

## Wrexham Heritage Forum

### Minutes of the Meeting of the Executive Committee held at Wrexham County Borough Museum

7pm on Monday 4 June 2007

#### Present

Nick Roe	David Millington
Os Davies	Patrick Reeson
Hazel Hawarden	Vernon Crewe
David R Jones	Colin Davies

#### Apologies for Absence

Steve E Roberts

1. Minutes of the Last Meeting and Matters Arising
  - The minutes of the last meeting were agreed as a correct record.
  - The minutes of the Inaugural meeting were signed by the Chair and Secretary.
  - **It was agreed that Nick Roe would forward a copy of the Constitution to John Gallanders, to confirm whether, in principle the Forum could become members of AVOW – the cost of subscription would be £10.**
2. Secretary's Report
  - NR, OD, VC, PR and CD signed individual membership application forms.
  - It was agreed that the Agenda for the EGM on 5 July would be one item, namely a motion to accept the recommended amendments to the Constitution.. NR would Chair and introduce the item. DM would Propose and PR Second the motion if necessary. Membership forms would need to be returned in advance for voting purposes.
  - The programme for the evening would be:
    - EGM
    - General Business Meeting
    - Guest Speaker
  - **It was agreed that the Forum would support the application for Nomination of Pontcysyllte Aqueduct for World Heritage Site status. The Secretary to write in response to the formal public consultation with a letter of support in principle (NR to sign).**
3. Treasurer's Report & Financial Mattters

- PR reported that he had prepared an application to open a bank account for the Wrexham Heritage Forum with the Nat West in Mold. **The Executive Committee agreed that an application to open an account with the Nat West Bank should be submitted.**
  - PR reported that he had attended the Cheshire & Warrington Funding Fair, which had been useful in relation to learning about alternative sources of funding. It was noted that there is an Institute of Fundraising Wales.
  - OD and VC had produced a discussion paper in relation to the potential for an application for funding from the HLF. The Committee expressed their thanks to OD for the thorough research and paper. **OD, CD and DM were delegated to form a working group to produce a costed list of equipment as the basis for a HLF application. It was agreed that the Secretary should arrange a meeting with the HLF Development Officer and representatives from the Forum, to discuss a bid.**
4. Marketing, Publicity & Promotion
- NR reported that an approach had been made for French students on placement at NEWI, to design a website for the Forum.
5. Education & Training Activities
- NR is arranging to meet with Karen Morris at NEWI, to discuss how the Forum might work with schools. VC expressed interest in attending the meeting.
  - HH offered to include information about the Forum in the next issue of the Museums newsletter to schools.
6. Annual Events Programme
- No items for discussion
7. Any Other Business
- HH reported on the feedback that had been obtained from the consultation work the Museum has been doing to support the development project. One of the key findings is that the Museum needs to deliver more activity directly into the community and HH would be considering how this might be taken forward, potentially in partnership with the Forum and its members.
8. Date and Venue of the Next Meeting of the Executive Committee
- 6.45 for 7pm on Monday 16<sup>th</sup> July. Venue to be confirmed.