

One Wrexham Application Form

COMMUNITY AND VOLUNTARY SECTOR ONLY

PLEASE PRINT CLEARLY

1. Full name / title of the organisation or group applying.

2. Address

3. Details of contact person

- Name
- Address

- Phone number
- Email
- Fax

4. Details as you want them to appear on Charter Certificate:

Name of organisation or group:

Name of signatory:

Position of signatory:

By signing this form you are granting your permission to include your organisation details in our database of groups and organisations that have adopted the One Wrexham Charter which will be published on the Councils Internet site.

Signed

Position

This section will help you to assess your current arrangements and will help us to process your application.

A key aim of the One Wrexham Charter is to develop and improve equality and community cohesion in Wrexham. The following section sets out a few simple and practical actions that underpin your commitment to the One Wrexham Charter.

Please supply copies of policies and documents where possible.	YES	NO	Planned for next 12 months	Need support to do this
Do you have in place an Equal Opportunities / Inclusion Policy or Statement that is less than 2 years old?				
Do you have measures in place to deal with harassment and bullying?				
Do you have someone in your organisation that has main responsibility for equality?				
Do you provide training on equality and diversity issues for staff, volunteers or members?				
Do you provide information about meetings, events or the services you provide in accessible formats (such as Braille, large print, on audio cassette or computer disk)?				
Do you provide information in languages other than English and Welsh?				
Do you have a system or policy in place for dealing with complaints? (If "yes" please supply a copy)				
Do you have a system in place for consulting staff, volunteers or service users? (If "yes" please supply a copy)				

If you do not all of the above elements in place at this time you do not need to delay your application. However you will need to ensure that you are making progress to ensure that you retain the One Wrexham Charter award for the following year.