

Parents' Guide

to Education Services in Wrexham

2024/25



This document is also available in Welsh



Contents

Letter from the Chief Officer Education and Early Intervention	4
Introduction	5
School Prospectus Availability	5
Equality, Human Rights and Diversity	5
Admission to School	6
Admissions Timetable	6
The Process	7
Transition to Secondary School	7
Schools	8
Nursery Education	8
Primary Education	8
Secondary Education	8
Welsh Medium Education	8
Foundation Schools	9
Denominational Schools (Voluntary Controlled)	9
Denominational Schools (Voluntary Aided)	9
Additional Learning Needs/Additional Learning Provision	10
Policy and Procedures for Admission to Schools	11
Admission Forum/Consultation	11
Admission Procedure	12
Equal Preferences	12
Care of a Child	13
Parental Responsibility	13
Admission Arrangements	13
Over-Subscription Criteria	14
Terms/Definitions Used in Over-subscription Criteria	15
Admission to Schools in Other LAs and Independent Schools	19
Admissions to Funded Early Education for 3 year olds in Wrexham	20
Eligibility	20
Give your child the best start	20
How it works	21
How to apply for Funded Early Education	21
Admission to Schools Maintained by the LA	24
Nursery Education	24

Maintained Primary School Admission – Admission to Reception	24
Admission to Secondary School in Wrexham County Borough	25
Appeals	25
Transfer Between Schools Outside of Normal Admission Times	26
Public Qualifications	26
Education After Compulsory School Age	26
School Leaving Dates	26
Denominational Schools Admissions Policies 2024-2025	27
Catholic Primary Schools	27
St. Anne's Catholic Voluntary Aided Primary School	27
St. Mary's Catholic Voluntary Aided Primary School	32
Church in Wales Voluntary Aided Primary Schools	36
Common Admissions Policy 2024-2026	36
All Saints' Church in Wales V.A. School, Gresford	45
Bronington Church in Wales V.A. Primary School	46
Madras Church in Wales V.A. School	47
Minera Church in Wales V.A. Primary School	48
St Chad's Church in Wales V.A. School	49
St Mary's Church in Wales V. A. Primary School, Brymbo	50
St Mary's Church In Wales V.A. Overton	52
St Mary's Church In Wales V.A. Ruabon	53
St Paul's Church in Wales V.A. School	55
Catholic & Anglican High School	57
St Joseph's Catholic and Anglican High School	57
Foundation Secondary School	64
The Maelor School, Penley	64
English as an Additional Language (EAL) Service	66
School Attendance, Punctuality and Absence	66
Welsh Language Policy for all Schools Maintained by the Local Authority	68
The Local Authority's Welsh in Education Strategic Plan (WESP)	68
Curriculum for Wales	69
Primary Education in the Local Authority	69

Secondary Education in the Local Authority	70
Latecomers to Welsh medium education and Immersion	70
Transport Policy	71
Policies in Relation to Education	77
Welfare Benefits	77
General Information for Parents and Carers	78
Privacy Notice	79
List of Schools in Wrexham	80
Contacts for Information and Advice	104
Addresses and telephone numbers of neighbouring authorities:	105

Letter from the Chief Officer

Education and Early Intervention

Dear Parent/Guardian

In accordance with the law, all Local Authorities have an obligation to provide an opportunity for parents/guardians to express a preference when choosing a school for their children. This is one of the most important decisions you will take on behalf of your child. This guide aims to help you to understand the arrangements for admitting children to schools within the County Borough. It provides information on your rights and responsibilities and answers questions frequently asked about your child's school.

As a parent/guardian, you have a right to expect your child to receive a good education. Wrexham Local Authority, in partnership with our schools, are committed to providing our children and young people with a positive start in life. We want everyone in Wrexham County Borough to have high aspirations, the confidence, opportunities and qualifications to achieve their potential.

We want our schools to be an important part of the community and to be local parents' and pupils' first choice, with success rates that compare well across Wales and the wider UK. This includes ensuring our vulnerable groups of learners are well supported so that they are able to access a quality learning experience.

Together with our schools, we have developed a Wrexham education partnership purpose statement; "Working together to provide an excellent and inclusive school for every child and young person in Wrexham – working together for excellence" where "every child matters".

May I take this opportunity to wish your child every success as s/he embarks on an exciting stage in their life, whether it be starting school or moving on to secondary school.

If you require any further information, please do not hesitate to contact the admissions team who will be happy to help.

Yours sincerely

Karen Evans

Chief Officer Education and Early Intervention

Introduction

This booklet has been produced by Wrexham County Borough Council to give general information about the school admission policy as managed by the Local Authority (LA). It will be of particular interest to parents whose children are about to start school or are to transfer to their next phase of education. Copies of this booklet are provided free of charge from Contact Wrexham, Wrexham Library, Rhosddu Road, Wrexham, LL11 1AU and are available for reference at the Authority's schools, public libraries and [online](#).

School Prospectus Availability

If more detailed information is required about a particular school then the headteacher of that school should be contacted directly. Each school publishes a prospectus, which gives details regarding its organisation and the curriculum which it provides. These are available to parents, free of charge, from individual schools. [School Inspection Reports](#) can be accessed on-line.

Equality, Human Rights and Diversity

Wrexham County Borough Council believes that equality is the cornerstone of what we do and that all individuals have a right to develop and achieve their full potential through the education system.

Education and lifelong learning promote mutual respect - equipping everyone with an awareness of diversity and its value, to prepare them for a life in which every person, regardless of their background, beliefs, abilities and preferences can contribute to society, and feel that they belong.

Not everyone has the same starting point in life and we recognise that socio-economic and other factors including negative stereotyping, prejudice and identity based bullying and harassment are barriers that can limit the life chances of many groups of people. We recognise the important role education has in raising aspirations and enabling the social mobility of people across the district.

We recognise our obligations under the Equality Act 2010 and the Human Rights Act 1998 as employers, service providers and community leaders. We will work to advance equality, address inequalities, combat discrimination and promote good community relations for the benefit of the full spectrum of stakeholders within the education service, including: children, young people, head teachers, governing bodies, teaching and non-teaching staff, volunteers, parents and the wider community.

The Authority will work to improve the life chances of all children in the district by removing barriers to educational attainment and personal development and will actively promote equality of opportunity for everyone. Where appropriate we will use Positive Action provisions, as permitted by the Equality Act 2010, to address deep rooted and stubborn inequalities that stifle many minority groups and will seek to improve attainment and progression for all pupils and learners.

Admission to School

If your child is a new school entrant you should decide on the type of school required, this can be:

- English medium education (Welsh taught as a second language)
- Welsh medium education (education through the medium of Welsh, children become bi-lingual, entry to Welsh medium education is preferable at nursery level, but also possible at other stages)
- Denominational education (Faith based church voluntary aided and voluntary controlled schools)

Wrexham LA operates a single entry in September each year; your child should reach the age below to qualify:

Current School	New School	Age by 31/08/2024
N/A	Nursery	3
Nursery	Reception/Primary	4
Primary	Secondary	11

Admissions Timetable

All applications received by the LA closing date will be considered collectively. If a school is over-subscribed the admission authority will assess applications against their published criteria.

Admission Phases	Admission packs available to parents from:	Parents consideration period	Closing date for receipt of completed forms	Allocation period by Admitting authority	Parents informed by:	Closing date for appeals
Secondary	04/09/2023	04/09/2023 - 06/11/2023	06/11/2023	07/11/2023 - 08/01/2024	01/03/2024	15/03/2024
Reception	25/09/2023	25/09/2023 - 17/11/2023	17/11/2023	17/11/2023 - 23/02/2024	16/04/2024	03/05/2024
Nursery	08/01/2024	08/01/2024 - 16/02/2024	16/02/2024	19/02/2024 - 22/03/2024	07/05/2024	

Late applications will be considered using the same published criteria, however, should a school be over-subscribed then any late applications will be considered after those received by the LA closing date. This means that you may have less opportunity to be allocated to your preferred school if your application is received after the closing date. Parents who submit an application expressing preferences will have priority over those who don't.

The Process

Step 1 Parents apply on-line for school places (see Admissions Timetable).
Paper applications may still be made by calling into Contact Wrexham to request an application form. Paper applications should be returned directly to the Local Authority.

Step 2 Allocation of school places by LA/Admission Authority

Step 3 Notification sent by LA/Admission Authority to parents

If you express a preference for a voluntary aided school or foundation school in Wrexham the relevant school will be sent your details. The timetable for admissions ([page 6](#)) also applies to voluntary aided and foundation schools. These schools are responsible for considering your child's application against others received in accordance with their own admission criteria. The school governors use the school's own admission criteria to rank applications and make offers of places. Any preferences not met will be returned to the LA and will be treated equally with other preferences expressed for Wrexham Community Schools.

If you apply for a place at a Wrexham community school which becomes over-subscribed, the LA applies their own published admission criteria to rank all preferences expressed to see who can be offered a place. The place that is offered will be the one that is available, and that best meets the preference expressed on the child's application.

Parents who wish to appeal over a refusal to a particular school must notify the LA in writing no later than 4.00pm on the published closing date. (There is no right of appeal for Nursery refusals). See [page 24](#) for further information. Contact the Admissions Team should you need to discuss any admissions problems.

If the school for which you express a preference is in another county its admissions timetable may be different. Please contact the respective Local Authority (LA) to ensure you do not miss its closing date for applications ([see page 105](#)).

Transition to Secondary School

Provisional date for the common school transfer day – 27th June 2024. This is when Year 6 primary pupils visit their allocated secondary school.

Schools

Information on the admission of pupils is available from the Local Authority (LA). There are maps on [pages 82-85](#) showing the location of all schools in the Wrexham County Borough area and a list on [page 86](#) onwards with the addresses of all schools and names of the headteachers.

The following types of schools exist in Wrexham County Borough:-

Nursery Education

Nursery education is co-educational, provided on a part-time basis, at one nursery school in the town centre and in classes which are located in primary schools within Wrexham County Borough.

Primary Education

The County Borough Council has the following co-educational day schools:

Primary

Primary Community (English)	33
Primary Community (Welsh)	8
Primary Community (Dual Stream)	1
Primary Church in Wales Controlled	5
Primary Church in Wales Aided	9
Primary Catholic Aided	2

Secondary Education

There are 9 secondary schools in the County Borough, of which 7 are LA community schools, (which includes one Welsh medium), one Catholic and Anglican school and one foundation school. All secondary schools are co-educational day schools.

Welsh Medium Education

The Authority maintains a number of Welsh medium co-educational day schools, where Welsh is the main medium of delivery. The Authority also operates a support service for late comers to Welsh medium primary education. Children will receive intensive support to immerse them in the Welsh language at their host school. A high percentage of pupils currently attending Welsh medium schools in Wrexham come from predominately English speaking homes. For further information see the School List on [page 86](#) onwards.

Foundation Schools

There is one Foundation co-educational secondary high school maintained by the LA in Wrexham, The Maelor School, Penley.

Denominational Schools (Voluntary Controlled)

These co-educational day schools, whilst under the auspices of the LA as far as admissions are concerned, also offer an education which is founded on Christian principles and values. There are Church in Wales (CIW) controlled primary schools at Eyton CIW VC Primary, Pentre CIW VC Primary, Borderbrook AVC, St. Peter's CIW Primary, Rossett and St. Giles CIW VC Primary.

Denominational Schools (Voluntary Aided)

These are voluntary aided co-educational day schools which are maintained jointly by the Local Authority and denominational bodies. All aided schools in the County Borough are either part of the Catholic or Church in Wales denominational groups. The Catholic primary schools in Wrexham are St Anne's Catholic Primary School and St Mary's Catholic Primary School. The Church in Wales (CIW) primary schools are at Minera CIW VA; St Mary's CIW VA, Brymbo; St Mary's CIW VA, Ruabon; All Saints' CIW VA, Gresford; St Chad's CIW VA; St Mary's CIW VA, Overton; Madras CIW VA Primary; St Paul's CIW VA and Bronington CIW VA. St Joseph's Catholic and Anglican High School is a shared faith secondary school.

