

Prevention and Service Development Team

1 April 2019

The following privacy notice applies to the Prevention and Service Development Team.

This includes:

- Families First
- Wrexham Family Information Service
- Service Development Team
- WCBC Disability Respite and Childcare Panel
- Childcare Team
- Childcare Funding Panel

The Prevention and Service Development Team provides services to citizens in respect of duties under the following legislation and guidance:

- Social Services and Well-being (Wales) Act 2014
- Childcare Act 2006
- Flying Start Guidance (childcare)
- Childcare Offer for Wales Guidance
- Welsh Government's Out of School Childcare Grant Terms and Conditions
- Families First Welsh Government Guidance
- National Principles for Public Engagement in Wales
- Equality Act 2010
- 'Delivering Quality Information for Families Together'
- Minimum Family Information Quality Standards for Wales in the Childcare Act Guidance

Information Collected:

- Name
- Address
- Date of Birth
- Contact details
- Next of Kin
- Ethnicity
- Religion / Belief
- Gender
- Language

- Family Composition
- Health Information
- Financial Information
- Application information
- Relationships Information
- Referral / Assessment Information
- Employment Details
- Relevant Case Information
- Education / Training Details
- Other Agencies Involved with the family
- Information pertaining to disability or additional needs

Agencies we might share the information with:

- Other Local Authorities
- Care Inspectorate Wales (CIW)
- Welsh Government
- Childcare Organisations
- Commissioned Services
- Schools
- Other departments within WCBC Local Authority
- Third Sector Services
- Health

Purpose for processing:

- Provision of social care services
- Provision of Information Advice and Assistance
- Provision of early intervention and prevention services
- Provision of respite and childcare
- Provision of funding to childcare settings as set out in the terms and conditions for each grant
- Processing information for childcare providers, including financial and business
- Service delivery, monitoring and improvement
- Staff training
- Investigation of complaints
- Quality control