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Licence Application Hackney Carriage Driver

RENEWAL

NEW APPLICATION

Please tick

1. PERSONAL DETAILS

Name:	
Address:	
Date of birth:	Telephone number:
Period at present address:	
Previous Address(es) (if any) in last 5 years:	

2. EMPLOYMENT DETAILS

Employers Name and Address	Nature of employment	Period of employment		Reason for leaving
		From	To	

3. CRB DISCLOSURE

I will be driving on School / Social Service Contracts YES (Enhanced CRB) NO* (Standard CRB)

**If No. To drive on School / Social Service Contracts you will require a further Enhanced CRB.*

4. OFFENCES

A) Do you admit to having a record of convictions/cautions/ fixed penalty notices/motoring offences?		YES <input type="checkbox"/> NO <input type="checkbox"/>	Please tick the appropriate boxes
B) Do you have any charges pending against you?		YES <input type="checkbox"/> NO <input type="checkbox"/>	
If yes to any of the above questions please provide details below. This does not just relate to motoring offences, any form of conviction should be notified. All convictions/cautions etc, including spent ones, will be considered in determining your application.			
Date	Offence	Description and address of Court	Sentence or Order of the Court

5. DRIVING EXPERIENCE:

Period Full Driving Licence held: (Minimum 12 Months)	
Have you previously held a Private Hire or Hackney Carriage Driver's Licence	Yes/No
If YES provide: Name of licensing Authority:	
Period Private Hire / Hackney Carriage Drivers Licence held:	
Reasons for surrender/revocation of Licence:	
If NO have you ever been refused a Private Hire or Hackney Carriage Driver's Licence If so give reason for refusal:	Yes/No
Name and address of Operator for whom you propose to drive:	

5a) COUNTERSIGNATURE

All applications for a first Hackney Carriage Driver's Licence (as opposed to an application to renew an existing licence) require countersignature. After you have completed the form in full, this section should be completed and signed by a person of professional or similar standing who has known you personally for at least two years and who is a Commonwealth or Irish Citizen resident in the UK. **Your application should be countersigned by an acceptable countersignatory. (Please see attached list for guidance). Countersignatures must not be employed in the Hackney Carriage / Private Hire Business.**

5b) NOTES TO COUNTERSIGNATORY

As the person countersigning this application you should check and be satisfied that you meet the criteria outlined in Section 5a of this form before signing the following declaration.

I certify that the applicant has been known to me for at least two years and to the best of my knowledge and belief I know of no reason why he/she should not be granted a Hackney Carriage Driver's Licence.

Signed: Date:

Print Name: Occupation or Position.....

Contact address:

NB. Failure to provide a contact address will delay the application.

I declare that to the best of my knowledge and belief the answers given above are true.

I have read and understood the Licence Conditions.

1. Signature

Date:

If you knowingly or recklessly make a false statement or omit any material information from this application you may be committing a criminal offence punishable on conviction by a fine of up to £400.

All cheques should be made payable to Wrexham Council.

This form should be completed and returned in person, **together with the following original documentation:**

Criminal Records Bureau Disclosure Form

Driving Licence (Photocard must be presented Counterpart/Paper Section)

UK Birth Certificate or Current Passport

National Insurance Number (Documentary Proof i.e N.I. Card, P45, P60 etc)

2 No. Recent Colour Passport Size Photographs

to the Licensing Section, Environment Department Transport Depot, Abbey Road South, Wrexham Industrial Estate LL13 9PW (01978) 729600.

Please ensure that you have completed every section of the form and are able to present all of the above documents. Failure to do so may result in your application being delayed. (04/2012)

ACCEPTABLE COUNTERSIGNATURES

- Accountant
- Articled Clerk of a Limited Company
- Assurance Agent of Recognised Company
- Bank/Building Society Official
- Barrister
- Chairman/Director of Limited Company
- Chemist
- Chiropodist
- Christian Science Practitioner
- Commissioner of Oaths
- Councillor: Local or County
- Civil Servant (permanent)
- Dentist
- Fire Service Official
- Funeral Director
- Justice of the Peace
- Legal Secretary (members and fellows of the Institute of legal secretaries)
- Local Government Officer
- Member of Parliament
- Merchant Navy Officer
- Minister of a recognised religion
- Nurse (SRN and SEN)
- Officer of the armed services (Active or Retired)
- Optician
- Person with Honours (eg OBE MBE etc)
- Person with recognised qualification (eg BSc, PhD etc)
- Police Officer
- Post Office Official
- Salvation Army Officer
- Social Worker
- Solicitor
- Surveyor (Chartered)
- Teacher, Lecturer
- Travel Agency (Qualified)
- Valuers and auctioneers (fellow and associate members of the incorporated society)
- Warrant officers and Chief Petty Officers

The above, working or retired, are acceptable as countersignatories.