Admission to these schools is the responsibility of the governing body of each school with places being allocated in accordance with their approved published criteria, as defined by each respective governing body. Denominational and foundation schools' admission policies are published in this document and can also be viewed online at <https://www.wrexham.gov.uk/service/school-admissions/voluntary-aided-and-foundation-school-admissions-policiesapplication> The majority of places are allocated to Catholic and Church in Wales children who meet the criteria. A number of non-Catholic or non-Church in Wales pupils are also admitted in accordance with diocesan policy. The policy takes into consideration the desire of parents for a particular religious ethos for the education of their children. The LA will ensure that parents wishing to have their children educated at a denominational (Church) school will have the opportunity to express their preference for such a school.

Anyone interested in applying for places at Denominational Schools should approach the schools directly for further information before making their applications.

Additional Learning Needs/Additional Learning Provision

From September 2021, the Local Authority and schools/settings will implement the requirements of the ALNET (2018). The changes of this legislation include a change in terminology from Special Educational Needs (SEN) to Additional Learning Needs (ALN). It also requires the Local Authority (LA) in the first instance to secure education for children and young people with ALN in maintained mainstream schools. Exceptions to this are limited.

Therefore, the vast majority of mainstream schools within Wrexham will be able to meet the needs of those pupils with ALN through the implementation of appropriate strategies, carefully differentiated and targeted interventions and programmes delivered by school staff. External agencies may support schools to implement the targeted interventions for some learners.

For some pupils their additional learning needs may be best met in a smaller class within a mainstream school or within the special school. Wrexham County Borough Council has a number of Resourced Provision classes in nursery, primary and secondary schools, which meet the needs of pupils with a range of ALN. Admission to these Resourced Provisions and special schools is determined through the Local Authority Inclusion Panel.

For learners whose specialist provision is being considered by the Local Authority, it is important that parents still apply for a mainstream placement through the normal admission procedure.

Parents who wish to obtain further advice and information concerning ALN, should contact the Inclusion Service, through ALN@wrexham.gov.uk (Tel: 01978 295498/5499).

Parents with children who have ALN can access independent advice, guidance and support through contacting the Parent Partnership Service provided by SNAP Cymru through 0808 801 0608 (Monday – Friday 9.30 am – 4.30 pm)

helpline@snapcymru.org / www.snapcymru.org/contact

Policy and Procedures for Admission to Schools

The County Borough Council, as Local Authority (the LA), is responsible for determining the policy and procedure for admissions, and for the admission of all pupils to community primary, secondary and special schools and voluntary controlled schools. The LA will consult annually with school governing bodies and the Diocesan Education Authorities in relation to any changes in admission arrangements and published criteria.

The governing bodies of aided and foundation schools are responsible for determining the over subscription criteria and procedure arrangements for admissions, and for the admission of pupils to their schools. The LA will consult and co-operate with the governing bodies and the Diocesan Education Authorities in relation to admissions.

The LA will comply with statutory requirements and will give full recognition to the expression of parental preference and in the case of sixth form admissions, to the expression of a preference by a young person, in the context of its duty to ensure the provision of effective education and the efficient use of education resources. The LA will admit pupils up to the admission number of each school and will not refuse applicants for a particular school unless that school has reached its admission number, that being the number that can be admitted to a school in any one year group.

If we do not offer a child a place at this school, it is because the increase in numbers would adversely affect the education of our current pupils.

When a parent gives fraudulent or intentionally misleading information in order to obtain a place at a school for their child, the LA reserves the right to withdraw the offer of a place. Where a place is withdrawn, the application may be resubmitted and if refused, the parent is entitled to appeal against the decision.

Admission Forum/Consultation

The Education (Admission Forums) (Wales) Regulations 2003 requires all Admission Authorities to meet at least twice annually on proposed arrangements. Its role is: to consider existing admission arrangements within a forum area; to promote agreement on admission issues; to consider the admission literature produced by each admission authority; to monitor the admission of excluded children, children in public care (looked after children, or previously looked after children), children with special educational needs and children who arrive outside the normal admission round; and to consider any other admissions issues arising. Core members of the Forum comprise: representatives of the community and voluntary controlled schools, voluntary aided schools, foundation schools, parent governors, local community (Elected Members), and officers of the LA. In addition, representatives of neighbouring LAs, Early Years Partnerships and Special Education Needs / Additional Learning Needs are invited to attend. For further information about the Wrexham Schools Admission Forum, please contact the Admissions Team on 01978 298991.

Admission Procedure

The annual admission procedure, applicable to the relevant age group, includes the following stages:

- publication of information on individual schools (school prospectuses) and on the LA's services to the primary and secondary schools (this guide);
- arrangements to enable parents to express preferences as to which school they would wish their children to attend and in the case of sixth form admissions, expression of a preference by a young person;
- consideration of preferences by the LA/Admission Authority in accordance with the published admissions criteria and in compliance with preferences up to the admissions number for each school;
- in cases where preferences are not met, parents may discuss the matter with the admissions team and, in the event of no agreement being reached, to appeal to an independent appeals panel. The right to appeal does not apply at nursery stage;

Notes

- **If two parents cannot agree on a preference of school, they must seek independent legal advice, and if necessary, an appropriate court order, before submitting their single application to the LA.**
- Parents who express a preference other than at the normal stages/phases of admission will be given the same opportunities as those outlined under Policy and Procedures for Admission to Schools. Normally, a change in school can only be effected at the beginning of a school term but changes arising from exceptional circumstances maybe effected during the course of a school term.

Equal Preferences

All preferences received will be considered on the basis of equal preferences. This means parents will be able to express a number of preferences that will be considered in the same way without reference to a preference ranking. Where we are able to offer more than one school, we will offer the parent their highest ranked school that can be offered and withdraw all lower ranked offers. Late applications will continue to be considered after those that have been received by the published closing date.

Expressing a preference does not guarantee a place at your chosen community or voluntary controlled school, especially if that school is over-subscribed.

If more parents apply for places at the school than the number of places available, the Authority will apply the over-subscription criteria for allocating places.

Care of a Child

Having care of a child or young person means that a person who the child lives with and who looks after the child, irrespective of what their relationship is with the child, is considered to be a parent in education law. Parents are asked to co-operate with school staff by providing the school with details of the persons with parental responsibility for a pupil, or who have care of the pupil. Any changes in the arrangements for parental responsibility or in the day-to-day care of the child should be notified to the school. Any reference to parents within this booklet relating to education matters also extends to include any individual who has care of the child(ren).

Parental Responsibility

Following changes made to the legislation regarding children in the Children Act 1989, which became law in October 1991, schools need to know who has 'parental responsibility' for each child. This is to ensure that proper authority is given when the school needs parental permission. It will also make sure those persons with parental responsibility, with which the child does not live, can be provided with school reports and given an opportunity to be involved in the child's education.

- Mothers always have parental responsibility.
- Fathers also have parental responsibility for a child if the father is married to the mother at the time of the child's birth. If the father was not married to the mother at the child's birth but subsequently marries the mother he then acquires Parental Responsibility. This continues after any divorce/separation/remarriage even if the child lives apart from them.
- Unmarried fathers have parental responsibility where the mother and father register the birth of the child together (this is an amendment to the Children Act 1989 which came into force on the 1st December 2003 and is not retrospective).
- Unmarried fathers, step-parents, relatives and other persons can obtain parental responsibility but they do not have it automatically.

Admission Arrangements

The LA will comply with its duty to provide an effective education system and in so doing, will have regard to the total resources, including accommodation and staffing, available to each school. It will consider the resource implications for the Authority and the impact on other education policies.

They are subject to:

- the LA's obligation to ensure that a pupil with a Statement of Special Educational Need / Individual Development Plan (IDP) is admitted to a school able to meet those needs;
- the LA's obligation to comply with the limitation on infant class size legislation;
- the LA's obligation to ensure the provision of effective education and the efficient use of resources; and any limitation which may arise in relation to a particular school resulting from the application of the admission number, which is the number of children that can be admitted to each year group during the school year.

Over-Subscription Criteria

In considering parental preferences, the criteria will be applied unless the LA has agreed with an individual governing body an alternative order of priority, as published in the school's prospectus. Where more parents have expressed a preference for a school in a particular year than there is room for, over-subscription criteria will be applied in the following rank order:

1. Looked After Children, or previously looked after children;
2. Children who have exceptional medical, or educational needs, which in the opinion of the Admissions Authority justify admission to a particular school;
3. Children for whom the preferred school is the nearest suitable school to the pupil's home address, giving higher priority to pupils who also meet criteria (4) below
4. Children who have a sibling attending the school on 1st September 2024;
5. Other children for whom criteria 1-4 above do not apply. If there are more applications than places a 'tie breaker' will be applied and the places will be allocated in distance order giving priority to those living nearest to the school, the LA consistently uses distances that are measured on a GIS mapping system.

Please note, any child for whom the school is named in a Statement of Special Educational Needs / Individual Development Plan (IDP) will be admitted before the application of the over-subscription criteria.

The Local Authority (LA) have noted that for some parents the creation of a new school site at Borrás could mean that they may no longer meet the nearest school criteria within the oversubscription policy for the school where their older children attends (i.e. Bodhyfryd, Plas Coch). In such cases, the LA will apply the following temporary amendment to the current oversubscription policy between 2022 and 2028. The aim of this is to ensure that younger siblings starting at the school can attend the same school as their siblings, provided that the school was the nearest suitable school for the eldest sibling(s).

Where parents/carers have a child on roll at a Welsh medium Wrexham school when the new Welsh medium school opens in 2022, and where they meet the following criteria, they will have the option for the LA to disregard the new school when any application is received for younger siblings during the Nursery & Reception admission rounds between September 2022 and September 2028.

- The sibling currently on the school roll must be of Statutory school age.
- The sibling currently on the school roll, must still be on roll at the school in the September of the year of entry of any subsequent siblings.
- The sibling currently on the school roll, must currently meet nearest school criteria.
- The sibling currently on the school roll, must still be living at the same address as at time of application under which nearest school criteria was met.

Terms/Definitions Used in Over-subscription Criteria

Looked After Children

A 'Looked After Child' is deemed to be one who is 'Looked After' by a Local Authority in accordance with Section 22 of the Children Act. Wrexham County Borough Council follows regulations set by the Welsh Government to ensure that the interests of these most vulnerable children are protected. These children are given top priority in the over-subscription criteria for all schools, including applications outside of the normal admissions period. Applications for LAC children should be made by the relevant corporate parent.

GIS Mapping - Distance

Distances are measured by the shortest walking route from home to school. The route to school will be measured from the home to the nearest school gate, and may include public footpaths, bridleways and other pathways, as well as adopted roads.

Medical Need/Individual Development Plan (IDP)

If the child has a particular medical need (e.g. a disability that may make travel to a school further away more difficult) supporting evidence **must** be produced before the end of the allocation period, setting out the reasons why the school in question is the most suitable school and the difficulties that would be caused if the child had to attend another school, for example, a letter from a registered health professional such as a doctor or social worker. The evidence will be assessed in consultation with relevant Senior Managers.

Nearest Suitable School

A 'suitable school' is deemed to be:

- The LA maintained school closest to the pupil's home by the shortest walking route;
- The nearest Welsh medium school; or
- The nearest suitable denominational (Voluntary Aided) school.

(see GIS mapping – distance definition which provided education for the relevant age, ability and aptitude of a pupil and for any special educational needs/individual development plan (IDP) that he/she may have).

When making the decision about the 'nearest suitable school' the Authority will accept only the pupil's home address and not that, for example, of childminder or grandparents. Parents may be asked to provide official documentation showing home address. Parents are advised that a school place may be lawfully withdrawn if the information given on their application is fraudulent or misleading.

Definition of Parents

Parents include all those people who have a parental responsibility for a child as set out in the Children's Act 1989 and any person who has care of the child. Where responsibility for a child is 'shared' the person receiving Child Benefit is deemed to be the person responsible for completing an application and whose address will be used for admission purposes.

'Residing In' and 'Home Address'

Sadly, every year, some parents attempt to gain an unfair advantage to obtain admission to the Wrexham school of their choice by manipulating or mis-stating the address at which the child lives. We have an obligation on behalf of other parents and to the integrity of the admissions process to investigate when information comes to our attention. The consequences of these actions can be long lasting and harmful to their children, to relationships with fellow pupils, to the parents' relations with the school, other parents, neighbours and the community. Please therefore carefully note the following before completing your application(s).

The address on the form must be the child's current permanent place of residence.

