
WREXHAM					
01978 318951	Box Lane, Wrexham, LL12 8BT	60	3-11	425	59
01978 315128	Bodhyfryd, Wrexham, LL12 7AZ	30	3-11	243	31
	Barker's Lane, Wrexham, LL13 9TP	28	3-11	195	21
01978 352106	Borras Park Road, Wrexham, LL12 7TH	58	3-7	182	60
01978 266429	Borras Park Road, Wrexham, LL12 7TH	58	7-11	237	57
01978 340381	Queensway, Wrexham, LL13 8UW	43	3-11	252	43
01978 367081	Deva Way, Wrexham, LL13 9HD	37	3-11	245	30
01978 266831	Price's Lane, Rhosddu, Wrexham, LL11 2NB	43	3-11	264	44
01978 318881	Madeira Hill, Wrexham, LL13 7HD	50	3-11	296	37
01978 360061	Poyser Street, Wrexham, LL13 7RR	52	3-11	361	54
01978 310044	Garden Village, Wrexham, LL11 2TE	38	3-11	254	40

DENOMINATIONAL SCHOOLS (Church Aided)
Catholic Primary Schools

LA/Sch No	School	Headteacher	Tel No
6653343	Wrexham, St Anne's Catholic Primary	Mrs S Daltrey	01978 261623
6653334	Wrexham, St Mary's Catholic Primary	Mrs K M Jones	01978 352406

Church in Wales Primary Schools

6653301	Bronington Aided Primary	Mr V D Coope	01948 780283
6653342	Brymbo, St Mary's Aided	Mr M Jones	01978 722970
6653338	Gresford, All-Saints Primary	Mr G Williams	01978 852342
6653326	Hanmer, St Chad's Aided	Mrs J Edge	01948 830238
6653347	Isycoed, St Paul's Aided	Mrs N Booth	01978 661556
6653337	Minera Aided Primary	Mr A Partridge	01978 269500
6653346	Overton, St Mary's Aided	Mrs P Clarke/Mr G Wyn-Jones (from Jan 2012)	01978 710370
6653305	Penley, Madras Aided	Mrs L Houston	01978 710419
6653341	Ruabon, St Mary's Aided	Mr R B Thomas	01978 820979

Welsh Medium Primary Schools

6652162	Cefn Mawr, Ysgol Min y Ddol	Mrs M Young	01978 820903
6652224	Coedpoeth, Ysgol Bryn Tabor	Mr K Williams	01978 722180
6652259	Rhos, Ysgol ID Hooson	Mr D Rhys	01978 832950
6652238	Wreccsam, Ysgol Bodhyfryd	Mr G Jones	01978 351168
6652263	Wreccsam, Ysgol Plas Coch	Mr G Jones	01978 311198

Notes:

* Glyn Ceiriog, Ysgol Cynddelw CP operates a Welsh medium stream

* Llanarmon D C Primary School is a naturally Welsh speaking school

Secondary Schools

6654033	Gwersyllt, Ysgol Bryn Alyn	Mr B Whiteley	01978 720700
6654029	Rhos, Ysgol Y Grango	Mr S Garthwaite	01978 833010
6654034	Rossett, Darland High School	Mr P Agnew	01244 570588
6654044	Ruabon, Ysgol Rhiwabon	Mrs A Williams	01978 822392

