

Application Form - Part 1

Application for Planning Permission or Approval of Details of Development

Please read Notes for Applicants before completing this form.

All questions must be answered. Please use block capital letters. Five copies of this form are required.



1. Name and Address of Applicant

Name of Applicant: _____
Address: _____

_____ Post Code: _____
Telephone: _____ Fax: _____

2. Name and Address of Agent (If any)

Name of Agent: _____
Address: _____

_____ Post Code: _____
Telephone: _____ Fax: _____

3. Details of Application

What type of planning permission are you applying for?
(Only one permission type should be ticked Yes):

a) **Outline Planning Permission** Yes No
Please tick any of the following details which are reserved for subsequent approval

Siting Landscaping
 Design Access
 External Appearance

b) **Full Planning Permission** Yes No
In most cases this will include change of use applications.

c) **Approval of Reserved Matters** Yes No
Following the grant of outline permission.
Please state the **Code No** and **Date** of the outline permission.
Code Number: _____ Date: _____

d) **Renewal of a Temporary Permission** Yes No
Or permission for retention of a building, or continuance of use without complying with a condition subject to which planning permission has been granted.
Please state the **Code No** and **Date** of the previous permission.
Code Number: _____ Date: _____
Please identify particular Condition: _____
See Note 1, Notes for Applicants.

4. Particulars of Site

Full address or location of the land to which this application relates if different from (1) left: _____

_____ Post Code: _____

State Applicant's interest in the land (i.e. owner, prospective purchaser, tenant etc): _____

Area of site measured in hectares/square metres: _____

Please edge this land in **red** on the plan. If you own/control any other nearby land, please edge it in **blue** on the plan. (See Note 3, Notes for Applicants.)

5. Particulars of Proposal

Brief particulars of proposed development, including the proposed use of land/buildings: _____

Does the proposal involve new building(s)? Yes No
Does the proposal involve any demolition of buildings? Yes No

If residential development state number of dwellings: _____
If the application is for any purpose other than residential, please complete Part 2 of this form. (See Note 8, Notes for Applicants.)

State materials, colour and texture of the following:

i) External walls and chimneys _____
ii) Roof and ridges _____
iii) Boundary walls/fences _____

6. Present or Previous use of Land or Buildings

Does the proposal involve a change of use: Yes No

Please state the present use of building / land: _____

If vacant, please state the last known use: _____

Duration of present / last known use: _____

7. Highway Considerations

Does the proposal involve the construction of new access to highway:

New Vehicular access Yes No

New Pedestrian access Yes No

Does the proposal involve the alteration of existing access to highway:

Alteration to Vehicular access Yes No

Alteration to Pedestrian access Yes No

Are there any public rights of way on or adjacent to the site other than the road giving access?

(e.g. public footpath, bridleway etc) Yes No

8. Drainage

Describe how surface water will be disposed of: _____

Describe how foul water will be dealt with: _____

9. Trees and Landscaping

Are there any trees on or adjoining the site? Yes No

Are there any trees to be felled? Yes No

If Yes to either of above, please indicate position of trees on plan.

Are there any landscaping/planting proposals? Yes No

If yes, please describe below and show on plan.

10. Checklist

The following items need to be submitted to the Planning Department to enable this application to be determined:

1. 5 copies of this completed application form:

2. 5 copies of a location plan. (See 11. Additional Note d):

3. 5 copies of all detailed plans (if required):

4. A Certificate of Ownership. (See 11. Additional Note b):

5. The appropriate fee. (See Guide to Fees Payable):

11. Additional Notes

- a) Please read attached leaflet, **Notes for Applicants**, before filling in this form. If you require help filling in this form, staff in the Planning Department will be pleased to assist. Telephone: Wrexham (01978) 292016, or call in to the Planning Department at the address below.
- b) A Certificate of Ownership must accompany this application, unless you are seeking approval of reserved matters. (See note 6, Notes for Applicants.)
- c) If your application, either in whole or in part relates to development of an industrial, office, warehousing storage or of a shopping nature, you should fill in Part 2 of this application form, which is available separately from the Planning Department.
- d) Ordnance Survey maps of a scale suitable for location plans are available for all areas within the County Borough of Wrexham. These plans may be purchased (see Guide to Fees Payable) from the Planning Department at the time you submit this application.

12. Declaration

I/We wish to apply for:

- a) Planning permission to carry out the development described in this application and the accompanying plans.
- b) Planning permission to retain buildings or works already constructed or carried out, or a use of land in retrospect as described in this application and accompanying plans.
- c) Approval of details that were reserved in the outline permission and are described in this application and the accompanying plans.

* Please tick appropriate box.

Signed: _____

On behalf of: _____

(Insert applicant's name if signed by an agent.)

Date: _____

Please return the items shown on the checklist to:

Planning Dept, Wrexham County Borough Council, Lambpit Street, PO Box 1290, Wrexham, LL11 1WL.