- By permanent we mean where your child physically resides and sleeps for the majority of the school week, not for a limited time and not somewhere where the child is temporarily staying for a short time.
- This will usually be the parents' address. If the parents don't reside together, the address must be of the parent with whom the child spends most time– usually the parent receiving child benefit (where applicable). If there is equal, shared custody of the child, it is left to the parents to decide which address to use but we may ask to see a Court Order or other evidence to confirm this arrangement exists. You should not use a business, relative or carer/childminder's address. If for any reason you are not the parent or a child's living arrangements are unusual please explain on the form and supply evidence.
- An application can only be made from one address and only one application per child can be made. If you cannot agree which school your child should attend with another parent, you should immediately take your own legal advice regarding making an urgent application to the Court.

Should it be necessary to request evidence we may require a number of items to show where you live with your child. Acceptable evidence includes for example:

- i) driving license
- ii) child benefit
- iii) a council tax bill in your name covering the application and/or allocation period
- iv) a utility bill in your name covering the application and/or allocation period
- v) a copy of your signed tenancy agreement covering the application and/or allocation period or evidence from any lease or agreement which confirms your right to reside at an address
- vi) such other evidence as appears to us to be reasonable

The Local Authority will check the address provided on your application against the records we hold for your child's current school/nursery, and we may request information and evidence from you if they differ.

For allocation purposes, any offer of a school place is based on where your child lives at the end of the allocation period and is conditional on your child living at that address, unless you have notified us of, and we have accepted, a subsequent move.

Should you **move after applying** but during the allocation period you must provide us with proof of your new address. Acceptable evidence includes for example:

- i) a solicitor's letter confirming that completion has taken place on the purchase of a property; or
- ii) a copy of the current rental agreement, signed by both the Tenants and the Landlords, showing the address of the property; or
- iii) in the case of serving H.M. Forces personnel, an official letter confirming their date of posting from the MOD, FCO or GCHQ.

We will investigate **all** applications where there is doubt about the address being given.

Address warning

Use of false, misleading, incomplete or inaccurate information may lead us to withdraw an offer of a place, even after a child has started at a school.

A school place(s) may be withdrawn if parents provide the incorrect address on their initial application form, or at any point thereafter during the allocation period. We will not accept a temporary address if you still have a property that was previously used as a home address, unless there are exceptional circumstances that clearly demonstrate that it can no longer be your permanent address. Nor will we accept a temporary address we reasonably believe is being used solely or mainly to obtain a school place. You may be asked to supply additional information to explain why you are not able to use your permanent address.

The Local Authority will investigate all allegations of false addresses. The burden of evidence lies with the parents to provide sufficient documentation to support permanent residence at the address used.

Should anyone believe that someone may be using a false address to obtain a place at a particular school, the Local Authority would encourage them to contact the admissions team with their information, and if possible with supporting evidence. Whilst the council will seek to reasonably investigate all information, we are bound by Data Protection rules not to discuss individual circumstances of parents and children.

Sibling (brother/sister)

Brothers and sisters whether full, half, step or foster will be considered siblings where living together in the same family unit in the same family household and address and where a sibling will still be registered at the school on 1st September 2024. Children residing in the same household as part of an 'extended family,' such as cousins, will not be treated as siblings.

Multiple birth children (e.g. twins or triplets)

The Welsh Government's School admissions code states that infant classes must not contain more than 30 pupils with a single school teacher, but the code considers multiple births to be an exception and they can be admitted in excess of the published admission number. When one sibling from multiple births is allocated the last remaining place the remaining siblings will be admitted as exceptions.

Proximity

Proximity will be measured by the LA from the home to the nearest school gate, using the shortest walking route measured on a GIS mapping system. In the case of equal distances, such as a flat in a block of dwellings, the ground floor flats would be regarded as nearer than flats on higher floors.

Gypsy and Traveller Children

Children from the gypsy traveller community or travelling groups will be treated in accordance with the School's Admissions Code of Practice 2013 and with reference to the Welsh Government Circular No: 003/2008 'Moving Forward – Gypsy Traveller Education.'

Limitation on Infant Class Sizes

The Welsh Government, as outlined in The Education (Infant Class Sizes) (Wales) (Amendment) Regulations 2013, is committed to ensuring that no child aged 5, 6 and 7 years will be in a class of more than 30 pupils for every one qualified teacher. The statutory infant class size limit of 30 pupils applies to reception, year 1 and year 2 classes.

Interviews

Interviews are not used as part of the application or admission process to those schools maintained by the Authority and headteachers are unable to offer, or promise, places in their schools; that is the role of the relevant Admission Authority.

Waiting Lists (over-subscription)

In the event that a parent is refused a place for their child, at their preferred school during the normal admissions round, the LA will, in agreement with the parent, place the child's name on a waiting list that will remain open until 30 September in the school year in which they apply.

Placing a child's name on the waiting list does not affect the parent's right of appeal against the refusal to admit. Should a place become available before admission appeals are heard, those places will be offered to parents with a child on the waiting list. Placing a name on a waiting list is not a guarantee of an eventual place, as places are ranked and offered in accordance with the over-subscription criteria and not according to the date when the application was submitted or when a child's name was added to the waiting list.

Where applications to transfer between schools outside the normal admission stages are refused, the LA will, in agreement with the parent, place the child's name on a waiting list that will remain open until the end of the term for which the application was made.

Admission to Schools in Other LAs and Independent Schools

Parents wishing to express a preference for a school in another LA, other than Wrexham County Borough, should still submit a Wrexham LA application, either on-line or paper based. The Authority collates this information and passes it to neighbouring authorities, as detailed below:

Data is shared at Nursery / Reception entry but only includes:

- Flintshire Local Authority
- Denbighshire Local Authority

Data is shared at Secondary entry but only includes:

- Flintshire Local Authority
- Denbighshire Local Authority
- Shropshire Local Authority

Therefore parents **must** ensure they contact the appropriate admissions authority to request any additional application forms that may be required in order to complete the application process. Under the Transport Policy unless the requested school is the nearest suitable school, this LA will not be responsible for meeting the costs of transport between home and school.

Parents should, however, still state multiple preferences for schools in Wrexham in case their application for a non-County Borough or Independent school is unsuccessful.

Children living outside Wrexham County Borough will be admitted in accordance with the stated criteria (page 14). Parents will need to be aware that the timetable for admissions to out of county schools may differ to Wrexham's and should contact the school or LA directly to ensure applications are submitted by the closing date. (Addresses of neighbouring LA's are detailed on [page 105](#)).

It is the policy of this Authority to place school age children in appropriate independent schools only in very exceptional cases. The Authority will consider such a placement where it considers that the needs of the child requires special education provision beyond that which can be provided within the County Borough.

Admissions to Funded Early Education for 3 year olds in Wrexham

Eligibility

All Wrexham children are entitled to 10 hours of Funded Early Education the term following their third birthday. Funded Early Education is available in the Spring and Summer terms only.

Intake	Children who reach the age of 3 on or between
January (Spring term 2024)	1st September 2023 - 7th January 2024
After Easter (Summer term 2024)	8th January 2024 - 7th April 2024

Give your child the best start

We are committed to giving our youngest children the best possible start in education through high quality learning experiences. Children accessing Funded Early Education will learn through play in line with the Curriculum for Funded Non-maintained nursery settings in Wales.

Research in Wrexham has proved that children who access Funded Early Education at three years generally go on to achieve higher outcomes at the end of year 6 than those who don't take up the offer.

Benefits of Funded Early Education include:

- learning new skills
- growing in confidence
- finding out and problem solving
- exploring and using technology
- developing independence
- developing creativity and imagination
- learning to speak Welsh
- making friends
- having lots of fun indoors and outdoors.

How it works

Your child can have a place in a Funded Early Education setting for either:

- 5 sessions a week, one per day, of 2 hours duration or...
- 4 sessions per week, one per day, of two and a half hours duration.

This will depend on what the approved setting of your choice is providing. An approved setting is funded to deliver early education for 3 year olds and may be one of the following:

A designated:

- *Playgroup / Cylch Meithrin*
- *Private day nursery*
- *Nursery class or early years unit in a local school.*

You can apply for a Funded Early Education place at only ONE setting. Funding is paid directly to the setting.

Settings who receive funding:

- *Must have appropriately qualified staff*
- *Will be inspected by ESTYN and CIW*
- *Must provide the stated sessions*
- *Receive regular training*

Securing a place at a Funded Early Education setting does not give you an automatic nursery place in a Wrexham school.

**You must apply for a place separately online or via
Wrexham Library, Rhosddu Road, Wrexham, LL11 1AU**

How to apply for Funded Early Education

Apply online for Funded Early Education. If you would rather not apply online paper applications are available from School Admissions or Wrexham Family Information Service.

Current list of Wrexham settings approved to deliver Funded Early Education:

(Settings included in the list below are subject to change, please check prior to application)

Welsh medium

Ysgol Bodhyfryd
Cylch Meithrin Bro Alun
Cylch Meithrin Hill Street yn Plas Coch
Ysgol Llanarmon Dyffryn Ceiriog
Cylch Meithrin Min y Ddol
Cylch Meithrin Summerhill
Cylch Meithrin Maes y Gornel
Cylch Llan y Pwll
Cylch Bryn Tabor

English medium

ABC OOSC Rhostyllen
Acorns Playgroup
Bangor On Dee Childcare (BODS)
Borras Park Full Day Care
Black Lane CP School
Borderbrook AVC School
Bradley Playgroup
Brynteg CP
Bwlchgwyn CP
Caego and Berse Private Day Nursery
Cefn Mawr Playgroup
Cherry Hill Children's Day Nursery
Chirk Pre-School Playgroup
Dragons Daycare Tanyfron
Eyton CIW VC Primary School
Froncysyllte CP
Garth CP
All Saint's CIW VA School
Gwenfro Primary School
Kiddies World Children's Centre
Happy Days (Coedpoeth Playgroup)

Heulfan Early Education
Holt Under 5's Playgroup
Homestead Day Nursery
Little Scholars Nursery
Little Sunflowers
Marford Little Explorers
Minera CIW VA School
Mother Goose Nursery
Overton Playcentre CIO
Pentre CIW VC Primary School
Peter Pan Nursery
Playland Day Nursery
Penycae Childcare Playgroup
Redbrook Day Nursery
Rise and Shine Day Nursery
Rossett House Nursery
Sparkles Day Nursery
St. Anne's Catholic Primary School
St. Chads CIW VA School
St. Paul's CIW VA Primary School
St. Giles Early Education
St. Mary's CIW VA School Brymbo
St Mary's Playgroup Wrexham
Treasure Chest Llay Playgroup
Victoria Gems, Jewels and Treasures
Ysgol Cae'r Gwenyn
Ysgol Yr Hafod
Ysgol Cynddelw
Ysgol Maes y Mynydd
Wat's Dyke CP School

*** Settings correct as at publication**

Application Dates

Entitlements			
	Opening date	Closing date	Parents informed by
January (Spring term) intake	1st September 2023	27th October 2023	29th November 2023
After Easter (Summer term) intake	30th October 2023	29th December 2023	21st February 2024

Late applications will be processed after those received on time.

For information on Funded Early Education provision within funded settings in Wrexham, please contact: School Admissions on 01978 298991 /

Wrexham Family Information Service on 01978 292094 / fis@wrexham.gov.uk

Note: Admission to an Funded Early Education (3 year old) setting at a particular setting / school does not guarantee subsequent admission to nursery at that school as a separate formal application **must** be made.

30 hour childcare

This offer applies to 30 hours of government-funded childcare which in Wrexham includes Funded Early Education and Foundation Phase Nursery Education within a school setting only, for three and four year olds of working parents for up to 48 weeks of the year. Eligible children will be able to access the offer from the beginning of the term following their third birthday until the September following their fourth birthday. The entitlement is as follows:

Scheme	Education Entitlement	Childcare Allowance	When
Funded Early Education	10 hours per week	20 hours per week	Term time – 39 weeks per year
Foundation Phase Nursery Education	12.5 hours per week	17.5 hours per week	Term time – 39 weeks per year

The Childcare Offer provides funding for 30 hours holiday entitlement for up to 9 weeks. This is calculated depending on the term the child is eligible to access the offer:

September intake – 9 weeks; January intake – 6 weeks; April Intake – 3 weeks

If parents or childcare providers have any queries relating to the Childcare Offer for Wales in Wrexham, please don't hesitate to get in touch with

- Wrexham Family Information Service (for general enquiries) on fis@wrexham.gov.uk or 01978 292094 or
- Flintshire Childcare Offer Team (for queries about applications) on childcareofferapplications@flintshire.gov.uk or 01352 703930.

