

PRIVATE HIRE/HACKNEY CARRIAGES DRIVER'S LICENCES

ALL YOU NEED TO KNOW ABOUT BECOMING A HACKNEY CARRIAGE/PRIVATE HIRE DRIVER IN THE COUNTY BOROUGH OF WREXHAM

To become a driver you will need to get a licence from the Council. The licence is issued under an Act of Parliament called the Local Government (Miscellaneous Provisions) Act 1976 and is referred to as a DRIVER'S LICENCE. To get a driver's licence the Council have to determine whether or not you are a "fit and proper person" under the terms of the Act. This involves a series of tests and checks being carried out with various organisations so that the Council can determine your application fairly and consistently.

Application forms can be obtained from the Transport Depot, Abbey Road South, Wrexham Industrial Estate, Wrexham, LL13 9PW.

The application procedure is as follows:

To apply for a Private Hire / Hackney Carriage Driver's Licence you must undertake the following:

1. Be at least 18 years of age and have held either a full British or European (EC or EEA) Driving Licence for at least One Year.
2. Complete the appropriate application form and Criminal Records Bureau (CRB) vetting form. Both forms should be submitted together. Applicants who do not hold British Citizenship must provide evidence of criminal record checks from their country of origin/previous residency.
3. Undergo a Group 2 Medical examination by your doctor, the cost of which will be borne by yourself. This should be undertaken when you have confirmation from the department that your application has been approved. The Council will supply you with the Group 2 Medical Form. **Note – Applicants with Epilepsy or Complete Loss of Vision in an Eye will not be able to meet the Group 2 Medical Standard. Insulin Diabetics will be required to meet the DVLA's current Qualifying Conditions.**

4. The "Knowledge Test" is designed to confirm that you have a good working knowledge of the area, of working conditions as set by the Council, of traffic regulations and the ability to read, write and converse in English. This test will last half an hour and will comprise of 30 questions. You must answer 25 of those questions correctly in order to pass. To assist you however, you will have prior information regarding the actual questions.

Should you fail; a retest can be arranged on payment of a fee. If English is not your first language, Yale College, Wrexham conduct English courses and these may assist you in preparation for a retest, their telephone number is 01978 311794.

Residency Permits & Work Permits -

Applicants from Outside the European Economic Area (EEA)

Applicants who hold citizenship in countries which are outside the European Economic Area must produce a Valid Residency Permit and a Valid Work Permit when submitting their applications. Applications without a Valid Residency Permit and a Valid Work Permit cannot be considered.

WHAT HAPPENS WHEN THE CHECKS HAVE BEEN CARRIED OUT AND THE TESTS SUCCESSFULLY COMPLETED?

Whilst the checks are being carried out by the Licensing Office, The Council will determine your application and undergo such enquiries which are deemed necessary. If further information is required in order to complete your application you will be notified. Upon satisfactory completion you will be issued with your Drivers Licence and your Hackney Carriage/Private Hire Drivers Badge, this is normally on the day of the "Knowledge Test".

When submitting your Application Form together with the CRB Form you will need to **produce the following Original Documentation** (Copies not acceptable) in person:

• **UK DVLA Driving Licence** - (Full, held for a minimum of 12 months, and with current address.) Both "Photo Card" and "Counterpart" paper section must be produced.

- **Current Passport**
- **UK Birth Certificate or EU Identity Card or UK Residency Permit**
- **Proof of National Insurance Number e.g. P45/P60 etc**
- **Proof of current address** (utility bill etc.)
- **2 No. Colour Passport Size Photographs**
- **The appropriate fee**

We will always aim to deal with your application as quickly as we can, but because we are reliant on other organisations providing us with information the process can sometimes take longer than expected. Apart from in exceptional circumstances we will attempt to determine all applications within six weeks of receipt of the application. It should be noted however that in general an application will not be accepted until all relevant paperwork and CRB fee has been received.

Your Licence must be issued within one month of your application being approved. Once you have received your badge you are licensed to drive either a Private Hire Car or a Hackney Carriage in the County Borough of Wrexham. (Subject to which test you have passed) These vehicles must be licensed by Wrexham Council, although the vehicle you drive does not necessarily have to be owned by you. Along with your badge you will receive a paper licence, which any Operator with whom you are to work will wish to see. Your first badge will last for approximately 12 months after which, on payment of a fee, you may renew it on an annual basis. You will receive a reminder for renewal around four weeks prior to expiry. It is important to note however that it is YOUR responsibility to ensure that your badge is renewed on time.

An application to renew a licence will not be accepted more than one calendar month following the expiry of a licence.

Any applications made after that time will be treated as a new application and you will need to go through the same procedure as that specified for the grant of a new licence.

The application fee is a single fee that covers the whole of your application and is broken down into separate parts for administration and accountancy purposes only. The fee is non-refundable.

HELP AND ADVICE

We are always willing to give advice regarding licensing. You can call into Abbey Road Depot (Licensing Administration) 01978 729600
Or the Licensing Enforcement Section 01978 292049, Public Protection Offices, Ruthin Road, Wrexham, LL13 7TY.
Staff are normally available between 8.30 am – 4.00 pm Monday to Friday.

Hackney Carriage/Private Hire Driver's Knowledge Test

In order to ensure that all applicants for a driver's licence are conversant with the area in which they will be mainly operating, and what drivers can and cannot do according to the regulations and conditions, each applicant is required to sit and pass an oral knowledge test. In order to assist applicants to prepare for the knowledge test a series of 100 questions have been set and included in this pack. You will be asked 30 questions of which you must correctly answer 25. Each applicant will be expected to learn, and research any of the answers which are not known. This pack also includes the conditions on which some of the questions are based. The remainder of the questions will be the location of Hospitals, Hotels and Public Houses, driving theory questions and the shortest route between two points. There will also be multiple choice questions on the Wrexham area, drivers and vehicle conditions. All the answers to the questions asked can be obtained from an A-Z street map, the telephone directory and the Conditions for Private Hire / Hackney Carriage Drivers and Vehicles.
If you fail the test, you may try again as often as you wish – on payment of a fee for each attempt.

List of 100 questions from which each applicant will be required to answer at least 25 out of 30.

The list includes questions on the Private Hire / Hackney Carriage Drivers and Vehicle Conditions, the Highway Code and location questions of areas in Wrexham and the surrounding districts. There will also be two questions asked on simple arithmetic.

1. What must be displayed inside the front windscreen of a Private Hire Vehicle?
2. On what street is Crown Buildings?
A) Ruabon Road. B) Regent Street. C) High Street. D) Chester Street.
3. What is the minimum number of doors a Private Hire Vehicle must have?
4. You are the owner of a Private Hire Vehicle, according to Vehicle Conditions who may drive that vehicle?
5. Where is Whitegate Industrial Estate?
6. Private Hire Drivers Conditions lists activities a driver should not do whilst working as a hire car driver, name three.
7. Where is the Cunliffe Public House?
A) Jeffreys Road B) Holt Road C) Hightown Road D) Bradley Road
8. What official item must you wear whilst working as a Private Hire Driver?
9. Where is the War Memorial Club?
10. As a driver are you obliged to provide a receipt for the fare?
11. Where is the Greyhound Public House?
12. What must you do if you change your Private Hire Operator?
13. Where is the Acton Park Hotel?
A) Rhosddu Road. B) Chester Road. C) Mold Road. D) New Road

