



Whistleblowing Policy
Report Form

The Council is committed to the highest possible standards of openness, probity and accountability. In line with that commitment we expect employees and others that we deal with who have concerns to come forward and voice those concerns. It is recognised that many cases will have to proceed on a confidential basis. If you wish to make a report please use this pro-forma.

- 1 Background and history of the concern (please give as much information as you can dates, times of incidents, names of others who may have information, names of people involved)

- 2 The reasons why you are particularly concerned about the situation.

(Please attach additional sheets if necessary)

- 3 You are encouraged to put your name to this report. Concerns expressed anonymously are much less powerful but they will be considered so far as is possible by the Council. If you feel able to, please give your name and details below.

Signed

Name.....

Department (if applicable).....

Address:.....

.....

Contact Telephone Number.....

E-mail address:

Date.....