Admission to Schools Maintained by the LA

Nursery Education

Admissions to nursery classes are the responsibility of the relevant admission authority. The 'admission authority', is in this instance the local authority in the case of community schools and the governing body in voluntary or aided schools. The admission authority will admit a child to nursery school in the September following their 3rd birthday. Nursery schooling, in both English and Welsh medium schools within the Authority, is provided on the basis of 5 x 2.5 hour sessions per week, for each child. Though every effort will be made to meet parental preference, nursery education is not compulsory and parents have no right of appeal under Education Legislation if they are unsuccessful in gaining a nursery place for their child at the school of their preference.

Parents may express a preference for any school irrespective of where the home is in relation to the school, however, expressing a preference does not guarantee a place at that school.

Note: Admission to a nursery class or unit at a particular primary school does not guarantee subsequent admission to reception at that school as a separate formal application needs to be made.

Transport to nursery school will only be provided by the Authority in exceptional circumstances. In the event of over-subscription, applications for nursery places shall be dealt with by applying the published criteria ([see page 14](#)).

Nursery applications can be made on-line from 8 January 2024. If parents prefer to complete a paper application, forms will be available from School Admissions. Parents may be asked to provide official documentation showing their child(ren)'s date of birth.

Maintained Primary School Admission – Admission to Reception

Admissions to reception classes are the responsibility of the relevant admission authority. The 'admission authority', is in this instance the local authority in the case of community schools and the governing body in voluntary or aided schools. The admission authority will admit a child to a primary school in the September following their 4th birthday.

Once a reception place has been offered and accepted, some parents may wish to defer their child's entry until the start of the term following the child's fifth birthday. Parents would not however be able to defer entry beyond this point, nor beyond the academic year for which the original application was accepted. It should also be noted that the statutory Foundation Phase 'Framework for Children's Learning for 3 to 7 year olds in Wales' is a continuous teaching and learning framework which commences the term following a child's third birthday. Deferment would lead to a gap in this provision causing a lack of continuity in a child's early education.

Parents may apply on-line for reception admissions from 25 September 2023 for a reception place for their child. If parents prefer to complete a paper application, forms will be available from School Admissions. Admission (which is the responsibility of the County Borough Council for community schools) will be based on the criteria listed on page 14. Parents may be asked to provide official documentation showing their children's date of birth. If the Authority is unable to allocate according to parents' first preference then they are entitled to appeal against that decision. The right to appeal applies to all stages, except nursery which is non-compulsory educational provision (please refer to 'Appeals' page 25).

Admission to Secondary School in Wrexham County Borough

Parents are invited to express their preference for a secondary school for their child. Secondary school applications can be made on-line from 4 September 2023. If parents prefer to complete a paper application, forms will be available from Contact Wrexham. Although every effort will be made to conform with parental preference, where a school is over-subscribed, the over-subscribed criteria will be applied.

Parents applying for places at St Joseph's Catholic and Anglican High School, The Maelor School, an independent school or a school in another local authority must complete the LA's application process. Parents must also contact the school as they may have to complete further admission forms for these schools.

Parents who select a school other than the nearest suitable secondary school will be fully responsible for transporting their children to and from school (free transport will only be provided if the applicant meets the criteria of the County Borough's Transport Policy). If the admission authority is unable to admit according to parents' first preference, then they are entitled to appeal against that decision. Parents will be provided with details of this process within a reasonable timescale.

Appeals

If the Authority is unable to allocate a place at the school for which the parent has expressed a preference, the parent must contact School Admissions to request an alternative school. Information about the appeals process will be included in the refusal letter. The parent may then accept the alternative placement and may also give notice of their wish to appeal against the admission authority's decision to refuse to offer a place at the preferred school. Further details regarding this process will be made available to parents by contacting the Admissions Office. Appeals must be made in writing, giving the full reason(s) for wishing to appeal including any supporting evidence. Parents may be accompanied by a friend at the hearing and will be given an opportunity to present their case to an independent appeal panel. The decision of the appeal panel will be binding on all parties. Appeals relating to admissions into community and voluntary controlled schools should be sent in writing to the Education and Early Intervention at Crown Buildings, 31 Chester Street, Wrexham, LL13 8BG.

All appeals to the foundation/aided sector are dealt with by the governing bodies of those schools and should be sent in writing directly to the governing body of the particular school. The right to appeal does not apply at nursery stage.

Transfer Between Schools Outside of Normal Admission Times

As a rule transfers normally take place at the beginning of each term, only in exceptional circumstances will a transfer take place at any other time. A transfer should not take longer than 15 school days to process. However, where there are additional concerns or issues relating to a transfer, the transfer request may be considered under the LA's Fair Access Protocol, in order to ensure appropriate provision is in place. **Pupils must remain in school while the transfer request is being processed.**

The Authority is prepared to consider requests for transfers between schools other than at normal admission times when it is in the best interests of the child(ren). However, Years 10 & 11 in a secondary school are considered to be a '2 year course'; consequently transfer requests to another school within Wrexham, after Year 9, often have a negative impact on pupils' academic progress and may not be considered as appropriate moves by the Local Authority.

Parents seeking transfer other than at the normal transition times are advised as a first step, to discuss their child's progress and any issues with the headteacher of the child's present school. Following these discussions, parents who still wish to seek a transfer, should contact the LA Admissions Authority. The transfer request will be considered within the context of the Authority's admission policy. If the admission authority is unable to admit in accordance with the parents' preference, then the parents are entitled to appeal against that decision.

Public Qualifications

All qualifications for which pupils are prepared in school time must be approved by the Department for Education and Skills in Wales (DfES) and the Database for Approved Qualifications in Wales (DAQW).

Education After Compulsory School Age

Pupils who wish to continue their education beyond compulsory school age may remain at their secondary school, providing the school offers post-16 education courses. Alternatively they may apply for a place at another school that has post-16 provision or at a local further education establishment. In Wrexham this provision is offered at The Maelor School, Ysgol Morgan Llwyd for Welsh medium provision, St Christopher's School and Coleg Cambria. (see addresses on [page 96](#) onwards).

School Leaving Dates

This is the last Friday in June in the school year in which a child reaches the age of 16. Until that date:

- *parents must ensure their child's participation in education at school or otherwise;*
- *employers may not employ a child full time; training providers may not provide full-time Government sponsored training.*

Denominational Schools Admissions Policies 2024-2025

Catholic Primary Schools

St. Anne's Catholic Voluntary Aided Primary School

Admissions Policy 2024/2025

This admissions policy has been formally adopted by the governing body of St. Anne's Catholic Primary School, Wrexham. As a voluntary aided school, the governing body is the admissions authority and is responsible for the school's admissions arrangements. It is guided by the law and by its duty and responsibilities to the Bishop and the Trustees, to preserve the Catholic character of the school and to maintain provision of the Church's work in education.

St Anne's Catholic Primary School is in the Diocese of Wrexham and serves the parish of St Anne's. As a Church school, we ask all parents applying for a place here to recognise and respect the distinctive ethos and education the school provides and its importance to the school community. This does not affect the right of parents who are not of the faith of this school to apply for a place here.

The school accepts pupils between the ages of 3 and 11 years of age. The published admission number (PAN) for Nursery, Reception and the rest of the school is 24. The School Standards and Framework Act 1998 requires LA's and Governing Bodies to admit pupils up to the school's pupil admission number. Admission forms can be obtained from the school and they can also be completed online. The timescale of the Local Authority (LA) admission timetable is followed for the handing out, consideration period and return of these forms.

School Admission Arrangements Timetable

All applications for St Anne's Catholic Primary School must be made on the appropriate LA forms online and returned to the LA by the published date at the latest. The application will then be considered by the Admissions panel of the Governing Body.

Late Applications

The school will consider late applications in cases where a viable reason is given. These include special circumstances such as where a family has just moved into the area, or is returning from abroad, provided applications are received before offers of places are made.

Parents will receive written notification of all admission applications.

Pupils are admitted to the Nursery, which is part of our Early Years class in the academic year in which they are four – that is, any child who is three by the 31st August can be admitted in September. Nursery class is not a statutory provision; admission to Nursery **does not** guarantee admission to Reception; if a child has a place in our Nursery the appropriate application form for admission into Reception must be submitted within the prescribed timescale of the annual admissions round.

Pupils are admitted to Reception in the academic year in which they are five i.e. any child who reaches the age of four by 31st August can be admitted in September. A parent may defer their child's entry until the term following their fifth birthday.

Looked after and previously looked after children

Looked after and previously looked after children are a priority. If the school is oversubscribed, these children will be admitted before others, except those with a Statement of Special Educational Needs/ Individual Development Plan (IDP) that names the school.

The school will not discriminate between boys and girls, or against applicants on the basis of race, colour, nationality or national or ethnic origin and also in accordance with Welsh Assembly Government Circular No: 003/2008 'Moving Forward – Gypsy Traveller Education.'

Oversubscription Criteria

The Governors have agreed that in the event that the number of applications exceeds the number of places available, then the following criteria will be applied in the order set out below, to decide which pupils to admit.

1. Looked after children and previously looked after children who are baptised Catholic.
2. Other looked after and previously looked after children.
3. Baptised Catholic children whose home address is within the parish boundaries named for the school. A map showing the parish boundaries of St Anne's is available at the school.
4. Baptised Catholic children whose home address is outside of the parish served by the school for whom this is their nearest Catholic school.
5. Children, who are baptised or dedicated members of other Christian Churches.
6. Children who will have an older sibling attending the school in September 2024; so not in Year 6. (see definition of sibling in the later section of the policy)
7. Children of other faith traditions whose parents express a desire for a Church School education.
8. Pupils whose parents seek a faith-based education for them in a Catholic school.

All applications will be considered by the Admissions panel.

Please note, any child for whom the school is named in a Statement of Special Educational Needs/ Individual Development Plan (IDP) will be admitted before the application of the oversubscription criteria.

Governors will seek confirmation of these details from the local priest on a supplementary form which can be found attached to this policy, which is available online at <https://www.wrexham.gov.uk/service/school-admissions/voluntary-aided-and-foundation-school-admissions-policiesapplication> or directly from the school.

Within each category those living nearest to the school are accorded higher priority. The distances are calculated by use of the Local Authority Geographical Mapping System which accurately measures the distance from the home address to the school with the safest walking route. If distances are equal, as calculated by the GIS system, for example a flat in a block of dwellings with the same front door entrance, a differentiation by floor level will be used.

Definitions used under the policy

‘Parents’ include all those people who have a parental responsibility for a child as set out in the Children’s Act 1989. Where responsibility for a child is ‘shared’, the person deemed to be the person responsible for completing the application is the person receiving Child Benefit and whose address will be used for admission purposes.

Parental Responsibility (from current guidance):

Unless otherwise determined by a court order:

- Mothers automatically have parental responsibility
- Fathers also have parental responsibility for a child if the father is married to the mother at the time of the child’s birth. This continues after any divorce/separation/remarriage even if the child lives apart from them
- Unmarried fathers have parental responsibility where the mother and father register the birth of the child together (this is an amendment to the Children Act 1989, which came into force on 1st December 2003 and is not retrospective)
- Unmarried fathers, step-parents, relatives and other persons can obtain parental responsibility but they do not have it automatically. In such cases parental responsibility can be granted through a residency order; being appointed a guardian; being named in an emergency protection order (limited to taking reasonable steps to safeguard or promote the child or young person’s welfare); or by adoption.

In case of dispute between parents, where more than one parent has parental responsibility and they do not agree to an application being made to a particular school, the Admissions panel will advise that both parental parties agree before applying to the school.

Definition of Sibling

For applications made in the normal admission round a relevant sibling is a child who has a brother, sister, stepbrother or stepsister, half brother or half sister or is a foster child or adopted child living in the same family unit in the same family household and address who attends the preferred school in any year group excluding the final year. Biological siblings who attend the preferred school in any year group excluding the final year will also be treated as siblings irrespective of place of residence.

Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings.