14. What should a Hackney Carriage / Private hire Driver do if they find any property not belonging to them in the vehicle?
15. Where is the Yale Private Hospital?
A) Bellevue Road. B) Crispin Lane C) Croesnewydd Road D) Maesgwyn Road
16. Where is the North Wales Tennis Centre?
17. If a driver is convicted or cautioned for a criminal offence, what should they do and when should they do it?
18. Where is Wrexham Magistrates Court?
A) Market Street B) Queens Square C) Rhosddu Road D) Bodhyfryd
19. What do the drivers conditions say about passenger luggage?
20. Where in Gresford is the Plough Public House?
21. What should a driver do immediately after, or as soon as possible after the termination of the hiring of the vehicle and why?
22. According to Drivers Conditions, what things should a driver NOT do without the express consent of the hirer?
23. Where is Mecca Bingo?
A) Mount Street, B) Bridge Street C) Crescent Road D) Penybryn
24. On which road is Wrexham Football Ground?
25. What should a driver do when they change address?
26. Where is the Wrexham General Station?
27. What is the maximum number of passengers that a Private Hire Vehicle can carry?
28. What is the shortest route from Tesco Store to Walnut Tree Public House?
29. One of the Driver Conditions relates to the driver of a private hire vehicle being in attendance at an appointed time and place. What should they do?
30. Where is Wrexham Golf Club?
31. On which road will you find the Wrexham Bus Station?
32. Driver Conditions in relation to fare-meters, what must a driver comply with regarding the fare meter?
33. In which Wrexham District will you find Kronospan?
34. What should you do if you receive a fixed penalty notice?
35. On what road is the Oak Tree Public House?
36. When driving what must you not do when there are solid white lines in the centre of the road?
37. What is the shortest route from Newi College to the Wrexham Library?
38. In relation to radios and sound producing equipment in Private Hire Vehicles states what do the Driver Conditions state you should not permit to happen?
39. What do the vehicle conditions say about the use of trailers?
40. What do the Driver Conditions state in relation to the displaying of an identification card?
41. On which retail shopping park will you find 'Argos'?
42. According to Drivers Conditions, whose consent do you need before another person may be conveyed in a Private Hire Vehicle?
43. Where is the Sports Centre in Caia Park?
44. Where is the Wrexham Maelor Hospital?
45. What is the shortest route from Liquid Nightclub to Wrexham Police Station?
46. Where is the Odeon Cinema?
47. Where is Clays Golf Centre?
48. According to Vehicle Conditions, what must a driver ensure in relation to the fitting of Private Hire Vehicle identification plates?
49. According to Drivers Conditions, with respect to agreed fares with the hirer, explain what you must charge.
50. Where is the Wrexham Museum?
51. Is the proprietor or driver of a Private Hire Vehicle permitted to carry any animal belonging to them in the vehicle?
52. Vehicle Licence Conditions relate to the number of passengers that may be carried in a licensed hire vehicle, what does it say?
53. What must you do if your Private Hire Vehicle is damaged?
54. What two things do the Vehicle Conditions say about conveyance of luggage?
55. Can a sign be fitted to the roof of a Private Hire Vehicle?

56. Vehicle Licence Conditions state two things about the vehicles condition, what are they?
57. On which road is the Turf Public House?
58. In which area of Wrexham would you find a racecourse for horses?
59. Vehicle Licence Conditions mentions two items of equipment the vehicle's proprietor must provide, what are they?
60. Can a Private Hire Vehicle display the words 'For Hire'?
61. How many wheels must a Private Hire Vehicle have?
62. Do the Vehicle Licence Conditions allow a Private Hire Vehicle to be transferred to another person during the continuance of the licence period?
63. Where should the fare meter be positioned in the hire car?
64. What two requirements must the proprietor of a licensed hire vehicle comply with regarding passenger seating?
65. What can be displayed on the front and rear windscreen of a Private Hire Vehicle?
66. Can a Private Hire Vehicle have a roof box fitted?
67. On what road is the main Cemetery in Wrexham?
68. Can advertisements be placed on Hackney Carriages?
69. What do the Vehicle Licence Conditions say about fire extinguishers?
70. Vehicle Conditions relating to radio equipment, what does it say?
71. On what road is the Hand Hotel in Wrexham?
72. Is a circular white traffic sign with a red border 'Informative' or 'Prohibitive'?
73. You are driving towards a 'Zebra' crossing where pedestrians are waiting to cross, what should you do?
74. Describe the shortest route between Waterworld and Bellevue Park.
75. When should you not use your horn?
76. When may you use your hazard warning lights?
77. Where is Erddig Hall?
78. If a potential customer waves at you in your Private Hire Vehicle in the street, you stop and he asks you to take him to a club, what should you do?
79. On which industrial estate would you find Abbey Road, the Council's Testing Centre?
80. Zigzag lines on the approach to a Zebra crossing prevent you from doing two things, what are they?
81. On which road is the Beeches Public House and Hotel?
82. What is the national speed limit on motorways and dual carriageways for cars?
83. On what occasion are you permitted to stop on the hard shoulder of a motorway?
84. Where is the Ramada Hotel?
85. Where is the B & Q Warehouse?
86. Can a 9 year old be carried in the front seat of a hire car?
87. A Private Hire Vehicle may be licensed to carry a maximum number of passengers excluding the driver. How many?
A) 4. B) 6. C) 8. D) 10.
88. If you are following a slow moving vehicle along a ONE WAY street, on which side would you overtake?
89. Where is Sainsbury's Store in Wrexham?
90. Where is the Red Dragon public house?
91. What is the name of the main road that would take you from Wrexham to Coedpoeth?
92. Can you park your Private Hire Vehicle on a Hackney Carriage rank?
93. Where is Wrexham Rugby Club?
94. Should you overtake a slow moving vehicle on the approach to a hump back bridge?
95. Where is the Wynnstay Hotel in Wrexham?
96. Where is Yale College?
97. Who has the right of way when entering a roundabout?
98. Where is Asda Store?
99. What items is a private hire vehicle driver obliged to have in the vehicle in case of an emergency or injury?
100. How do you get to Rhos from Wrexham Football Ground? (27/11/2006)

CRITERIA TO BE USED WHEN DETERMINING A HACKNEY CARRIAGE/PRIVATE HIRE DRIVER'S LICENCE

The Rehabilitation of Offenders Act 1974 provides that "spent convictions" as a general rule are not considered in evidence since a rehabilitated person is treated as a person of previous good character. However the Rehabilitation of Offenders Act 1974 (Exceptions)(Amendment) Order 2002 specifically makes Private Hire and Hackney Carriages Drivers exceptions to the Act, in that convictions are never considered as spent. This means that all convictions that an applicant has must be recorded on the application form; officers and Members (if the application is to go before the Environmental Licensing Committee) will be entitled to ask questions regarding spent convictions.

The Authority asks the Criminal Records Bureau to undertake an Enhanced Disclosure Check of applications for Driver's Licences. This provides the Authority with details of any live and spent convictions, together with any additional information which the Chief Police Officer believes is relevant to the position sought. This additional information may be a complaint or an incident that involved the applicant in question; it need not involve a prosecution or caution.

The policy of the Council is that applicants with "live" convictions will automatically have their spent convictions put before Committee (together with any other relevant information). Applicants with spent convictions **only** would only be reported to Committee in the event that the convictions were relevant to public safety or security.

The information you give will be treated in the strictest confidence and will only be taken into account in relation to your application. You should be aware that the Council is empowered in law to check with the Police (Criminal Records Bureau) for the existence and content of any criminal record held in the name of the applicant. Information received from the Police or the Bureau will be kept in strict confidence whilst the licensing process takes its course and will be retained for no longer than is necessary. A policy statement on the storage, handling, use, retention and disposal of disclosure information is available upon request.

The disclosure of a criminal record or other information will not necessarily debar you from gaining a licence unless the Council considers that the conviction renders you unsuitable. In making this decision, the Authority will consider the nature of the offence, how long ago and what age you were when it was committed and any other factors that may be relevant. You are advised to consider the following guidelines relating to the relevance of convictions.

