

Optional Units - Level 3 *continued*

Group B – Meeting additional support needs

- STL33: Provide literacy and numeracy support to enable pupils to access the wider curriculum
- STL34: Support gifted and talented pupils
- STL35: Support bilingual/multilingual pupils
- STL36: Provide bilingual/multilingual support for teaching and learning
- STL37: Contribute to the prevention and management of challenging behaviour in children and young people
- STL38: Support children with disabilities or special educational needs and their families
- STL39: Support pupils with communication and interaction needs
- STL40: Support pupils with cognition and learning needs
- STL41: Support pupils with behaviour, emotional and social development needs
- STL42: Support pupils with sensory and/or physical needs
- STL43: Assist in the administration of medicine
- STL44: Work with children and young people with additional requirements to meet their personal support needs

Group C – Providing pastoral support

- STL45: Promote children's well-being and resilience
- STL46: Work with young people to safeguard their welfare
- STL47: Enable young people to be active citizens
- STL48: Support young people in tackling problems and taking action
- STL49: Support children and young people during transitions in their lives
- STL50: Facilitate children and young people's learning and development through mentoring
- STL51: Contribute to improving attendance
- STL52: Support children and families through home visiting



Group D – Supporting the wider work of the school

- STL16: Provide displays
- STL17: Invigilate tests and examinations
- STL53: Lead and extra-curricular activity
- STL54: Plan and support self-directed play
- STL55: Contribute to maintaining pupil records
- STL56: Monitor and maintain curriculum resources
- STL57: Organise cover for absent colleagues
- STL58: Organise and supervise travel
- STL59: Escort and supervise pupils on educational visits and out-of-school activities
- STL60: Liaise with parents, carers and families
- STL61: Provide information to aid policy formation and the improvement of practices and provision

Group E – Working with colleagues

- STL62: Develop and maintain working relationships with other practitioners
- STL63: Provide leadership for your team
- STL64: Provide leadership in your area of responsibility
- STL65: Allocate and check work in your team
- STL66: Lead and motivate volunteers
- STL67: Provide learning opportunities for colleagues
- STL68: Support learners by mentoring in the workplace
- STL69: Support competence achieved in the workplace

How can I be sure I am taking the right Level qualification?

If you are unsure about which Level of qualification you should undertake, your chosen Centre will be able to discuss this with you.

Where are NVQs available?

NVQs for Supporting Teaching and Learning are available at CACHE approved Centres throughout the UK. To find your nearest Centre go to www.cache.org.uk to search our database or contact our friendly Customer Support Team on 0845 347 2123



CACHE Level 2 and 3 NVQ in Supporting Teaching and Learning in Schools

CACHE Level 2 and 3 NVQ in Supporting Teaching and Learning in Schools

Supporting teaching in schools is an important and rewarding career where you can help make a real difference to children's learning and development on a daily basis. Staff who support teaching and learning in schools have a range of job titles such as:

- teaching assistants
- classroom support assistants
- learning support assistants
- special needs assistants
- bilingual assistants

Your exact duties would vary depending on the school and the age of the children but might include working alongside a teacher in the classroom or working with individual children or small groups in a separate room. You could also work in any setting where teaching and learning takes place such as field studies or educational visits.

What is a National Vocational Qualification?

A National Vocational Qualification (NVQ) is a widely recognised, practical qualification you undertake while working, that shows you have achieved a level of skills and knowledge to do your job. They are based on the National Occupational Standards (NOS) and can be gained without you needing to attend classes, sit exams or take written tests.

How am I assessed?

A CACHE approved assessor will observe you at work and talk to you about why you work in particular ways. This will show your knowledge and understanding of the job you are doing. You will also collect a portfolio of evidence from your day to day work such as witness statements, e-mails or reports and activity plans.

Are there any entry requirements before I can take the qualification?

You may work towards an NVQ without having gained any previous qualifications or undertaken any previous courses or forms of study. However, you do need to be working with pupils in school before starting the qualification.

What is the difference between the Level 2 and Level 3 qualification?

The Level 2 NVQ has been designed for learners who may be new to the job and/or who have limited responsibilities within the school. The Level 3 NVQ is for those with more experience or have a range of responsibilities within the school.

What do I need to do to gain the Level 2 qualification?

To achieve the Level 2 qualification you will have to complete all five Mandatory Units, and any two of the Optional Units shown below.

Mandatory Units

- STL1: Provide support for learning activities
- STL2: Support children's development
- STL3: Help to keep children safe
- STL4: Contribute to positive relationships
- STL5: Provide effective support for your colleagues

Optional Units

- STL6: Support literacy and numeracy activities
- STL7: Support the use of information and communication technology for teaching and learning
- STL8: Use information and communication technology to support pupils' learning
- STL9: Observe and report on pupil performance
- STL10: Support children's play and learning
- STL11: Contribute to supporting bilingual/multilingual pupils
- STL12: Support a child with disabilities or special educational needs
- STL13: Contribute to moving and handling individuals
- STL14: Support individuals during therapy sessions
- STL15: Support children and young people's play
- STL16: Provide displays
- STL17: Invigilate tests and examinations



What do I need to do to gain the Level 3 qualification?

At Level 3 you will have to complete all six of the Mandatory Units, and then four Optional Units taken from groups A to E below.

Mandatory Units

- STL3: Help to keep children safe
- STL18: Support pupil's learning activities
- STL19: Promote positive behaviour
- STL20: Develop and promote positive relationships of work teams
- STL21: Support the development and effectiveness of work teams
- STL22: Reflect on and develop practice

Optional Units

Group A – Supporting pupils' learning

- STL08: Use information and communication technology to support pupils' learning
- STL23: Plan, deliver and evaluate teaching and learning activities under the direction of a teacher
- STL24: Contribute to the planning and education of teaching and learning activities
- STL25: Support literacy development
- STL26: Support numeracy development
- STL27: Support implementation of the early years curriculum
- STL28: Support teaching and learning in a curriculum area
- STL29: Observe and promote pupil performance and development
- STL30: Contribute to assessment for learning
- STL31: Prepare and maintain the learning environment
- STL32: Promote the transfer of learning from outdoor experience