‘Residing In’ and ‘Home Address’

The home address will be the address used for correspondence and is determined by where “Child Benefit” is paid. In cases where there is doubt of the home address or where a child lives between two homes (split families) or other relevant circumstances, proof of the home address must be provided to the school to confirm the address used on the application form. Home address will be the address that complies with the above at time of allocation for applications set by the local authority. Families who are due to move house should provide

- i) a Solicitor’s letter confirming that exchange of Contracts has taken place on the purchase of a property; or
- ii) a copy of the current Rental Agreement, signed by both the Tenants and the Landlords, showing the address of the property; or
- iii) in the case of SERVING H.M. Forces personnel, an official letter confirming their date of posting from the MOD, FCO or GCHQ.

Twins, Triplets, Multiple Births

When the Governing Body are considering twins, triplets or other multiple births for one remaining place, the family will be offered the place and may decide (a) if they will accept it for one sibling whomever they decide or (b) they decline the place and it is offered to the next person in the allocation after the twins/triplets/multiple births. Please note the multiple birth sibling(s) would not be given priority on admission other than considered as a sibling link once the family had accepted the place(s) offered for one of the twins/triplets/multiple births but the Admissions panel will endeavour to keep twins/ triplets/multiple births together where possible.

Waiting List

A waiting list will be maintained in the event of the school being over-subscribed. Following the allocation of places during the normal admissions round, children will remain on the waiting list until the 30 September in the school year in which they apply. If additional places become available while the waiting list is in operation they will be allocated to children on the waiting list on the basis of the above oversubscription criteria.

How religious affiliation is tested

Definition of 'Catholic'

These are children who are baptised Catholic or have been formally received into the Catholic Church. All applicants seeking admission under criteria 3 and 4 must provide evidence that the child has been baptised as a Catholic or has been received into the Catholic Church. A baptismal certificate or a letter from their priest confirming their baptism or reception will suffice.

Admission appeals

Nursery education is not statutory provision and parents have no right of appeal under the Education Act 1980 if they are unsuccessful in gaining a place. Admission to the nursery class does not guarantee admission to the school.

If we do not offer a child a place at this school, parents may exercise the right to appeal. If you exercise that right, the appeal must be forwarded to the Clerk of the Governors of the school.

The appeal will be considered by an independent admission Appeal Panel, nominated by the Diocese according to the Welsh Assembly Government's code of practice on School Admission Appeals. The Appeals Panel then meets to consider all appeals by parents who have been refused a place at our school. This decision is binding for all parties concerned.

Review

In accordance with the School's Improvement Plan, this policy will be reviewed every two years or sooner in the light of any changes in legislation or change in local circumstances.

St. Mary's Catholic Voluntary Aided Primary School

Admissions Policy 2024/2025

The Admissions Policy for the school is based on the requirements of the primary and secondary legislation in force, and in particular:

- *School Admissions Code – Statutory Code 005/2013*
- *School Admissions Appeals Code – Statutory Code 007/2013*
- *Documents issued in July 2013 and January 2014 respectively (Welsh Assembly Government)*
- *The School Standards and Framework Act 1988 – the right to parental preference (s86(1)) and the right of appeal.*
- *The Education Act 2002 – repeal of the right to restrict admission based on a proportion of children from outside the faith group.*
- *The Education Act 2005 – priority for Looked After Children.*
- *The Education and Inspections Act 2006(section 44) –prohibition on interviewing parents and children.*
- *The Education (Determination of Admission Arrangements) (Wales) Regulations 2006.*

Non-statutory guidance is issued also by the Diocese of Wrexham.

The law in Wales does not require a child to start school until the start of the term following the child's fifth birthday. In Saint Mary's children of the age of four will be admitted to the Reception class in the September of the School Year in which they attain their fifth birthday. The reception class is the normal year of entry to the school.

There are arrangements in the legislation to deal with in-year requests for admission to reception and other year groups. The Governing Body's Admissions Panel will consider these on an ad hoc basis and respond within 10 working days of receipt.

Separate admissions arrangements operate for the nursery class and in no way entitle the child to a place in the reception class.

The LA has set the Admission Number by formula to 41. The Governing Body will admit up to that number without any conditions, irrespective of faith. Applications for a place at the school must be made on the appropriate LA forms and returned to the School by the published date at the latest. In addition, the school's 'Supporting Information' forms must be returned to the school no later than the published date.

If the school is named in a Statement of Special Educational Needs/Individual Development Plan (IDP), the Governing Body has a duty to admit the child.

If the Governing Body as Admissions Authority has offered the place on the basis of a fraudulent or intentionally misleading application from a parent, the offer of the place will be withdrawn.

Where the place has been fraudulently obtained and the child has already started at the school, the length of time at the school, will be taken into account in reaching any decision to withdraw the place.

Oversubscription

If the number of applicants exceeds the Admission number, the Admissions Panel appointed by the Governing Body will apply the following oversubscription criteria in order of priority:

1. Baptised Catholic children who are looked after or who were previously looked after in public care.
2. Looked after children or previously looked after children who are not of the Catholic faith.
3. Children who have a brother or sister in school on the date of admission. This may be a full, half or step brother or sister and includes siblings who may be adopted or fostered. The Admission arrangements will ensure that multiple birth children are not separated.
4. Baptised Catholic children within the parishes of Wrexham St Mary, Llay (with Rossett) and Ruabon (with Chirk and Llangollen); the parishes the school serves. A map of the Wrexham town area covered by St Mary's Parish is available on request from the School.
5. Baptised Catholic children whose pressing social and pastoral needs can be better met by the School.

For Catholic children in categories 1, 3 and 4, the Admissions Panel will need to see an original Birth Certificate and Baptismal Certificate, together with a written reference on the prescribed form from the Parish Priest.

For children in category 5, the Admissions panel will need to see supporting evidence from a doctor, a social worker or the LA as to why the school is the most suitable for the child.

6. Children of other Christian denominations, whose parents have a genuine desire for them to be educated in a Catholic school, and who are fully supportive of its Catholic ethos.

The Admissions Panel will need to see an original Birth Certificate and Baptismal Certificate, together with a written reference on the prescribed form from the Parish Priest or Minister of Religion.

7. Children of other faiths whose parents demonstrate a commitment to the ethos of the school. A written testimonial from the relevant Minister of Religion/faith leader will be required.
8. Children whom the LA has asked the school to place.

If there is oversubscription in any of the categories above, the Admissions Panel will offer places to children living nearest to the school as measured by the shortest distance between the home or flat/apartment complex and the nearest school gate, using public highways, and confirmed by the database used by the LA's Transportation Department.

Where a place cannot be offered because of oversubscription the School will maintain a waiting list until the end of September.

While the legislation provides for class sizes of no more than 30, guidance from Welsh Government for the 2018 admissions year and beyond allows for additional exceptions to this requirement in respect of

- Previously looked after children in public care
- Children of armed forces personnel
- Twins/multiple birth children

Procedures for the Admission Year 2024

1. The school will advertise its admission dates in each of the parishes it serves in September 2023.
2. Admission/preference forms and the 'Supporting Information' form from the parish priest/minister for 2024 can be accessed on the WCBC website in September 2023. The application should be completed online and the supporting information forms should be returned to the school no later than the published date.
3. The School will organise familiarisation visits for parents who have stated a preference for St Mary's: for non-Catholic parents this will include a briefing on the Catholic nature of the school, its ethos and curriculum provision.
4. Parents will be notified by 16th April 2024* whether or not a place has been allocated.

** This date will be amended to coincide with the common admission date set by the LA under its own Admissions policy.*

5. If their application is unsuccessful, parents have a right of appeal to an Independent Appeals Panel. If it has not been possible to allocate a place to a child, parents will be informed of this right in the decision letter.
6. Parents wishing to appeal will be asked to contact the Chair of Governors at the school in the first instance and he will advise them on how to contact the Independent Appeals Panel.
7. Any appeal must be lodged in writing no more than 20 working days after the receipt of the allocation letter. Appeals will be heard within 30 school days of the specified closing date for the receipt of appeals.

Where a place cannot be offered because of oversubscription the School will maintain a waiting list until the end of September.

Notes

1. The Governing Body will need to confirm the arrangements for admissions in 2024 by 15th April 2023.
2. The Governing Body has already consulted formally on its policy for Admissions in 2019 with the Governing Body of St Anne's Catholic Primary School Wrexham as Admission Authority for the school, and with Wrexham, Flintshire and Denbighshire LAs, together with the Diocese of Wrexham.

3. That consultation raised issues of detail from the LA which required the Governing Body to make minor amendments to the policy.
4. The Admissions Policy for 2024 is the same as that previously the subject of consultation and the Governing Body will therefore determine its Admission arrangements for 2024 before 15th April 2023 and without the need for further consultation.
5. The Governing Body as Admissions Authority must send a copy of its determined admission arrangements to the LA by 1st June 2023 to allow them to complete a composite prospectus.
6. Arrangements for September 2025 and thereafter will need to be considered and determined by the same process and timescale (subject to any statutory variation). The Governing Body has agreed that this shall be a standing item of Governor Business in an Autumn Term meeting of each school year. As part of this annual review, the Governing Body will determine formally whether Consultation in accordance with the Regulations is appropriate or not.

Church in Wales Voluntary Aided Primary Schools

In Church in Wales voluntary aided schools the governing body is the admission authority. All Church in Wales voluntary aided schools within Wrexham County Borough have agreed to use the following common policy, with additional information regarding individual schools (e.g. oversubscription criteria, admission number) which can be found on [pages 45-56](#).

Common Admissions Policy 2024-2025

(School name) accepts pupils between the ages of 3 and 11 years of age.

As a Church in Wales Voluntary Aided School, the admissions committee established by the governing body of the School is responsible for the admission of pupils. Applications can be made on-line at <https://www.wrexham.gov.uk/service/school-admissions>. Paper application forms can be obtained from Contact Wrexham, Wrexham Library, Rhosddu Road, Wrexham, LL11 1AU for those parents who do not have an email address.

School Admission Arrangements Timetable

The Local Authority (LA) admission timetable is followed for the processing of applications. See published timetable in [Parents Guide to Educational Services](#) on Wrexham County Borough Council Website.

Additional Learning Needs/Additional Learning Provision

From September 2021, our school will implement the requirements of the Additional Learning Needs and Education Tribunal Act (Wales) 2018. The changes of this legislation include a change in terminology from Special Educational Needs (SEN) to Additional Learning Needs (ALN). The needs of the vast majority of pupils with ALN will be able to be met by mainstream schools through the implementation of appropriate strategies, carefully differentiated and targeted interventions and programmes delivered by school staff. External agencies may support schools to implement the targeted interventions for some learners.

For a very small percentage of learners, their ALN may meet the requirements of the ALN Act's exceptional circumstances and may therefore require access to specialist provision. Admission to access specialist provision is determined through the Local Authority Inclusion Panel.

For learners who are undergoing an assessment of their ALN by the Local Authority, it is important that parents still apply for a mainstream placement at our school through our normal admission procedure.

Parents who wish to obtain further advice and information concerning ALN, should contact the Inclusion Service, through ALN@wrexham.gov.uk (Tel: 01978 295498/5499).

Parents with children who have ALN can access independent advice, guidance and support through contacting the Parent Partnership Service provided by SNAP Cymru through 0808 801 0608 (Monday – Friday 9.30 am – 4.30 pm)

helpline@snapcymru.org / www.snapcymru.org/contact

Admission to Reception

Pupils are admitted to Reception in the academic year in which they are five, i.e. any child who attains the age of four by 31st August can be admitted in September. Once a reception place has been offered and accepted, parents may defer their child's entry until the start of the term following the child's 5th birthday. Parents are not able to defer entry beyond this point, or beyond the academic year for which the original application was accepted.

The School Standards and Framework Act 1998 requires LAs and Governing Bodies to admit pupils up to the school's admission number (AN). The Admission Number relates to the number of children that can be admitted to each year group during the school year and is calculated using the capacity assessment method in the Welsh Government's guidance document 'Measuring the Capacity of Schools in Wales'. The Admission Number (AN) for our school is (See individual School information for their *admissions number*)

Looked after and previously looked after children are a priority. In the case of oversubscription, these children will be admitted before all others, except those with a statement of Special Educational Needs/Individual Development Plan (IDP) naming our school.

Children from the gypsy traveller community or travelling groups will be treated in accordance with the School's Admissions Code of Practice 2013 and with reference to the Welsh Government Circular No: 003/2008 'Moving Forward – Gypsy Traveller Education.'

Our school will not discriminate based on gender, or against applicants on the basis of race, colour, nationality or national or ethnic origin.