Any applicant refused a licence on the grounds that he or she is not a "fit and proper person" to hold such a licence has the right of appeal to the Magistrate's Court within 21 days of the receipt of the decision.

GUIDELINES USED BY ENVIRONMENTAL LICENSING COMMITTEE

Application will generally only go to Committee if there are recent convictions, i.e. a conviction within the last five years. The guidelines relating to the relevance of convictions to be used by the Committee are listed below, they refer to Hackney Carriage and Private Hire Vehicles drivers but the criteria can be applied to Private Hire Operator's applications as they are in responsible positions dealing with public safety and security.

1. Each case will be decided on its own merits.
2. A person with a current conviction for serious crime need not be permanently barred from obtaining a licence but should be expected to remain free from conviction for 3 to 5 years, according to the circumstances, before an application is entertained. Some discretion may be appropriate if the offence is isolated and there are mitigating circumstances. However, the overriding consideration should be the protection of the public.
3. The following examples afford a general guide in the action to be taken where convictions are admitted.

- (a) **Minor Traffic Offences**
 Convictions for minor traffic offences, e.g. obstruction, waiting in a restricted street, speeding etc. should not prevent a person proceeding with an application. If sufficient points have been accrued to require a period of disqualification of the applicant's driving licence than a Hackney Carriage or Private Hire Vehicle Driver's licence may be granted after its restoration but a warning should be issued as future conduct.
- (b) **Major Traffic Offences**
 An isolated conviction for reckless driving or driving without due care and attention etc. should normally merit a warning as to future driving and advice on the standard expected of Hackney Carriage and Private Hire Drivers. More than one conviction for this type of offence within the last two years should merit refusal and no further application should be considered until a period of 1 to 3 years free from convictions has elapsed.
- (c) **Drunkenness**
- (i) With motor vehicle
 A serious view should be taken of convictions of driving or being in charge of a vehicle while under the influences of drink. An isolated incident should not necessarily debar an applicant but strict warnings should be given as to future behaviour. More than one conviction for these offences should raise grave doubts as to the applicant's fitness to hold a licence.
 At least 3 years should elapse (after the restoration of the driving licence) before an applicant is considered.
 If there is any suggestion the applicant is an alcoholic, a special medical examination should be arranged before the application is entertained. If the applicant is found to be an alcoholic a period of 5 years should elapse after treatment is complete before a further licence application is considered.
- (ii) Not in vehicle
 An isolated conviction for drunkenness need not debar an applicant from gaining a licence. However a number of convictions could indicate a medical problem necessitating critical examination (see (i) above). In some cases, a warning may be sufficient.
- (d) **Drugs**
 An applicant with a conviction for a drug related offence should be required to show a period of at least 3 years free of convictions before an application is entertained, or 5 years after detoxification treatment if he/she was an addict.
- (e) **Indecency Offences**
 As Hackney Carriage and Private Hire Drivers often carry unaccompanied passengers, applicants with convictions for indecent exposure, indecent assault, importuning, or any of the more serious sexual offences, should be refused until they can show a substantial period (at least 3 to 5 years) free of such offences. More than one conviction of this kind should preclude consideration for at least 5 years. In either case if a licence is granted a strict warning as to future conduct should be issued.
- (f) **Violence**
 As Hackney Carriage and Private Hire Drivers maintain close contact with the public, a firm line should be taken with applicants who have convictions for grievous bodily harm, wounding or assault. At least 3 years free of such convictions should be shown before an application is entertained and even then a strict warning should be administered.

(g) **Dishonesty**

Hackney Carriage and Private Hire Drivers are expected to be persons of trust. The widespread practice of delivering unaccompanied property is indicative of the trust that business people place in drivers. Moreover, it is comparatively easy for a dishonest driver to defraud the public by demanding more than the legal fare etc. Overseas visitors can be confused by the change of currency and become "fair game" for unscrupulous drivers. For these reasons a serious view should be taken of any conviction involving dishonesty. In general, a period of 3 to 5 years free of conviction should be required before entertaining an application.

Laws and Conditions Relating to Drivers

All Drivers of Hackney Carriages or Private Hire Vehicles must be licensed by the Council and must have held a full driving licence for over 12 months prior to applying.

a) **Hackney Carriage Drivers**

Town Police Clauses Act 1847
Local Government (Miscellaneous Provisions) Act 1976
Bylaws

b) **Private Hire Vehicle Drivers**

Local Government (Miscellaneous Provisions) Act 1976
Licence Conditions

There are no restrictions on the number of licences issued;
A licence will be issued provided the applicant fulfils all the Councils requirements.

Drivers' Badges

When a licence is issued the driver will be provided with a Badge which must be worn at all times whilst driving a Private Hire / Hackney Carriage Vehicle, in a position where it can be clearly visible when driving for hire. Drivers who do not wear their badge will be guilty of an offence. A paper licence is also issued giving details of conditions which all licence holders must adhere to.

Suspension and Revocation

The Council have the power to suspend, revoke or refuse to renew a driver's licence if the driver since the grant of the licence has been convicted of an offence under the Town Police Clauses Act 1847 or the Local Government (Miscellaneous Provisions) Act 1976 or for any other reasonable cause.

Plying for Hire

Applicants for a Private Drivers Licence are advised that it is an offence to ply for hire in a Private Hire Vehicle. All hiring's must be pre-booked.

Taximeters

Applicants are advised that it is an offence to tamper with any seal on a taximeter or alter the taximeter with intent to mislead.

OBSTRUCTION OF AUTHORISED OFFICERS AND CONSTABLES

It is an offence under the Local Government (Miscellaneous Provisions) Act 1976 for any person to wilfully obstruct an authorised Officer or Constable acting under the Act, to fail to comply with any requirements of the authorised Officer or Constable or fail to give an authorised Officer or Constable any assistance or information he may reasonably require.

EXAMPLE LICENCE

No «LicenceNo»



PRIVATE HIRE DRIVER'S LICENCE

Wrexham council under the provisions of the Local Government (Miscellaneous Provisions) Act, 1976

DO HEREBY LICENCE «ForeName» «Surname»

of «Add1» «Add2» «Add3» «Add4»

to act as the driver of a Private Hire Vehicle within the County Borough of Wrexham from the date hereof up to and including the «Expiry» unless previously suspended or revoked, subject to the consent of the Proprietor of such Vehicle and the provisions of the said Act and such statutes, Order, Rules, Regulations and Bylaws as may from time to time be in force for the regulation of Private Hire Vehicles and the Proprietors, Drivers and Operators thereof within the said County Borough, and subject to the conditions specified in the Schedule hereto.

DATED

For Chief Housing and Public Protection Officer

SCHEDULE

CONDITIONS OF LICENCE

Definitions: In these conditions, except where the context otherwise requires, the following words and expressions shall have the following meanings:-

“**Authorised Officer**” means a person authorised by the Chief Housing and Public Protection Officer to carry out duties connected with the issuing of private hire licences and enforcing legislation relating to private hire;

“**Chief Housing and Public Protection Officer**” means the person appointed to that post in Wrexham council;

“**Driver**” means the person to whom a Private hire Driver’s licence has been issued by the Chief Housing and Public Protection Officer;

“**Proprietor**” means the person to whom a Private Hire Vehicle licence has been issued by the Chief Housing and Public Protection Officer;

“**Operator**” means the person to whom this Operator’s licence is issued;

“Vehicle” means a vehicle in respect of which the Private Hire Vehicle licence has been issued by the Chief Housing and Public Protection Officer;