Relatives or partners are not acceptable countersignatories.

Provisions regulating the conduct of the proprietors and drivers of hackney carriages plying within the district in their several employments, and determining whether such drivers shall wear any and what badges

1. The driver of a hackney carriage provided with a taximeter shall:-
 - (a) when standing or plying for hire, keep the key, flag or other device fitted in pursuance of the byelaw in that behalf locked in the position in which no fare is recorded on the face of the taximeter;
 - (b) before beginning a journey for which a fare is charged for distance and time, bring the machinery of the taximeter into action by moving the said key, flag or other device, so that the word "HIRED" is legible on the face of the taximeter and keep the machinery of the taximeter in action until the termination of the hiring;
 - (c) cause the dial of the taximeter to be kept properly illuminated throughout any part of a hiring which is during the hours of darkness as defined for the purposes of the Road Traffic Act 1972, and also at any other time at the request of the hirer.
2. A proprietor or driver of a hackney carriage shall not tamper with or permit any person to tamper with any taximeter with which the carriage is provided, with the fittings thereof, or with the seals affixed thereto.
3. The driver of a hackney carriage shall, when plying for hire in any street and not actually hired:-
 - (a) proceed with reasonable speed to one of the stands fixed by the Council in that behalf;
 - (b) if a stand, at the time of his arrival, is occupied by the full number of carriages authorised to occupy it, proceed to another stand;
 - (c) on arriving at a stand not already occupied by the full number of carriages authorised to occupy it, station the carriage immediately behind the carriage or carriages on the stand and so as to face in the same direction.
 - (d) from time to time when any other carriage immediately in front is driven off or moved forward cause his carriage to be moved forward so as to fill the place previously occupied by the carriage driven off or moved forward.
4. A proprietor or driver of a hackney carriage, when standing or plying for hire shall not, by calling out or otherwise, importune any person to hire such carriage and shall not make use of the services of any other person for the purpose.
5. The driver of a hackney carriage shall behave in a civil and orderly manner and shall take all reasonable precautions to ensure the safety of persons conveyed in or entering or alighting from the vehicle.
6. The proprietor or driver of a hackney carriage who has agreed or has been hired to be in attendance with the carriage at an appointed time and place shall, unless delayed or prevented by some sufficient cause, punctually attend with such carriage at such appointed time and place.
7. A proprietor or driver of a hackney carriage shall not convey or permit to be conveyed in such carriage any greater number of persons than the number of persons specified on the plate affixed to the outside of the carriage.
8. If a badge has been provided by the Council and delivered to the driver of a hackney carriage he shall, when standing or plying for hire, and when hired, wear that badge in such position and manner as to be plainly visible.
9. The driver of a hackney carriage so constructed as to carry luggage shall, when requested by any person hiring or seeking to hire the carriage:-
 - (a) convey a reasonable quantity of luggage;
 - (b) afford reasonable assistance in loading and unloading;
 - (c) afford reasonable assistance in removing it to or from the entrance of any building, station, or place at which he may take up or set down such person.
- 10 (a) The proprietor of a hackney carriage shall cause a statement of the fares fixed by the Council in that behalf to be exhibited inside the carriage, in clearly distinguishable letters and figures.
 - (b) The proprietor or driver of a hackney carriage bearing a statement of fares in accordance with this byelaw shall not wilfully or negligently cause or suffer the letters or figures in the statement to be concealed or rendered illegible at any time whilst the carriage is plying or being used for hire.

Provisions securing the safe custody and re-delivery of any property accidentally left in hackney carriages, and fixing the charges to be made in respect thereof

11. The proprietor or driver of a hackney carriage shall immediately after the termination of any hiring or as soon as practicable thereafter carefully search the carriage for any property which may have been accidentally left therein.
12. The proprietor or driver of a hackney carriage shall, if any property accidentally left therein by any person who may have been conveyed in the carriage be found by or handed to him:-
 - (a) carry it as soon as possible and in any event within 48 hours, if not sooner claimed by or on behalf of its owner to a police station in the district and leave it in the custody of the officer in charge on his giving a receipt for it;
 - (b) be entitled to receive from any person to whom the property shall be redelivered an amount equal to five pence in the pound of its estimated value (or the fare for the distance from the place of finding to the police station to which the property was taken, whichever be the greater) but not more than five pounds.

Convictions: The proprietor shall within seven days disclose to the Council in writing details of any conviction imposed on him (or if the proprietor is a company or partnership on any of the directors or partners) during the period of the licence.

Right of Appeal: If you are aggrieved by any of the conditions attached to this licence you may appeal to a Magistrates Court within 21 days from the date on which the licence was issued to you.