All applicants will be admitted to the school unless the number of applications exceeds the admission number (AN).

All preferences received will be considered on the basis of equal preferences. Expressing a preference for our school does not guarantee a place if our school is oversubscribed.

In the event that the number of applications exceeds the number of places available, then the following oversubscription criteria will be applied in the order set out below, to decide which pupils to admit.

Please note, any child for whom the school is named in a statement of Special Educational Needs/Individual Development Plan (IDP) will be admitted before the application of the oversubscription criteria.

Oversubscription Criteria

(See individual School information for their oversubscription criteria)

If parents wish to have their child's application considered under criteria d to g, then they need to have their vicar / faith leader complete and sign a supplementary information form (SIF) which needs to be returned to (relevant name of Governing Body) no later than **five weeks** after the closing date for Nursery or Reception applications (as applicable). **The SIF seeks information about the frequency of attendance at services / Sunday School etc. Confirmation of these details is required from the local priest, minister or faith leader.** A supplementary information form for this purpose can be found at the end of our admissions policy, or directly from our school.

Tie Breaker

Within each category of the oversubscription criteria, if there are more applications than places a 'tie breaker' will be applied and the places will be allocated in distance order giving priority to those living nearest to the school. The distances are calculated by the LA who consistently use distances that are measured on a GIS mapping system.

Distances are measured by the shortest walking route from home to school. The route to school will be measured from the home to the nearest school gate, and may include public footpaths, bridleways and other pathways, as well as adopted roads.

Proximity

Proximity will be measured by the LA from the home to the nearest school gate, using the shortest available walking route measured on a GIS mapping system. In the case of equal distances, such as a flat in a block of dwellings, the ground floor flats would be regarded as nearer than flats on higher floors.

Allocation of Nursery Places

Pupils are admitted to the Nursery, which is part of our Early Years class in the academic year in which they are four – i.e. any child who is three by the 31st August can be admitted in September.

Nursery education is not compulsory and parents have no right of appeal regarding nursery admissions under the School Standards and Framework Act 1998.

Nursery schooling will be provided *on the basis of 5 x 2.5 hour sessions per week* for each child. Places are available in Nursery classes, up to our Admission Number.

Parents may express a preference for any nursery irrespective of where the child's home is in relation to the school. However, expressing a preference does not guarantee a place at that nursery. In the event of oversubscription, applications for nursery places will be dealt with by applying the oversubscription criteria detailed above.

Admission to the nursery class **does not** guarantee admission to Reception. **If a child has a place in our Nursery, parents must complete the appropriate form for admission into Reception. This must be submitted in accordance with the School Admissions Arrangements Timetable (as detailed earlier).**

Transport Provision

Please refer to the Local Authority website (Transport policy) for eligibility to transport provision.

Late Applications

Late applications (i.e. applications received after the published closing date and before the end of the allocation period) will be considered after those submitted on time unless there are exceptional reasons why the application is late.

Exceptional reasons, (for example, when a single parent has been ill for some time, or a family has just moved into the area) must be explained in your application in order for the admissions committee to take them into consideration. Supporting evidence **MUST** be provided if requested by the admissions committee.

All late applications will be ranked in accordance with the oversubscription criteria and any places which become available will be offered to the highest-ranking applicants up to the end of the allocation period. Thereafter, late applications will be placed on the waiting list.

Waiting List

A waiting list will be maintained in the event of the school being over-subscribed and will consist of:

- those children whose parents have specifically requested in writing (including email) to be placed on the school's waiting list,
- those for whom an appeal form has been received
- any late applications.

Following the allocation of places during the normal admissions round, children will remain on the waiting list until the 30th September in the school year in which they apply. Children will be ranked on our waiting list according to our oversubscription criteria. Hence, if additional places become available while the waiting list is in operation they will be allocated to children according to their position on the waiting list NOT on date of application.

For example, if a child moves to an area outside the normal admissions round and has higher priority under the oversubscription criteria, they **must** be ranked above those with lower priority already on the list. Waiting lists will be maintained until 30 September in the school year concerned.

Admission appeals

If we do not offer a child a place at this school, it is because the admission number has been reached and an increase in numbers would adversely affect the education of our current pupils. Parents who are dissatisfied with the decision of the Governing Body not to admit a child may appeal the decision. The information on how to appeal will be included with the letter informing you that your application was unsuccessful. If you decide to appeal the decision, the appeal must be forwarded to the **Clerk of the Governors of our school**. Appeals must be made in writing, giving the full reason(s) for wishing to appeal including any supporting evidence.

The appeal will be heard by an independent admission Appeal Panel, convened by the Diocesan Board of Statutory Education according to the Welsh Assembly Government's code of practice on School Admission Appeals. The Appeals Panel hears all appeals by parents who have been refused a place at our school and their decision is binding for all parties concerned.

The right to appeal does not apply for Nursery admissions.

When a parent gives fraudulent or intentionally misleading information in order to obtain a place at our school for their child, we reserve the right to withdraw the offer of a place. Where a place is withdrawn, the application may be resubmitted and if refused, the parent is entitled to appeal against the decision.

Applications Received Outside the Normal Admission Round

Anyone expressing an interest in admission outside the normal admission round will be given an application form at the first point of contact. Once received, such applications will be considered without delay and a formal decision either to offer or to refuse a place will, as far as is possible, be made and notified to the applicant within 15 school days or 28 calendar days whichever is the sooner.

Definitions

Parental responsibility

“Parental responsibility” is defined in the Children Act 1989 and means assuming all the rights, duties, powers, responsibilities and authority which by law a parent of a child has in relation to the child and his property.

Unless otherwise determined by a court order:

- Mothers automatically have parental responsibility
- Fathers also have parental responsibility for a child if the father is married to the mother at the time of the child's birth. This continues after any divorce/separation/remarriage even if the child lives apart from them
- Unmarried fathers have parental responsibility where the mother and father register the birth of the child together (this is an amendment to the Children Act 1989, which came into force on 1st December 2003 and is not retrospective)
- Unmarried fathers, step-parents, relatives and other persons can obtain parental responsibility but they do not have it automatically. In such cases parental responsibility can be granted through;
 - a residency order;
 - being appointed a guardian;
 - being named in an emergency protection order (limited to taking reasonable steps to safeguard or promote the child or young person's welfare);
 - or by adoption.

- Living with the mother, even for a long time, does not give a father parental responsibility and if the parents are not married, parental responsibility does not always pass to the natural father if the mother dies.

Schools need to know who has 'parental responsibility' for each child. This is to ensure that proper authority is given when the school needs parental permission. It will also make sure that persons with parental responsibility but with whom the child does not live, can be provided with school reports and be given an opportunity to take part in the child's education.

Definition of a Parent

Parents include all those people who have a parental responsibility for a child as set out in the Children's Act 1989. Where responsibility for a child is 'shared', the person receiving Child Benefit is deemed to be the person responsible for completing application forms and whose address will be used for admission purposes.

Care of a Child

A person has "care" of a child if that person lives with and looks after the child, irrespective of their relationship to the child. Such a person is considered to be a "parent" for the purposes of the Education Act 1996, even though that person may not necessarily have parental responsibility for the child.

Parents are asked to co-operate with school staff by providing the school with details of the persons with parental responsibility for a pupil, or who have care of the pupil. Any changes in the arrangements for parental responsibility or in the day-to-day care of the child should be notified to the school. Any reference to parents within this policy relating to education matters also extends to include any individual who has care of the child(ren).

Looked After Children

A 'Looked After Child' is deemed to be one who is 'Looked After' by a Local Authority in accordance with Section 22 of the Children Act. These children are given top priority in the over-subscription criteria for all schools, including applications outside of the normal admissions period. Applications for LAC children should be made by the relevant corporate parent.

Previously looked after children

Looked after children who ceased to be so because they were adopted or became subject to a residence order, or special guardianship order immediately following having been looked after.

Definition of Sibling

A sibling is defined as a child who has a brother, sister, stepbrother or stepsister, half-brother or half-sister or is a foster child or adopted child living in the same family unit in the same family household and address and where a sibling will still be registered at this school when the younger child is eligible to attend. Biological siblings who will still be registered at this school when the younger child is eligible to attend will also be treated as siblings irrespective of place of residence.

Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings.

'Residing In' and 'Home Address'

The address on the form must be the child's current permanent place of residence.

By permanent we mean where your child physically resides and sleeps for the majority of the week, not for a limited time and not somewhere where the child is temporarily staying for a short time.

This will usually be the parents' address. If the parents don't reside together, the address must be of the parent with whom the child spends most time – usually the parent receiving child benefit (where applicable). If there is equal, shared custody of the child, it is left to the parents to decide which address to use but we may ask to see a Court Order or other evidence to confirm this arrangement exists. You should not use a business, relative or carer/childminder's address. If for any reason you are not the parent or a child's living arrangements are unusual please explain on the form and supply evidence.

An application can **only** be made from one address and only one application per child can be made.

If you cannot agree which school your child should attend with another parent, you should immediately take your own legal advice regarding making an urgent application to the Court.

Should it be necessary to request evidence we may require a number of items to show where you live with your child, acceptable evidence includes for example:

- i) driving license
- ii) child benefit
- iii) a utility bill in your name covering the application and/or allocation period
- iv) a copy of your signed tenancy agreement covering the application and/or allocation period or evidence from any lease or agreement which confirms your right to reside at an address
- v) such other evidence as appears to us to be reasonable

Our Governing Body, in conjunction with the Local Authority will check the address provided on your application against the records held for your child's current school/nursery, and we may request information and evidence from you if they differ. The Local Authority may also check council tax records. If you have not provided your council tax reference number on your application they may write to ask you to provide additional proof of your address.

For allocation purposes, any offer of a school place is based on where your child lives at the end of the **allocation period** (See Local Authority Admission Timetable) and is conditional on your child living at that address, unless you have notified us of, and we have accepted, a subsequent move.

Should you move after applying but during the allocation period you must provide us with proof of your new address. Acceptable evidence includes for example:

- i) a solicitor's letter confirming that completion has taken place on the purchase of a property; or
- ii) a copy of the current rental agreement, signed by both the Tenants and the Landlords, showing the address of the property; or
- iii) in the case of serving H.M. Forces personnel, an official letter confirming their date of posting from the MOD, FCO or GCHQ.

We will investigate all applications where there is doubt about the address being given.

Address warning

Use of false, misleading, incomplete or inaccurate information may lead us to withdraw an offer of a place, even after a child has started at a school.

A school place(s) may be withdrawn if parents provide the incorrect address on their initial application form, or at any point thereafter during the allocation period. We will not accept a temporary address if you still have a property that was previously used as a home address, unless there are exceptional circumstances that clearly demonstrate that it can no longer be your permanent address.

Nor will we accept a temporary address we reasonably believe is being used solely or mainly to obtain a school place. You may be asked to supply additional information to explain why you are not able to use your permanent address.

We will investigate all allegations of false addresses. The burden of evidence lies with the parents to provide sufficient documentation to support permanent residence at the address used.

"Suitable" Church in Wales School

This refers to the language medium (English, Welsh and Bilingual) depending on parental preference.

Twins, Triplets, Multiple Births

Twins, triplets, quadruplets etc residing at the same address and applying for places in the same year group at the same school.

In instances where there is one remaining place at a school, and according to oversubscription criteria one sibling from multiple births is allocated the last remaining place, the remaining siblings MAY be admitted as exceptions. The Welsh Government's School admissions code states that infant classes must not contain more than 30 pupils with a single school teacher. In limited circumstances, children may be admitted as "exceptions" to infant class size limit; multiple births may be considered as an exception and if so they could be admitted in excess of the published admission number.

How religious affiliation is tested

Reference to “attend / are active members” from oversubscription criteria.

If parents wish to have their child’s application considered under criteria *d to g*, then they need to have their vicar / faith leader complete and sign a **supplementary information form** (SIF) which needs to be returned to (relevant name of Governing Body) no later than **five weeks** after the closing date for Nursery or Reception applications (as applicable). **The SIF seeks information about the frequency of attendance at services / Sunday School etc. Confirmation of these details is required from the local priest, minister or faith leader.** A supplementary information form for this purpose can be found at the end of our admissions policy which is available online, or directly from our school.

The SIF is to be returned to the school no later than **five weeks** after the closing date for Nursery or Reception applications (as applicable). The SIF form alone does not constitute an application; parents must also complete an Application Form as detailed at the start of this policy.