1 The driver, whilst acting in accordance with a Private Hire Driver’s licence, shall :

- a) at all times wear the Private Hire Driver’s identification badge issued in accordance with Section 54 of the Local Government (Miscellaneous Provisions) Act 1976, in such a position and manner as to be plainly and distinctly visible.
- b) display in the Private Hire Vehicle, an identification card, provided by the Local Authority, inside the front windscreen giving driver identification to the inside of the vehicle.
- c) ensure that, in relation to the Vehicle, a policy of insurance or such security as complies with the requirements of Part VI of the Road Traffic Act 1972, is in force and that he/she is adequately insured to drive the Private Hire Vehicle.
- d) at all times behave in a civil and orderly manner and refrain from the use of any offensive language or conduct;
- e) at all times whilst carrying passengers be clean and respectable in his/her dress and person;
- f) afford all reasonable assistance to passengers with their luggage;
- g) at no times whilst carrying fare paying passengers smoke, drink or eat in the Vehicle;
- h) not without the express consent of the hirer of the Vehicle play any radio or sound reproducing equipment or any instrument other than for the purpose of sending or receiving messages to and from the Operator of the Vehicle;
- i) at no time cause or permit the noise emitted by any radio or other previously mentioned equipment in the Vehicle which they are driving to be a source of annoyance or disturbance to any person whether inside or outside of the Vehicle;
- j) at no time whilst driving a Vehicle use a mobile telephone

2 The Driver shall not:-

- a) convey nor permit to be conveyed in a Vehicle a greater number of passengers than that prescribed in the Private Hire Licence issued for that Vehicle;
- b) without the consent of the hirer of the Vehicle convey or permit to be conveyed any other person in that Vehicle.

3. The Driver shall after the termination of each hiring of a Vehicle driven by him/her check the Vehicle for any property which may have been left accidentally therein. Any property found by or handed to the Driver shall be conveyed as soon as possible and in any event within 24 hours (if not sooner claimed by or on behalf of the owner) to a Police Station in the district and left in the custody of the Police having obtained a receipt for the property.

4. The Driver shall if requested by the hirer of the Vehicle provide a written receipt for the fare paid.

5a) The Driver, whilst acting in accordance with a Private Hire Driver’s licence, shall not convey in the Vehicle any animal belonging to or in the custody of himself / herself or the Proprietor or the Operator of the Vehicle.

b) Any animal belonging to or in the custody of the hirer of the Vehicle may be conveyed in the Vehicle at the discretion of the Driver provided that the animal is carried in the rear of the Vehicle and restrained in such a manner as to be unable to interfere with the safe driving of the Vehicle.

c) The Driver shall not, without a valid notice of exemption issued under section 37 of the Disability Discrimination Act 1995, refuse to transport a guide, hearing or other assistance dog.

6 Upon being allocated a contract for the hire of a Private Hire Vehicle, the Driver shall attend punctually at the appointed time and place to collect the hirer unless delayed or prevented from so doing by circumstances beyond his/her control.

7 The Driver shall at all times when driving a Private Hire Vehicle carry with him/her a copy of these conditions and shall make it available for inspection by the hirer or any passenger or an Authorised Officer or Constable upon request.

8 If the Driver is permitted or employed to drive a Vehicle of which he/she is not the Proprietor, he/she shall, before commencing to drive that Vehicle, deposit his/her Private Hire Driver's licence with the proprietor for retention by the Proprietor until such time as the Driver ceases to be permitted or employed to drive that Vehicle or any other Vehicle belonging to that Proprietor.

9 If a Vehicle is fitted with a meter for recording fares the Driver shall not cause the fare recorded thereon to be cancelled or concealed until the hirer has had a reasonable opportunity to examine it and has paid the fare.

10 The Driver shall not:-

- a) demand from the hirer a fare in excess of the amount previously agreed for the hiring between the hirer and the Operator provided that the hirer does not require any variations to the quoted destination or
- b) if the Vehicle is fitted with a meter for recording fares and there has been no prior agreement as to the fare, demand from the hirer a fare in excess of the fare shown on the meter.

11 The Driver shall notify the Chief Housing and Public Protection Officer in writing of any change of his/her address during the period of the licence within seven days of such a change taking place.

12 The Driver shall within seven days disclose to the Chief Housing and Public Protection Officer in writing details of any conviction (including cautions, fixed penalty notices and fixed penalty notices in relation to traffic violations) imposed on him/her.

13 The Driver shall upon expiry, revocation or suspension of the licence return to the Chief Housing and Public Protection Officer forthwith the badge issued to him/her.

14 The Driver shall notify in writing as soon as practicable the Chief Housing and Public Protection Officer of any disability or impairment which may affect his/her ability to drive and shall not drive a vehicle whilst affected by such disability or impairment or whilst medically unfit.

15 The Driver shall not sound his horn outside any premises where they have been sent for a fare irrespective of the hour of the day.

16 The Driver shall notify the Chief Housing and Public Protection Officer in writing of any change of Operator during the period of the licence within seven days of such a change taking place.

17 The Driver shall at all times comply with the requirements of the Local Government (Miscellaneous Provisions) Act 1976 in so far as they apply to Private Hire Drivers, Vehicles and Operators and all other relevant legislation for the time being in force.

BREACHES OF THESE CONDITIONS MAY BE REGARDED AS GROUNDS FOR SUSPENSION, REVOCATION OR REFUSAL TO RENEW THE LICENCE

Right of Appeal

If you are aggrieved by any of the conditions of this licence you have the right to appeal to a Magistrates Court within 21 days from the date on which the licence was issued.

11/2004

No «PlateNo»



PRIVATE HIRE VEHICLE LICENCE

Wrexham council under the provisions of the Local Government (Miscellaneous Provisions) Act, 1976, and every other power or authority them enabling **DO HEREBY LICENCE** the vehicle bearing the Registration Number «RegNo»

of which «Name1»

of «Add11» «Add12» «Add13» «Add14»

(is) (are) the proprietor(s) to use the vehicle for private hire within the said County Borough from the date hereof and up to and including the «Expiry» unless previously suspended or revoked, and to carry not more than «Passengers» persons (excluding the driver), subject to the provisions of the said Act and such Statutes, Orders, Rules, Regulations and Bylaws as may from time to time be in force for the regulation of Private Hire Vehicles and the Proprietors, Drivers and Operators thereof within the said County Borough, and subject to the conditions specified hereto.

DATED this

Chief Housing and Public Protection Officer

SCHEDULE

CONDITIONS OF LICENCE

In these conditions, except where the context otherwise requires, the following words and expressions shall have the following meanings:

“Authorised officer” means a person authorised by the Chief Housing and Public Protection Officer to carry out duties connected with the issuing of private hire licences and enforcing legislation relating to private hire;

“Chief Housing and Public Protection Officer” means the person for the time being appointed to that post in Wrexham council;

“Proprietor” means the person to whom this Private Hire Vehicle Licence is issued by the Chief Housing and Public Protection Officer;

“Operator” means the person to whom a licence has been granted by the Chief Housing and Public Protection Officer, to operate Private Hire Vehicles;

“Vehicle” means the Vehicle in respect of which this Private Hire Vehicle Licence is issued;

“Licence plates” means the plates issued by the Chief Housing and Public Protection Officer to be affixed to the vehicle, containing details of the vehicle, the maximum number of passengers to be carried and the Vehicle licence number;

“Vehicle Licence Number” means the number attributed to this private hire vehicle licence.

1.
 - i) The vehicle and all its fittings shall at all times during the period of the licence be maintained in an efficient, safe and clean condition.
 - ii) The vehicle shall meet all relevant statutory requirements and the Motor Vehicles (Construction & Use) Regulations and shall have in force a current Certificate of Compliance issued by the Chief Housing and Public Protection Officer.
 - iii) The Vehicle shall at all times display a current vehicle excise licence.
 - iv) There must be in force, in relation to the vehicle, a valid MOT test certificate (if appropriate).

2. No material alteration or change of any kind in specification, design, condition or appearance shall be made to the vehicle at any time during the period the licence is in force without the prior written approval of the Chief Housing and Public Protection Officer.