Fax No	Address	Ad No	Age Range	F/t N° on Roll	Anticipated N^{os} Sept 2011
01978 363778	Prince Charles Road, Wrexham, LL13 8TH	24	3-11	147	26
01978 363833	Lea Road, Wrexham, LL13 7NA	41	3-11	324	54
Church in Wales Primary Schools					
01978 780283	School Lane, Bronington, Whitchurch, SY13 3HN	17	3-11	91	15
01978 722971	Brymbo, Wrexham, LL11 5DA	22	3-11	124	21
01978 855342	School Hill, Gresford, LL12 8RW	45	3-11	304	45
01978 830238	Hanmer, Whitchurch, Shropshire, SY13 3DG	10	3-11	74	11
	Bowling Bank, Isycoed, LL13 9RL	8	3-11	45	3
01978 269501	Minera, Wrexham, LL11 3YE	17	3-11	106	17
01978 710370	School Lane, Overton-on-Dee, LL13 0ES	30	3-11	156	30
	Penley, LL13 0LU	17	3-11	99	18
01978 821782	Park Street, Ruabon,	24	3-11	185	22
Welsh Medium Primary Schools					
	Plas Kynaston Lane Cefn Mawr, Wrexham, LL14 3PA	14	3-11	35	10
01978 722181	Heol Maelor, Coedpoeth, Wrexham, LL11 3NB	42	3-11	198	33
01978 832955	Heol Caradoc, Rhosllanerchrugog, Wrexham, LL14 2DS	29	3-11	225	45
01978 310307	Range Road, Wrexham, LL13 7DA	49	3-11	279	50
01978 311198	Stansty Lane, Wrexham, LL11 2BU	27	3-11	261	60
Secondary Schools					
01978 752889	Church Street, Gwersyllt, Wrexham, LL11 4HB	200	11-16	742	172
01978 833011	Vinegar Hill, Rhos, Wrexham, LL14 1EL	144	11-16	429	101
01244 573099	Chester Road, Rossett, Wrexham, LL12 0DL	160	11-16	595	135
01978 814918	Ruabon, Wrexham, LL14 6BT	137	11-18	733	120

LA/Sch No	School	Headteacher	Tel No
6654049	Wrexham, Ysgol Clywedog	Dr D Kirby	01978 346800
6654048	Wrexham, Rhosnesni High School	Mr D G Hughes	01978 340840
<i>Welsh Medium School:</i>			
6654032	Wrexham, Ysgol Morgan Llwyd	Mr H Foster Evans	01978 315050
<i>Denominational School (Church Aided)</i>			
6654603	Wrexham, St Joseph's Catholic & Anglican High School	Mrs M B Rimmer	01978 360310
<i>Foundation School:</i>			
6655401	Penley, the Maelor School	Mr S Ellis	01948 830291
Special Schools/Special Provision			
6657005	St Christopher's School	Mrs M P Pittaway	01978 346910
6652268	Y Canol	Mrs W Jones, Head of Provision	01978 722050
6652173	Wrexham Assessment Centre	Mrs J Roberts, Teacher in Charge	01978 290101
Pupil Referral Units			
6651101	Dodds Lane Student Support Centre	Mr T Jones, Behaviour Support Manager	01978 753103
6651102	Gwersyllt Support Centre	Mrs R Timms, Teacher in Charge	01978 757619
6651101	Project XI	Mr G Jones, Teacher in Charge	01978 353238
6651103	Cyfle	Mrs T Foster-Evans, Teacher in Charge	01978 661878
Further Education			
	Yale College - Independent of the Local Authority		01978 311794

Fax No	Address	Ad No	Age Range	F/t N° on Roll	Anticipated N^{os} Sept 2011
01978 346814	Ruthin Road, Wrexham, LL13 7UB	283	11-16	892	148
01978 340841	Rhosnesni Lane, Wrexham, LL13 9ET	271	11-16	1108	193
<i>Welsh Medium School:</i>					
01978 315051	Cefn Road, Wrexham, LL13 9NG	203	11-18	805	126
<i>Denominational School (Church Aided)</i>					
01978 360311	Sontley Road, Wrexham, LL13 7EN	135	11-16	683	141
<i>Foundation School:</i>					
01948 830616	Penley, Wrexham, LL13 0LU	130	11-18	789	137
Special Schools/Special Provision					
01978 346944	Stockwell Grove, Wrexham, LL13 7BW		5-19	244	N/A
	Ysgol Heulfan, Sunny View, Gwersyllt, LL11 4HS		3-11		N/A
	c/o Alexandra C P School, Bodhyfryd, LL12 7AZ		3-7		N/A
Pupil Referral Units					
01978 759367	Dodds Lane, Gwersyllt, Wrexham, LL11 4PA		11-16	11	N/A
01978 751966	Yr Hen Gegin, Dodds Lane, Gwersyllt, Wrexham, LL11 4NT		11-16	24	N/A
01978 353319	The Groves, Penymaes Avenue, Wrexham, LL12 7AP		14-16	17	N/A
	Abenbury Community Centre, Bridge Road, Pentre Maelor, Wrexham, LL13 9PT		11-16	4	N/A
Further Education					
	Grove Park Road, Wrexham, LL12 7AA		16+		

