

**PRIMARY / SECONDARY EDUCATION APPLICATION for ASSISTED HOME to SCHOOL TRANSPORT**

[ Please use BLOCK CAPITALS and complete details in BLACK ink. ]

School Year    to

School Name



**PUPIL DETAILS**

Surname  Male/Female (Tick)

Forenames

Date of Birth  /  /  Current School Year (e.g. Year 9)

Address

Post Code  Telephone Number

**PARENT / GUARDIAN DETAILS**

Title [ Mr/Mrs/Ms/Miss ]  Surname

Forename  Relationship to Child

Address

[ if different from above ]

Post Code  Telephone Number

**TRANSPORT DETAILS**

Reason for applying for assisted travel?

Pupil living over 3 miles from nearest appropriate Secondary school  (Please tick)

Pupil living over 2.5 miles from from nearest appropriate Secondary school and in receipt of  
Income Support or Working Families Tax Credit [proof required with this application]

Pupil living over 2 miles from above Primary school

Other [Please specify]

[If the school above is not the nearest school to pupil's home, please indicate reason for choice.]

Name of bus stop/pick up point from which you would like pupil to be collected (Leave blank if not sure).

1  2

If journey involves a change of bus/vehicle please repeat similar information for the second journey.

**Declaration: Please read & sign this declaration on completion of the form;**

- To the best of my / our knowledge all information given is accurate and true.
- I / We authorise Wrexham County Borough Council Local Education Authority (LEA) to verify this information should they wish to do so.
- I / We note that this information will be held on a computer system in accordance with the Data Protection Act.
- I / We shall advise the School Transport Officer of the LEA in writing immediately should the circumstances dealt with by this form change, in such a way that it affects eligibility for assisted school transport for my child.
- I / We agree to return to the LEA any bus ticket/pass issued in respect of my child(ren) upon request if that child becomes ineligible for assisted school transport.
- I / We have read and understood the Home to School Transport Guidelines printed overleaf.
- I / We agree that the student above will follow the Welsh Assembly's Travel Behaviour Code [visit [www.travelcode.org](http://www.travelcode.org) ]

Signature(s)  Date

[ Please note any claim suspected to be fraudulent will be referred to the County Borough Council's Audit Department for investigation ]

Please return completed form to : [school.transport@wrexham.gov.uk](mailto:school.transport@wrexham.gov.uk)

**TRANSPORT CO-ORDINATION, ENVIRONMENT DEPARTMENT, ABBEY ROAD SOUTH,  
WREXHAM INDUSTRIAL ESTATE, WREXHAM, LL13 9PW. Tel.01978 292056 Fax.01978 297095**

**Office Use Only:**

Pupil Ref Number:  Elig. Reason  Distance  Ref:TC - Oct 11

Request Received:  /  /  Contract 1  Contract 2

Transport Commenced  /  /  Transport Officer  Bus Pass