3.
 - i) The licence plates identifying the Vehicle as a Private Hire Vehicle shall all times during the period the licence is in force be securely fixed externally to the front and rear of the Vehicle in a conspicuous position not lower than the level of the front and rear bumpers, excepting under such circumstances as are prescribed in Section 75 of the Local Government (Miscellaneous Provisions) Act 1976.
 - ii) The licence plates shall be fixed by such means that they cannot be dislodged or their position in any way altered by the movement of the Vehicle and in particular shall be clearly visible to pedestrians and other motorists. They shall be fixed so as to be easily removed by an authorised officer or Constable.
 - iii) The vehicle licence plates shall be kept clean and the licence number displayed thereon shall not be concealed or obscured from view by any means, including any mud, grease, grime or any other discolouration.

4. The proprietor shall cause to be displayed at all times inside the Vehicle, in such a position so as to be visible to persons conveyed therein the notice issued by the Chief Housing and Public Protection Officer indicating the vehicle licence number of the Vehicle and the number of passengers permitted to be carried.

5. A first aid kit containing:-
 - i) six individually wrapped sterile adhesive dressings (plasters)
 - ii) one large sterile unmedicated dressing
 - iii) two triangular bandages
 - iv) two safety pins
 - v) individually wrapped moist cleaning wipes -
 shall be carried in the vehicle at all times securely fixed in the boot of the Vehicle and available for use in case of emergency. There shall be no obligation on Private Hire Drivers to administer first aid treatment.

6.
 - a) The vehicle shall carry a fire extinguisher of minimum weight of 1 kg containing dry powder. The fire extinguisher shall be securely fixed in a position so as not to interfere with the control of the vehicle and so as not to be tampered with by a member of the public.
 - b) Each extinguisher to be serviced annually by a competent inspector and an appropriate dated inspection record to be available.

7.
 - a) No signs, notices, advertisements, plates, marks, numbers, letters, figures, symbols, emblems or devices whatsoever shall be displayed on, in or from the vehicle except as may be required by any statutory provision, bye-law or required or permitted by these licence conditions.
 - b) A complete adhesive sign, provided by the Chief Housing and Public Protection Officer shall be displayed at the top front of both rear passenger door windows so as to be clearly visible to persons boarding the vehicle. The sign shall be of maximum size 180mm X 130mm containing the information as specified by the Chief Housing and Public Protection Officer both externally and internally.

- c) A visor containing the name of the Private Hire Operator may be displayed at the top of both front and rear screens.
 - d) The visor must be of a type approved by the Chief Housing and Public Protection Officer prior to use.
 - e) The visor may include the telephone number and website address of the Operator and shall be in the following format:

01978.....Good Cars 01978

www.goodcabs.co.uk.
 - f) The visor shall not encroach upon the swept area of the windscreen.
 - g) There may be displayed on the side of the vehicle, **where the vehicle is a Minibus designed to carry more than four passengers but less than eight passengers only**, the name and telephone number of the operator with whom the vehicle proprietor carries on business in letters or numbers no larger than 6” (150mm) in height and shall not contain the word “cab” or “taxi”. Any display on the window must not interfere with visibility nor compromise safety.
 - h) Display in the Private Hire Vehicle, an identification card, provided by the Local Authority, inside the front windscreen giving driver identification to the inside of the vehicle.
8. The Proprietor shall notify the Chief Housing and Public Protection Officer in writing of any change of address during the period of the licence within seven days of such change taking place.
 9. The proprietor shall within seven days disclose to the Chief Housing and Public Protection Officer in writing details of any conviction imposed on him/her (or, if the Proprietor is a company or partnership imposed on any of the directors or partners) during the period of the licence.
 10. If the proprietor permits or employs any other person to drive the Vehicle whilst it is licensed as a Private Hire Vehicle he/she shall before that person commences to drive the vehicle;
 - a) ascertain that the person holds a current Private Hire Driver’s Licence issued by Wrexham council in accordance with Section 51 of the Local Government (Miscellaneous Provisions) Act, 1976.
 - b) cause that person to lodge with the Proprietor his Private Hire Driver’s Licence for retention until such time as the Driver ceases to be permitted or employed to drive the vehicle.
 11. The proprietor shall notify the Chief Housing and Public Protection Officer in writing of any accident involving the Vehicle as soon as practicable and in any case within seventy two hours of the occurrence of the accident.
 12. The Proprietor shall notify the Chief Housing and Public Protection Officer in writing within seven days of the sale, transfer or other disposal of the vehicle during the term of the licence.
 13. The Proprietor shall within seven days notify the Chief Housing and Public Protection Officer in writing of any complaint made to him / her concerning:
 - a) the conduct of the Driver of the Vehicle
 - b) the condition of the Vehicle
 14. No trailers to be used by any Private Hire Vehicle.
 15. Roof boxes as specified by the Chief Housing and Public Protection Officer maybe fitted and used on Private Hire Vehicles as defined in the Vehicle Requirements Document.

BREACHES OF THESE CONDITIONS MAY BE REGARDED AS GROUNDS FOR SUSPENSION, REVOCATION OR REFUSAL TO RENEW THE LICENCE.

Right of Appeal If you are aggrieved by any of the conditions of this licence you have the right to appeal to a Magistrates Court within 21 days from the date on which the licence was issued. 04/2008

WREXHAM COUNTY BOROUGH COUNCIL
PRIVATE HIRE VEHICLE REQUIREMENTS

- 1 a The vehicle must have four wheels and a minimum of four doors. The doors must consist of two doors on both near and off side of the vehicle and does not include hatchback / boot doors. The requirement for a minimum of four doors does not apply to a purpose built minibus with gangway.
- b The vehicle must be equipped with a spare wheel and sufficient tools and equipment to enable the spare wheel to be fitted in the event of damage or puncture. Where the manufacturer does not supply a spare wheel the vehicle must be supplied with Run Flat Tyre / Foam Aerosol..
- 2 The Vehicle must have at least 1400cc engine capacity.
- 3 Vehicles must be presented for inspection in a clean and roadworthy condition and must be free from any rust on bodywork.
- 4 Vehicles shall not be submitted for inspection with any accident damage and the Chief Housing and Public Protection Officer must be informed of accident damage within 72 hours of the damage occurring.
- 5 The Vehicle must be right hand drive, with the exception of stretch limousines.
- 6 The Vehicle must not be of such type, design or appearance as to lead any person to believe that the vehicle is a hackney carriage. **Austin FX4 (London Cab), Peugeot Expert / Tepee / Euro Taxi, Fiat Scudo, Citroen Dispatch etc type vehicles will not be acceptable.**
- 7 The vehicle must be capable of carrying at least four passengers in addition to the driver and not more than eight passengers. The rear seating must be as manufactured and have appropriate seat belts per person. The minimum acceptable width of seat section per person is 410 millimeters at the widest point of the seat which can include unequal seated sections. Limousines to have a minimum seating capacity of six and a maximum of eight.
- 8 The Vehicle and all its fittings and equipment must be in an efficient, safe and clean condition and must comply with all relevant statutory requirements, including in particular those contained in Motor Vehicles (Construction and Use) Regulations.
- 9 The seats in the Vehicle must be properly cushioned and free from damage.
- 10 The floor of the Vehicle must be provided with a proper carpet or other suitable covering.
- 11 a) There must be adequate space within the vehicle for the carrying of passengers' luggage and this space must be clean and water tight. A roof rack may not be fitted.
 - b) A roof box may be fitted, providing :
 - i) It must comply with Road Traffic (construction and use) Regulations, and be appropriate for the type of vehicle used.
 - ii) The roof box must be of enclosed container construction (not an open roof rack with loose cover).
 - iii) The roof box must only be used for the purpose of extra luggage, such as golf clubs, large suitcases etc., and not for the carriage of goods or livestock.
 - iv) The hirer must be with the vehicle at the time the roof box is in use.
 - v) No part of the roof box or fittings to remain on vehicle when not being used for carrying extra luggage.
 - vi) No advertising, wording or numbers to be allowed on the roof box.
 - c) No Trailers to be used by any Private Hire Vehicle.