Member is defined as member of the Church in Wales by registration on the electoral roll of the parish.

Review

This policy will be reviewed every year in order to include any change of legislation or change in local circumstances.

This policy is in line with the current Welsh Government School admissions code and Welsh Government School admission appeals code.

Below are the oversubscription criteria for each school

All Saints' Church in Wales V.A. School, Gresford

Ysgol yr Holl Saint – All Saints' School is a Voluntary Aided Church in Wales Primary School situated in the village of Gresford in Wrexham. We are proud to be an inclusive school that aims to develop our pupils in line with our school vision, 'with respect, friendship and care, we learn here and succeed anywhere.'

Ysgol yr Holl Saint – All Saints' School accepts pupils between the ages of 3 and 11 years of age.

The Admission Number (AN) for our school is 45.

Oversubscription Criteria

- a) Looked after children and previously looked after children
- b) Pupils with an elder sibling who is of statutory school age and will still be registered at our school when the younger child is eligible to attend. (see "Definitions" section of the policy)
- c) Pupils who live in the Mission Area of Alyn and for whom this is the nearest suitable Church in Wales school to their home address and who live within a 2 mile radius of this school. (see "Definitions" section of the policy). Distance will be measured as detailed in "Tie Breaker" section.
- d) Pupils whose parents (see "Definitions" section of the policy) attend All Saints' Church, in the Alyn Mission Area.
- e) Pupils whose parents (see "Definitions" section of the policy) attend another Anglican Church and for whom this is the nearest Voluntary Aided Church School.
- f) Pupils whose parents (see "Definitions" section of the policy) are active members of a non-Anglican Christian denomination and for them this is the nearest Voluntary Aided Church School.
- g) Pupils whose parents (see "Definitions" section of the policy) are active members of another faith and also express a desire for a Church School education, and for them this is the nearest Voluntary Aided Church School.
- h) Pupils whose parents wish them to attend a Church in Wales School.

If parents, or those with parental responsibility, wish to have their child's application considered under criteria d to g, then they need to have their vicar / faith leader complete and sign a **supplementary information form** (SIF) which needs to be returned to *Governing Body of Ysgol yr Holl Saint - All Saints' School* no later than **five weeks** after the closing date for Nursery or Reception applications (as applicable). **The SIF seeks information about the frequency of attendance at services / Sunday School etc. Confirmation of these details is required from the local priest, minister or faith**

leader. A supplementary information form for this purpose can be found at the end of our admissions policy which is available online or directly from our school.

“Suitable” Church in Wales School

This refers to the language medium (English, Welsh and Bilingual) depending on parental preference.

Bronington Church in Wales V.A. Primary School

Bronington VA Primary School is a small rural primary school on the outskirts of Wrexham, but on the Border between England and Wales. This gives us a distinct advantage, especially when it comes to transition to High school where parents have a wider choice of schools. At Bronington we aim to teach the individual pupil rather than a particular year group. Having mixed aged-classes allows us to meet childrens’ needs whatever their year group or ability.

Oversubscription Criteria

- a) Looked after children and previously looked after children
- b) Pupils with an elder sibling who is of statutory school age and will still be registered at our school when the younger child is eligible to attend. (see “Definitions” section of the policy)
- c) Pupils who live in the Mission Area - Maelor Mission Area and for whom this is the nearest suitable Church in Wales school to their home address and who live within a 2.5 mile radius of this school. (see “Definitions” section of the policy)
- d) Pupils whose parents (see “Definitions” section of the policy) attend *Holy Trinity, Bronington, in the Maelor Mission Area*.
- e) Pupils whose parents (see “Definitions” section of the policy) attend another Anglican Church and for whom this is the nearest Voluntary Aided Church School.
- f) Pupils whose parents (see “Definitions” section of the policy) are active members of a non-Anglican Christian denomination and for them this is the nearest Voluntary Aided Church School.
- g) Pupils whose parents (see “Definitions” section of the policy) are active members of another faith and also express a desire for a Church School education, and for them this is the nearest Voluntary Aided Church School.
- h) Pupils whose parents wish them to attend a Church in Wales School.

If parents, or those with parental responsibility, wish to have their child’s application considered under criteria d to g, then they need to have their vicar / faith leader complete and sign a supplementary information form (SIF) which needs to be returned to Bronington V. A. Primary Governing Body no later than five weeks after the closing date for Nursery or Reception applications (as applicable). **The**

SIF seeks information about the frequency of attendance at services / Sunday School etc.

Confirmation of these details is required from the local priest, minister or faith leader. A supplementary information form for this purpose can be found at the end of our admissions policy which is available online or directly from our school.

Madras Church in Wales V.A. School

Within this context of Christian belief, we aim to provide our pupils with the highest quality education in a happy and supportive atmosphere. We wish our children to enjoy interesting and stimulating lessons whilst understanding the need for good behaviour and respect for themselves and others. We also enrich the curriculum through a wide range of after school activities and educational visits. *Penley Madras V.A. Primary School* accepts pupils between the ages of 3 and 11 years of age.

The Admission Number (AN) for our school is 17.

Oversubscription Criteria

- a) Looked after children and previously looked after children
- b) Pupils with an elder sibling who is of statutory school age and will still be registered at our school when the younger child is eligible to attend. (see "Definitions" section of the policy)
- c) Pupils who live in the Mission Area of *Maelor* and for whom this is the nearest suitable Church in Wales school to their home address and who live within a 3 mile radius of this school. Distance will be measured as detailed in "Tie Breaker" section.(see "Definitions" section of the policy).
- d) Pupils whose parents (see "Definitions" section of the policy) attend *St Mary Magdalene, Penley in the Mission Area of Maelor*.
- e) Pupils whose parents (see "Definitions" section of the policy) attend another Anglican Church and for whom this is the nearest Voluntary Aided Church School.
- f) Pupils whose parents (see "Definitions" section of the policy) are active members of a non-Anglican Christian denomination and for them this is the nearest Voluntary Aided Church School.
- g) Pupils whose parents (see "Definitions" section of the policy) are active members of another faith and also express a desire for a Church School education, and for them this is the nearest Voluntary Aided Church School.
- h) Pupils whose parents wish them to attend a Church in Wales School.

If parents, or those with parental responsibility, wish to have their child's application considered under criteria d to g, then they need to have their vicar / faith leader complete and sign a **supplementary information form (SIF)** which needs to be returned to *Penley Madras V.A. Governing Body* no

later than **five weeks** after the closing date for Nursery or Reception applications (as applicable). ***The SIF seeks information about the frequency of attendance at services / Sunday School etc. Confirmation of these details is required from the local priest, minister or faith leader.*** A supplementary information form for this purpose can be found at the end of our admissions policy which is available online, or directly from our school.

The SIF is to be returned to the school no later than **five weeks** after the closing date for Nursery or Reception applications (as applicable). The SIF form alone does not constitute an application; parents must also complete an Application Form as detailed at the start of this policy.

Minera Church in Wales V.A. Primary School

Introduction

Recognising its historical foundation, the school will preserve and develop its religious character in accordance with the principles of the Church in Wales, the Church of England and in partnership with the churches at parish and diocesan levels. The school aims to serve the community by providing an education of the highest quality within the context of Christian belief and practice. It encourages an understanding of the meaning and significance of faith and promotes Christian values through the experience it offers to all its pupils. This experience is planned to encourage pupils to develop positive attitudes towards learning so that each can reach his or her full potential. Opportunities are provided to develop self-discipline, respect for others and for property, an appreciation of the environment and the individual's responsibilities towards it. In partnership with parents, the school instils respect for religious and moral values and tolerance of other races, religions and cultures. Pupils are encouraged to develop in confidence, to celebrate achievement and to take pride in their membership of the school community.

Minera Voluntary Aided Primary School accepts pupils between the ages of 3 and 11 years of age. The Admission Number (AN) for our school is 17.

Oversubscription Criteria

- a) Looked after children and previously looked after children
- b) Pupils with an elder sibling who is of statutory school age and will still be registered at our school when the younger child is eligible to attend. (see "Definitions" section of the policy)
- c) Pupils who live in the Alyn Mission Area and for whom this is the nearest suitable Church in Wales school to their home address and who live within two miles of this school. Distance will be measured as detailed in "Tie Breaker" section. (see "Definitions" section of the policy).
- d) Pupils whose parents (see "Definitions" section of the policy) attend St Mary's Church in Minera.
- e) Pupils whose parents (see "Definitions" section of the policy) attend another Anglican Church and for whom this is the nearest Voluntary Aided Church School.

- f) Pupils whose parents (see “Definitions” section of the policy) are active members of a non-Anglican Christian denomination and for them this is the nearest Voluntary Aided Church School.
- g) Pupils whose parents (see “Definitions” section of the policy) are active members of another faith and also express a desire for a Church School education, and for them this is the nearest Voluntary Aided Church School.
- h) Pupils whose parents wish them to attend a Church in Wales School.

If parents wish to have their child’s application considered under criteria d to g, then they need to have their vicar / faith leader complete and sign a supplementary information form (SIF) which needs to be returned to *Minera Voluntary Aided School Governing Body* no later than **five weeks** after the closing date for Nursery or Reception applications (as applicable). ***The SIF seeks information about the frequency of attendance at services / Sunday School etc. Confirmation of these details is required from the local priest, minister or faith leader.*** A supplementary information form for this purpose can be found at the end of our admissions policy which is available online, or directly from our school.

St Chad’s Church in Wales V.A. School

‘Always Looking to the Future’

In 1676 Hanmer School was built on this site and children have been educated continuously here since that time. Now named as St Chad’s VA Church in Wales School, we uphold that a happy, safe and secure Christian environment where every child is valued is a place where meaningful learning takes place. Pupil self-confidence is nurtured, leading to good communication skills and a willingness to learn. Respect for others is encouraged and expected, which is demonstrated through good manners and an enthusiastic and questioning interest in the world around us.

We aim for academic excellence for all our children through a broad and balanced curriculum, strong links with our parents/carers, the Church and the wider community.

St Chad’s School accepts pupils between the ages of 3 and 11 years of age. The Admission Number (AN) for our school is 13.

Oversubscription Criteria

- a) Looked after children and previously looked after children
- b) Pupils with an elder sibling who is of statutory school age and will still be registered at our school when the younger child is eligible to attend. (see “Definitions” section of the policy)
- c) Pupils who live in the Mission Area of Maelor and for whom this is the nearest suitable Church in Wales school to their home address and who live within 3 miles of this school Distance will be measured as detailed in the “Tie Breaker” section (see “Definitions” section of the policy).

- d) Pupils whose parents (see "Definitions" section of the policy) attend St Chad's Church in the mission area of Maelor.
- e) Pupils whose parents (see "Definitions" section of the policy) attend another Anglican Church and for whom this is the nearest Voluntary Aided Church School.
- f) Pupils whose parents (see "Definitions" section of the policy) are active members of a non-Anglican Christian denomination and for them this is the nearest Voluntary Aided Church School.
- g) Pupils whose parents (see "Definitions" section of the policy) are active members of another faith and also express a desire for a Church School education, and for them this is the nearest Voluntary Aided Church School.
- h) Pupils whose parents wish them to attend a Church in Wales School.

If parents, or those with parental responsibility wish to have their child's application considered under criteria *d to g*, then they need to have their vicar / faith leader complete and sign a **supplementary information form** (SIF) which needs to be returned to St Chad's Governing Body no later than **five weeks** after the closing date for Nursery or Reception applications (as applicable). **The SIF seeks information about the frequency of attendance at services / Sunday School etc. Confirmation of these details is required from the local priest, minister or faith leader.** A supplementary information form for this purpose can be found at the end of our admissions policy which is available online, or directly from our school.

St Mary's Church in Wales V. A. Primary School, Brymbo

Our school aims to create an environment and conditions which support the children in their learning and help them to achieve their very best, ensuring that the school's religious character is reflected right across the whole of the school's life.

We aim to promote good working practices through discussion, exploration of ideas and a keenness to ensure all make the very best progress at our school. Our website is a further tool to help us to do this. We hope you will find here valuable information about our school and a celebration of the achievements and progress our children make.

The partnership that we foster between you, the Church, the Governors and the community as a whole, underpins our vision for learning. We feel that everybody has their part to play in the education of your child and that children can only flourish when they are nurtured by all around.