Contacts for Information and Advice

Wrexham County Borough Council, Children and Young People Service,
16 Lord Street, Wrexham, LL11 1LG Telephone: 01978 297505

Contacts	Main Responsibilities
<p>Admissions Team Tel: 01978 297505</p>	<p>Admission into nursery, primary, junior and secondary LA maintained community and voluntary controlled schools. Transfers between schools during the year. Appeals.</p>
<p>School Transport Abbey Road South, Wrexham Industrial Estate, Wrexham, LL13 9PW Tel: 01978 292056</p>	<p>Transport entitlement, complaints.</p>
<p>Education Inclusion Service Tel: 01978 297505</p>	<p>Special Educational Needs, Education Social Work Service, Statementing queries.</p>
<p>Support Services Tel: 01978 297413</p>	<p>Free school meals entitlement. Transport appeals.</p>
<p>Diocesan Commissioner for Catholic Schools Bishop's House, Sontley Road, Wrexham, LL13 7EW Tel: 01978 290344</p>	<p>Advisory.</p>
<p>Church in Wales Director of Lifelong Learning Diocesan Office, High Street, St Asaph, Denbighshire, LL17 0RD Tel: 01745 582245</p>	<p>Advisory.</p>
<p>Maelor Foundation School Penley, Wrexham, LL13 0LU Tel: 01948 830291</p>	<p>Own Admission Authority.</p>
<p>Wrexham Family Information Service Wrexham Library and Arts Centre, Rhosddu Road, Wrexham Tel: 01978 292094</p>	<p>Provides free information, support and guidance on all aspects of childcare and children's services in Wrexham.</p>

Addresses and telephone numbers of neighbouring authorities are:

<p>Cheshire West and Chester School Admissions Children and Young People's Services Cheshire West and Chester Authority Wyvern House, The Drumber Winsford, Cheshire, CW7 1AH Tel: 0300 123 7039</p>	<p>Denbighshire School Admissions Modernising Education County Hall, Wynnstay Road Ruthin, Denbighshire LL15 1YN Tel: 01824 712621</p>
<p>Flintshire Director of Lifelong Learning, Flintshire County Council, County Hall, Mold Flintshire, CH7 6ND Tel: 01352 704068</p>	<p>Powys School Admissions Head of Schools and Inclusion Admission & Transport Powys County Hall, Llandrindod Wells Powys, LD1 5LG Tel: 01597 826730</p>
<p>Shropshire Admissions Team, Learning and Skills The Guildhall, Frankwell Quay Shrewsbury, SY3 8HQ Tel: 01743 254364</p>	<p>Telford & Wrekin School Organisation, Admission & Planning Telford & Wrekin Council, Civic Offices Telford. TF3 4HD Primary: 01952 380903 Secondary: 01952 380901</p>

Children and Young People Service



A Parent's Guide to Education Services in Wrexham - 2012/13

Wrexham LA would welcome your views on this booklet. Your comments will help to improve it in future years. Please take a few moments to complete this survey form and return it to the address below. Alternatively you can drop the form off at any Wrexham school along with your completed admission form(s).

Please circle as appropriate

Did you find the Guide	Very Good					Poor
• Clearly written?	1	2	3	4	5	5
• Easy to understand?	1	2	3	4	5	5
• Included the information you wanted	1	2	3	4	5	5
• Well laid out so that you could find the sections you wanted?	1	2	3	4	5	5
• Helped you to understand the admissions process in Wrexham	1	2	3	4	5	5

Is there anything not covered in the Guide which you think should be covered in future?

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Do you have any other suggestions for improving it?

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Thank you for taking the time to complete the form.

**Please return to the Admissions Team
Children and Young People Service
16 Lord Street
Wrexham, LL11 1LG**