- 12 a) The Vehicle must be fitted with an efficient dry powder variety fire extinguisher of a minimum weight of 1 kg. The extinguisher shall be securely fixed in a position so as not to interfere with the control of the vehicle and so as not to be tampered with by a member of the public.
- b) Each extinguisher to be serviced annually by a competent inspector and an appropriate dated inspection record to be available.
- 13 The Vehicle must be equipped with a first-aid box as follows:-
- A first-aid kit containing:-
- i) six individually wrapped sterile adhesive dressings (plasters)
 - ii) one large sterile unmedicated dressing
 - iii) two triangular bandages
 - iv) two safety pins
 - v) individually wrapped moist cleaning wipes
- shall be carried in the vehicle at all times securely fixed in the boot of the vehicle for use in case of emergency. There shall be no obligation on Private Hire Drivers to administer first aid treatment.
- 14 Any meter for recording fares fitted in the Vehicle must be in such a position as not to be visible from the outside of the Vehicle but clearly visible to the passengers.
- 15 If the Vehicle is currently licensed by the Chief Housing and Public Protection Officer for private hire the licence plate issued by the Council must be securely fixed externally to the front and rear of the Vehicle in a conspicuous position and secured in such a manner so as to be easily removed by any Authorised Officer or Constable.
- 16 No signs, notices, advertisements, plates, marks, numbers, letters, figures, symbols, emblems or devices whatsoever shall be displayed on, in or from the Vehicle except as may be required by any statutory provision, or bylaws, or permitted or required by any condition of a Private Hire Licence issued by the Council in respect of the Vehicle.
- 17 There may be displayed on the side of the vehicle where the vehicle is a Minibus designed to carry more than four passengers but no more than eight passengers only, the name and telephone number of the operator with whom the vehicle proprietor carries on business in letters or numbers no larger than 6" (150mm) in height and shall not contain the word "cab" or "taxi". Any display on the window must not interfere with visibility nor compromise safety.
- 18 If the Vehicle is currently licensed by the Council for private hire the number of the licence and the number of passengers permitted by the licence to be carried in the Vehicle must be clearly marked inside the Vehicle as to be visible at all times to passengers carried in the Vehicle.
- 19 There must be in force, in relation to the Vehicle, a policy of insurance or such security as complies with the requirements of Part VI of the Road Traffic Act 1988.
- 20 There must be in force, in relation to the Vehicle, a valid MOT test certificate (if appropriate) and a current road fund licence.
- 21 Every seat in the Vehicle shall be fitted with a safety belt.
- 22 LPG (Liquid Petroleum Gas) Conversions must be accompanied by LPG Conversion Certificates provided by a suitably qualified engineer.

23 Additional conditions for stretch limousines :-

- a) The vehicle must pass a Single Vehicle Approval (SVA up to 2009) / Individual Vehicle Approval (IVA 2009 on) inspection of its design and construction at a Vehicle Inspectorate testing station. **The Approval Certificate or Certificate of Compliance must be presented to this Authority, together with its DVLA Registration Document (V5) and evidence of the date of manufacture of the vehicle.**
- b) The maximum length of the “stretch” shall not exceed 120”/3048mm.
- c) No passengers are to be in the front of the vehicle.
- d) The vehicle must be fitted with tyres of a rating specified by Ford USA i.e. vehicles registered before 1998 – 235/75R 15 108S (BF Goodrich Extra Load or Equivalent). Versions from 1998 onwards must be fitted with 225/70R 16 107T (Reinforced).
- e) Any tinted glass shall conform to the legal requirements as laid down by the Vehicle Operator Services Agency (VOSA). The passenger compartment may be fitted with blackened glass. All blackened and tinted glass must be fitted as standard at point of manufacture, but any modifications from standard will not be acceptable.
- f) No form of entertainment or activity of a like kind shall be permitted without written consent from this Authority.
- g) Bookings for vehicle(s) which are solely for use of children under the age of 16 years must be accompanied by either a parent/guardian or a Criminal Records Bureau (CRB) checked escort. A declaration, to be completed by the parent/guardian responsible for the journey, prior to the commencement of the journey providing details of the persons travelling and the name and contact details of the person responsible for the booking. A copy of the form must be carried by the driver.
- h) Vehicles may be required to undergo a metal fatigue test at the discretion of this Authority. The cost of this test to be borne by the Operator.
- i) Alcoholic drinks provided in the vehicle shall be under the terms of an appropriate licence relating to the sale or supply of alcohol. For bookings for groups of passengers under 18 years, plastic glasses and bottles must be used and alcoholic drinks must be locked away or removed from the vehicle prior to the commencement of the journey.
- j) The normal conditions applying to the licensing of Operators and Drivers to apply.

Please note that Wrexham Council does not have the facilities to issue MOT Certificates for Limousines.

Limousine Test Bookings – Please refer all enquiries direct to the Transport Manager.

No «PlateNo»



HACKNEY CARRIAGE VEHICLE LICENCE

Wrexham County Borough Council under the provisions of the Local Government (Miscellaneous Provisions) Act, 1976, and every other power or authority them enabling

DO HEREBY LICENCE the vehicle bearing the Registration Number «RegNo»

of which

of

(is) (are) the Proprietor(s) to ply for hire as a hackney carriage within the limits of the said Borough from the up to and including the _____ unless previously suspended or revoked and to carry not more than persons (excluding the driver), subject to the provisions of the said Act and such Statutes, Orders, Rules, Regulations and Byelaws as may from time to time be in force for the regulation of Hackney Carriages and the Proprietors and Drivers thereof within the said Borough and subject to the conditions attached to this Licence and specified overleaf.

Dated this

Chief Housing and Public Protection Officer

CONDITIONS OF LICENCE

Maintenance of Vehicle:

The vehicle and all its fittings and equipment shall at all times when the vehicle is in use or available for hire be kept in an efficient, safe, tidy and clean condition and all relevant statutory requirements (including in particular those contained in Motor Vehicle (Construction and Use Regulations) shall be fully complied with.

Alteration of Vehicle:

No material alteration or change in the specification, design, condition or appearance of the vehicle shall be made without the approval of the Council at any time while the licence is in force. No Trailers to be used by any Hackney carriage Vehicle.

Safety Equipment:

1. The vehicle must be fitted with an efficient dry powder variety fire extinguisher of a minimum weight of 1kg. The extinguisher shall be securely fixed in a position so as not to interfere with the control of the vehicle and so as not to be tampered with by a member of the public.
2. Each extinguisher to be serviced annually by a competent inspector and an appropriate dated inspection record to be available.
3. The vehicle must be equipped with a first aid box containing :
 - i) six individually wrapped sterile adhesive dressings (plasters)
 - ii) one large sterile unmedicated dressing
 - iii) two triangular bandages
 - iv) two safety pins
 - v) individually wrapped moist cleaning wipesshall be carried in the vehicle at all times securely fixed in the boot of the vehicle for use in case of emergency. There shall be no obligation on the Driver to administer first aid treatment.

Interior Markings:

The proprietor shall cause to be clearly marked and maintained inside the vehicle in such a position as to be visible at all times to persons conveyed therein the number of passengers prescribed in this licence.

Signs, Notices etc.

- (1) No signs, notices, advertisements, plates, marks, numbers, letters, figures, symbols, emblems or devices whatsoever shall be displayed on, in or from the vehicle except as may be required by any statutory provision (including byelaws) or required or permitted by these conditions, provided however that this condition shall not apply to any indication on a taxi meter fitted to the vehicle or to advertising signs which have been agreed by the Council.
- (2) The proprietor shall cause the hackney carriage plate provided by the Council to be securely fixed to the rear of the vehicle in a vertical and conspicuous position and such plate shall at all times be kept clean and not concealed from public view.

Convictions:

The proprietor shall within seven days disclose to the Council in writing details of any conviction imposed on him / her (or if the proprietor is a company or partnership on any of the directors or partners) during the period of the licence.

Right of Appeal:

If you are aggrieved by any of the conditions attached to this licence you may appeal to a Magistrates Court within 21 days from the date on which the licence was issued to you.

(11/2009)

**WREXHAM COUNCIL
HACKNEY CARRIAGE VEHICLE REQUIREMENTS**

1. The vehicle must be purpose built for use as a Hackney Carriage and be approved by the Chief Housing and Public Protection Officer.
2. All Hackney Carriage Vehicles within the County Borough must be capable of transporting Disabled People in their wheelchairs.
3. The vehicle must not be more than 10 years old. (On new / first applications)
4. Vehicles must be presented for inspection in a clean and roadworthy condition and must be free from any rust.
5. No vehicle must be submitted for inspection with any accident damage and the Council must be informed of accident damage whilst the vehicle is licensed.
6. The vehicle must be right hand drive.
7. The minimum acceptable width of seat section per person is 16” (410 mm).
8. The vehicle and all its fittings and equipment must be in an efficient, safe, tidy and clean condition and must comply with all relevant statutory requirements, including in particular those contained in Motor Vehicles (Construction and Use) Regulations.
9. The seats in the vehicle must be properly cushioned or covered and free from damage.
10. The floor of the vehicle must be provided with a proper carpet or other suitable covering.
11. a) There must be adequate space within the vehicle for the carrying of passengers’ luggage and this space must be clean and water tight. A roof rack may not be fitted.
b) A roof box may be fitted, providing :
 - vii) It must comply with Road Traffic (construction and use) Regulations, and be appropriate for the type of vehicle used.
 - viii) The roof box must be of enclosed container construction (not an open roof rack with loose cover).
 - ix) The roof box must only be used for the purpose of extra luggage, such as golf clubs, large suitcases etc., and not for the carriage of goods or livestock.
 - x) The hirer must be with the vehicle at the time the roof box is in use.
 - xi) No part of the roof box or fitments to remain on vehicle when not being used for carrying extra luggage.
 - xii) No advertising, wording or numbers to be allowed on the roof box.
c) No Trailers to be used by any Hackney Carriage Vehicle.

12.
 - i) The vehicle must be fitted with an efficient dry powder variety fire extinguisher of a minimum weight of 1 Kg. The extinguisher shall be securely fixed in a position so as not to interfere with the control of the vehicle and so as not to be tampered with by a member of the public.
 - ii) Each Extinguisher to be serviced annually by a competent inspector and an appropriate dated inspection record to be available.
13. The vehicle must be equipped with a first aid box containing :
 - vi) six individually wrapped sterile adhesive dressings (plasters)
 - vii) one large sterile unmedicated dressing
 - viii) two triangular bandages
 - ix) two safety pins
 - x) individually wrapped moist cleaning wipesshall be carried in the vehicle at all times securely fixed in the boot of the vehicle for use in case of emergency. There shall be no obligation on the Driver to administer first aid treatment.
14. The vehicle must be equipped with sufficient tools and equipment to enable damaged or punctured tyres to be quickly replaced.
15.
 - a) The meter for recording fares fitted in the vehicle must be in such a position as not to be visible from the outside of the vehicle but clearly visible to passengers.
 - b) Taximeters must display appropriate “CE” or “M” marks and have provision to accommodate the Wrexham County Borough Council Approval Seal.
16. If the vehicle is currently licensed by the Council as a hackney carriage the licence plate issued by the Council must be securely fixed externally to the rear of the vehicle in a conspicuous position and in such a manner as to be removable.
17. No signs, notices, advertisements, plates, marks, numbers, letters, figures, symbols, emblems or devices whatsoever should be displayed on, or from the vehicles except as may be required by any statutory provision, byelaws or permitted or required by any condition of a hackney carriage licence issued by the Council in respect of the vehicle.
18. If the vehicle is currently licensed by the Council for hackney carriage the number of the licence and the number of passengers permitted by the licence to be carried in the vehicle must be clearly marked inside the vehicle as to be visible at all times to passengers carried in the vehicle.
19. There must be in force, in relation to the vehicle, a policy of insurance or such security as complies with the requirements of Part VI of the Road Traffic Act, 1988.
20. There must be in force, in relation to the vehicle, a valid MOT test certificate (if appropriate) and a current road fund licence.
21. Hackney Carriage Vehicles may be of any colour supplied by the vehicle manufacturer. Applications for any other colours will be referred to the Environmental Licensing Committee.
22. Advertising – See Attached “Advertising on Licenced Hackney Carriage Vehicle Conditions”.

Wrexham County Borough Council
Advertising on Licensed Hackney Carriage Vehicles as from 26/10/2009

Agreed:-

- (i) One advert only of a service or product on either or both sides of the Licensed Hackney Vehicle on the door panels only below the window line. The advert would relate to a company other than connected with a Private Hire or Hackney business which also includes the owner, driver or proprietor of that vehicle. Advertising must be clearly legible and of good quality.
- (ii) That the following guidelines for advertising on Hackney Carriage Vehicles be adopted:
- a. All applications for advertising on a Hackney Carriage Vehicle must be made in writing to the Chief Housing and Public Protection Officer accompanied by a sample of the advertising proposed.
 - b. The quality of submissions must be of an acceptable standard. No faxes will be accepted. Coloured artwork is to be provided in every case and full details of the advertising proposals must be provided.
(NB It is essential that all the details of the proposed advertisement is shown in the original submission. If it is not, then the advertisement may subsequently be rejected).
 - c. The submission, if it is considered acceptable will be given Provisional Approval, by the Chief Housing and Public Protection Officer.
 - d. Final Approval will be given once the advertisement has been placed on the vehicle. An appointment must be made with an Officer of the Licensing Section for a final inspection when the Officer will confirm that the work has been completed in accordance with the provisional approval granted.
 - e. The proprietor of any vehicle displaying an advertisement that has not received its final inspection will be required to remove it immediately.
 - f. Vehicles displaying advertising without approval of the Council will be in contravention of the conditions attached to the vehicle licence and may be liable to suspension until such time as the material has been removed from the vehicle.
 - g. All advertising must comply with the British Codes of Advertising and Sales Promotion and is the responsibility of the agency or individual seeking the Licensing Authority's approval to ensure that they do so.
 - h. Any advertisement must not obscure the sign displaying the licence number of the vehicle.
 - i. Materials used for advertisement must be of a quality not easily defaced or detached. No paper-based materials or water soluble adhesive paste shall be used. Advertisements must be fixed directly to the exterior panels of the vehicle or initially attached to an approved magnetic panel which is then attached to the vehicle.
 - j. Reflective material is not to be used for advertising purposes.
 - k. Each proposal will be considered on its merits but the following advertisements will not be approved:
 - those with political, racial, religious, sexual or controversial texts;
 - those for escort agencies, gaming establishments or massage parlours;
 - those displaying nude or semi-nude figures;
 - those likely to offend public taste (depicting violence, obscene or distasteful language);
 - those which have any reference to alcohol, tobacco/cigarettes and drugs;
 - those promoting discounted fares;
 - those advertising jobs;
 - those which detract from the integrity and/or identity of the vehicle;
 - those which seek to advertise more than one company/service or product.
- (iii) That the policy regarding advertising on licensed Hackney Carriage Vehicles be introduced forthwith for new licence applications and upon renewal of existing licences save for when the existing licence renewal date is 3 months or less from today in which case 12 months thereafter.

(26/10/2009)

WREXHAM COUNCIL

HACKNEY CARRIAGE VEHICLES APPROVED TYPES

Hackney Carriage Vehicle Requirement No.1 States :

“The vehicle must be purpose built for use as a hackney carriage and be approved by the Chief Housing and Public Protection Officer.”

The vehicle must also have Type Approval (European Whole Type Approval incorporating M1 Crash Test) as a factory / purpose built hackney carriage. Low Volume Type Approvals will not be considered.

ONLY THE FOLLOWING VEHICLES ARE APPROVED:

AUSTIN FX4 TAXI / FAIRWAY TAXI

METROCABS TAXI

LONDON TAXIS INTERNATIONAL (LTI) TXI / TXII / TX4

PEUGEOT EXPERT - EURO 7 TAXI / EURO 7 SE TAXI (Mark 1 - To 06)

PEUGEOT EXPERT - EURO 7 TAXI / EURO 7 SE TAXI (Mark 2 - 07 On)

CITROEN DISPATCH / PEUGEOT EXPERT - “LE CAB NOIR” (Mark 1 - To 06)

CITROEN DISPATCH / PEUGEOT EXPERT - “LE CAB NOIR” LC7(Mark 2 – 07 On)

FIAT SCUDO TW216 / 200 / 220 EURO CAB (07 On)

PRIVATE HIRE VEHICLE REQUIREMENT NO. 6 STATES :

“The vehicle must not be of such type, design or appearance as to lead any person to believe that the vehicle is a hackney carriage.”

This means that vehicles plated as Approved Hackney Carriages cannot also be plated as Private Hire Vehicles.

Austin FX4 (London Cab), Peugeot Expert / Tepee / Euro Bus, Euro Shuttle, Fiat Scudo / Urban Bus, Citroen Dispatch etc type vehicles cannot be considered as Private Hire Vehicles.

Likewise, vehicles plated as Private Hire Vehicles cannot also be plated as Hackney Carriage Vehicles.

Cars, Minibuses, People Carriers etc cannot be considered for approval as Hackney Carriage Vehicles.

(11/2009)



HACKNEY CARRIAGE DRIVERS LICENCE

Wrexham Council under the provisions of the Town Police Clauses Act 1847 and 1899, the Public Health Act 1875 and the Local Government (Miscellaneous Provisions) Act 1976

DO HEREBY LICENCE

of

to act as the driver of a Hackney Carriage Vehicle within the County Borough of Wrexham from the date hereof up to and including (**Expiry**) unless previously suspended or revoked subject to the consent of the Proprietor of such vehicle and the provisions of the said Act and such Statutes, Orders, Rules, Regulations and Bylaws as may from time to time be in force for the regulation of Hackney Carriage Vehicles and the Proprietors, Drivers and Operators thereof within the said County Borough.

DATED this

Chief Housing and Public Protection Officer

06/2005

Provisions regulating the conduct of the proprietors and drivers of hackney carriages plying within the district in their several employments, and determining whether such drivers shall wear any and what badges

1. The driver of a hackney carriage provided with a taximeter shall:-
 - (a) when standing or plying for hire, keep the key, flag or other device fitted in pursuance of the byelaw in that behalf locked in the position in which no fare is recorded on the face of the taximeter;
 - (b) before beginning a journey for which a fare is charged for distance and time, bring the machinery of the taximeter into action by moving the said key, flag or other device, so that the word "HIRED" is legible on the face of the taximeter and keep the machinery of the taximeter in action until the termination of the hiring;
 - (c) cause the dial of the taximeter to be kept properly illuminated throughout any part of a hiring which is during the hours of darkness as defined for the purposes of the Road Traffic Act 1972, and also at any other time at the request of the hirer.

2. A proprietor or driver of a hackney carriage shall not tamper with or permit any person to tamper with any taximeter with which the carriage is provided, with the fittings thereof, or with the seals affixed thereto.
3. The driver of a hackney carriage shall, when plying for hire in any street and not actually hired:-
 - (a) proceed with reasonable speed to one of the stands fixed by the Council in that behalf;
 - (b) if a stand, at the time of his arrival, is occupied by the full number of carriages authorised to occupy it, proceed to another stand;
 - (c) on arriving at a stand not already occupied by the full number of carriages authorised to occupy it, station the carriage immediately behind the carriage or carriages on the stand and so as to face in the same direction.
 - (d) from time to time when any other carriage immediately in front is driven off or moved forward cause his carriage to be moved forward so as to fill the place previously occupied by the carriage driven off or moved forward.
4. A proprietor or driver of a hackney carriage, when standing or plying for hire shall not, by calling out or otherwise, importune any person to hire such carriage and shall not make use of the services of any other person for the purpose.
5. The driver of a hackney carriage shall behave in a civil and orderly manner and shall take all reasonable precautions to ensure the safety of persons conveyed in or entering or alighting from the vehicle.
6. The proprietor or driver of a hackney carriage who has agreed or has been hired to be in attendance with the carriage at an appointed time and place shall, unless delayed or prevented by some sufficient cause, punctually attend with such carriage at such appointed time and place.
7. A proprietor or driver of a hackney carriage shall not convey or permit to be conveyed in such carriage any greater number of persons than the number of persons specified on the plate affixed to the outside of the carriage.
8. If a badge has been provided by the Council and delivered to the driver of a hackney carriage he shall, when standing or plying for hire, and when hired, wear that badge in such position and manner as to be plainly visible.
9. The driver of a hackney carriage so constructed as to carry luggage shall, when requested by any person hiring or seeking to hire the carriage:-
 - (a) convey a reasonable quantity of luggage;
 - (b) afford reasonable assistance in loading and unloading;
 - (c) afford reasonable assistance in removing it to or from the entrance of any building, station, or place at which he may take up or set down such person.

10. (a) The proprietor of a hackney carriage shall cause a statement of the fares fixed by the Council in that behalf to be exhibited inside the carriage, in clearly distinguishable letters and figures.
- (b) The proprietor or driver of a hackney carriage bearing a statement of fares in accordance with this byelaw shall not wilfully or negligently cause or suffer the letters or figures in the statement to be concealed or rendered illegible at any time whilst the carriage is plying or being used for hire.

Provisions securing the safe custody and re-delivery of any property accidentally left in hackney carriages, and fixing the charges to be made in respect thereof

11. The proprietor or driver of a hackney carriage shall immediately after the termination of any hiring or as soon as practicable thereafter carefully search the carriage for any property which may have been accidentally left therein.
12. The proprietor or driver of a hackney carriage shall, if any property accidentally left therein by any person who may have been conveyed in the carriage be found by or handed to him:-
- (a) carry it as soon as possible and in any event within 48 hours, if not sooner claimed by or on behalf of its owner to a police station in the district and leave it in the custody of the officer in charge on his giving a receipt for it;
- (b) be entitled to receive from any person to whom the property shall be redelivered an amount equal to five pence in the pound of its estimated value (or the fare for the distance from the place of finding to the police station to which the property was taken, whichever be the greater) but not more than five pounds.

Convictions:

The proprietor shall within seven days disclose to the Council in writing details of any conviction imposed on him (or if the proprietor is a company or partnership on any of the directors or partners) during the period of the licence.

Right of Appeal:

If you are aggrieved by any of the conditions attached to this licence you may appeal to a Magistrates Court within 21 days from the date on which the licence was issued to you.

(2007)

NB. APPLICANT TO NOTE – THE KNOWLEDGE TEST WILL INCLUDE QUESTIONS FROM THESE CONDITIONS

THIS DOCUMENT IS AVAILABLE IN LARGER PRINT ON REQUEST.