This is reflected in our mission statement:

Believing and Growing, Learning and Achieving, With God by our side.

St. Mary's Brymbo accepts pupils between the ages of 3 and 11 years of age. The Admission Number (AN) for our school is 22.

Oversubscription Criteria

- a) Looked after children and previously looked after children
- b) Pupils with an elder sibling who is of statutory school age and will still be registered at our school when the younger child is eligible to attend. (see "Definitions" section of the policy)
- c) Pupils who live in the Mission Area of Alyn and for whom this is the nearest suitable Church in Wales school to their home address and who live within a 2 mile radius of this school. (see "Definitions" section of the policy)
- d) Pupils whose parents (see "Definitions" section of the policy) attend St. Mary's Brymbo, in the Alyn Mission Area.
- e) Pupils whose parents (see "Definitions" section of the policy) attend another Anglican Church and for whom this is the nearest Voluntary Aided Church School.
- f) Pupils whose parents (see "Definitions" section of the policy) are active members of a non-Anglican Christian denomination and for them this is the nearest Voluntary Aided Church School.
- g) Pupils whose parents (see "Definitions" section of the policy) are active members of another faith and also express a desire for a Church School education, and for them this is the nearest Voluntary Aided Church School.
- h) Pupils whose parents wish them to attend a Church in Wales School.

If parents or those with parental responsibility, wish to have their child's application considered under criteria *d to g*, then they need to have their vicar / faith leader complete and sign a **supplementary information form** (SIF) which needs to be returned to St. Mary's Church in Wales Governing Body no later than **five weeks** after the closing date for Nursery or Reception applications (as applicable). **The SIF seeks information about the frequency of attendance at services / Sunday School etc. Confirmation of these details is required from the local priest, minister or faith leader.** A supplementary information form for this purpose can be found at the end of our admissions policy which is available online, or directly from our school.

St Mary's Church In Wales V.A. Overton

At St Mary's CIW School we provide a broad, balanced and enriched education where Christian values underpin all that we do. We value all our pupils equally and we aim to assist our children in developing their true potential and believing in their own worth.

Pupils are encouraged to take responsibility for their own actions and to assist in providing a harmonious atmosphere within the school. Every opportunity is taken to ensure children, staff, parents and governors understand and agree with the principles by which we live. Working in partnership, staff and governors aim to provide the best possible learning opportunities for your child and working together with you we can achieve this.

St Mary's Church in Wales Voluntary Aided School accepts pupils between the ages of 3 and 11 years of age. The Admission Number (AN) for our school is 30.

Oversubscription Criteria

- a) Looked after children and previously looked after children
- b) Pupils with an elder sibling who is of statutory school age and will still be registered at our school when the younger child is eligible to attend. (see "Definitions" section of the policy)
- c) Pupils who live in the Mission Area of Maelor and for whom this is the nearest suitable Church in Wales school to their home address and who live within 3 miles of this school. Distance will be measured as detailed in "Tie Breaker" section. (see "Definitions" section of the policy)
- d) Pupils whose parents (see "Definitions" section of the policy) attend *St Mary the Virgin Church in the mission area of Maelor*.
- e) Pupils whose parents (see "Definitions" section of the policy) attend another Anglican Church and for whom this is the nearest Voluntary Aided Church School.
- f) Pupils whose parents (see "Definitions" section of the policy) are active members of a non-Anglican Christian denomination and for them this is the nearest Voluntary Aided Church School.
- g) Pupils whose parents (see "Definitions" section of the policy) are active members of another faith and also express a desire for a Church School education, and for them this is the nearest Voluntary Aided Church School.
- h) Pupils whose parents wish them to attend a Church in Wales School.

If parents, or those with parental responsibility wish to have their child's application considered under criteria d to g, then they need to have their vicar / faith leader complete and sign a **supplementary information form** (SIF) which needs to be returned to *St Mary's CIW School Governing Body* no later than **five weeks** after the closing date for Nursery or Reception applications (as applicable).

The SIF seeks information about the frequency of attendance at services / Sunday School etc. Confirmation of these details is required from the local priest, minister or faith leader.

A **supplementary information form** for this purpose can be found at the end of our admissions policy which is available online, or directly from our school.

St Mary's Church In Wales V.A. Ruabon

Recognising its historical foundation, the school will preserve and develop its religious character in accordance with the principles of the Church in Wales, the Church of England and in partnership with the churches at parish and diocesan levels.

The school aims to serve the community by providing an education of the highest quality within the context of Christian belief and practice. It encourages an understanding of the meaning and

significance of faith and promotes Christian values through the experience it offers to all its pupils.

This experience is planned to encourage pupils to develop positive attitudes towards learning so that each can reach his or her full potential. Opportunities are provided to develop self-discipline, respect for others and for property, an appreciation of the environment and the individual's responsibilities towards it.

In partnership with parents, the school instils respect for religious and moral values and tolerance of other races, religions and cultures.

Pupils are encouraged to develop in confidence, to celebrate achievement and to take pride in their membership of the school community.

St Mary's Church in Wales Voluntary Aided Primary School *accepts pupils between the ages of 3 and 11 years*. The Admission Number (AN) for our school is 24.

Oversubscription Criteria

- a) Looked after children and previously looked after children
- b) Pupils with an elder sibling who is of statutory school age and will still be registered at our school when the younger child is eligible to attend. (see "Definitions" section of the policy)
- c) Pupils who live within the Mission Area of Offa and for whom this is the nearest suitable Church In Wales school to their home address and who live within 1.5 miles of the school. Distance will be measured as detailed in 'tie-breaker' section. (see "Definitions" section of the policy).
- d) Pupils whose parents (see "Definitions" section of the policy) attend St Mary's Church, Ruabon in the Mission Area of Offa.
- e) Pupils whose parents (see "Definitions" section of the policy) attend another Anglican Church and for whom this is the nearest Voluntary Aided Church School.
- f) Pupils whose parents (see "Definitions" section of the policy) are active members of a non-Anglican Christian denomination and for them this is the nearest Voluntary Aided Church School.
- g) Pupils whose parents (see "Definitions" section of the policy) are active members of another faith and also express a desire for a Church School education, and for them this is the nearest Voluntary Aided Church School.
- h) Pupils whose parents wish them to attend a Church in Wales School.

If parents, or those with parental responsibility wish to have their child's application considered under criteria d to g, then they need to have their vicar / faith leader complete and sign a supplementary information form (SIF) which needs to be returned to the governing body of St Mary's CIW, no later than **five weeks** after the closing date for Nursery or Reception applications (as applicable).

The SIF seeks information about the frequency of attendance at services / Sunday School etc. Confirmation of these details is required from the local priest, minister or faith leader. A

[supplementary information form](#) for this purpose can be found at the end of our admissions policy which is available online, or directly from our school.

Definition of sibling

A sibling is defined as a child who has a brother, sister, stepbrother or stepsister, half-brother or half-sister or is a foster child or adopted child living in the same family unit in the same family household and address and where a sibling will still be registered at the preferred school when the younger child is eligible to attend. Biological siblings who will still be registered at the preferred school on 1st September 2024 will also be treated as siblings irrespective of place of residence.

Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings.

Suitable Church in Wales School

This refers to the status of the school (Voluntary Controlled or Voluntary Aided) and the language medium (English, Welsh and Bilingual) depending on parental preference.

St Paul's Church in Wales V.A. School

Recognising its historical foundation, the school will preserve and develop its religious character in accordance with the principles of the Church in Wales, the Church of England and in partnership with the churches at parish and diocesan levels.

The school aims to serve the community by providing an education of the highest quality within the context of Christian belief and practice. It encourages an understanding of the meaning and significance of faith and promotes Christian values through the experience it offers to all its pupils.

This experience is planned to encourage pupils to develop positive attitudes towards learning so that each can reach his or her full potential. Opportunities are provided to develop self-discipline, respect for others and for property, an appreciation of the environment and the individual's responsibilities towards it.

In partnership with parents, the school instils respect for religious and moral values and tolerance of other races, religions and cultures.

Pupils are encouraged to develop in confidence, to celebrate achievement and to take pride in their membership of the school community.

St Paul's Voluntary Aided Primary School accepts pupils between the ages of 3 and 11 years.

The Admission Number (AN) for our school is 7.

Oversubscription Criteria

- a) Looked after children and previously looked after children
- b) Pupils with an elder sibling who is of statutory school age and will still be registered at our school when the younger child is eligible to attend. (see "Definitions" section of the policy)
- c) Pupils who live in the Mission Area of Alyn and for whom this is the nearest suitable Church in Wales school to their home address and who live within a 3 mile radius of this school. Distance will be measured as detailed in "Tie Breaker" section (see "Definitions" section of the policy).
- d) Pupils whose parents (see "Definitions" section of the policy) attend St Paul's Church, Isycoed in the Mission Area of Alyn.
- e) Pupils whose parents (see "Definitions" section of the policy) attend another Anglican Church and for whom this is the nearest Voluntary Aided Church School.
- f) Pupils whose parents (see "Definitions" section of the policy) are active members of a non-Anglican Christian denomination and for them this is the nearest Voluntary Aided Church School.
- g) Pupils whose parents (see "Definitions" section of the policy) are active members of another faith and also express a desire for a Church School education, and for them this is the nearest Voluntary Aided Church School.

h) Pupils whose parents wish them to attend a Church in Wales School.

If parents, or those with parental responsibility wish to have their child's application considered under criteria **d to g**, then they need to have their vicar / faith leader complete and sign a **supplementary information form** (SIF) which needs to be returned to the Maelor Church Schools Federation Governing Body no later than **five weeks** after the closing date for Nursery or Reception applications (as applicable). **The SIF seeks information about the frequency of attendance at services / Sunday School etc. Confirmation of these details is required from the local priest, minister or faith leader.** A supplementary information form for this purpose can be found at the end of our admissions policy which is available online, or directly from our school.

Catholic & Anglican High School

St Joseph's Catholic and Anglican High School

St Joseph's is a Catholic and Anglican High School, and as such is truly unique as a shared church school in Wales. The Bishops' of the Dioceses of Wrexham and St. Asaph ensure that the school exists to serve the Catholic and Church in Wales communities of Wrexham. As a school, we welcome young people from all backgrounds, who would prefer a faith-based education for their child. We ask that all parents applying for a place here to recognise and respect the distinctive ethos and education the school provides and its importance to the school community. This does not affect the right of the parents who are neither Catholic nor Anglican to apply for a place here and we seek to promote inclusivity to all. However, our over-subscription criteria makes clear in fulfilling our Christian mission, that those members of the Catholic and Church in Wales communities will be given precedence in allocation of places and this criteria will be applied should there be more applications for places than the published admission number.

Applying for a place at St Joseph's Catholic and Anglican High School Primary to Secondary School Admissions

When applying for a place at St Joseph's School parents **must** ensure they complete **both** of the following steps:

Step 1 – Completion of School Application Process* - to be returned to the school.

- School Application Form – to be completed by Parent or Guardian
- Supporting Information Form – to be completed by your Priest / Minister / Religious Leader at your place of worship. If you have no religious affiliation please return the form and indicating this.
- Evidence of Sacraments Received – include photocopies of any signed certificates or documentation. The contact details of the parish / establishment involved must also be included.

Step 2 – Completion of Local Authority Application Process

- The Local Authority operates an on-line application process and details of this can be found at <https://www.wrexham.gov.uk/service/school-admissions/secondary-admissions> Alternatively, parents may apply to the Contact Wrexham directly for Local Authority paper application forms.

The Admission Panel will only consider Applications where both of the above processes have been completed. The closing date for applications is 6th November 2023. The Governing Body of St Joseph's Catholic and Anglican High School is the admitting authority.

Mid Phase Transfers

Where parents wish to transfer their child from a secondary school to St Joseph's they are advised to contact the school directly. *Application Packs are available from the school or via the school website: <https://stjosephs.wales/school-information/how-to-apply/>

Admission Policy

In recognition of the spirit of harmony and partnership that has characterised the growth of this shared school, it has been agreed that there will be one Admissions Panel set up to deal with all admissions. Representatives from both denominations will form this Panel.

The school's admission number is 137 for each Year group.

The Governing Body proposes to admit 137 pupils. St Joseph's is a fully inclusive school with Resource Provision available. There is no selection on grounds of ability or aptitude. All applications, including those seeking Resource Provision, will be considered using the same criteria detailed below.

The Governors will consider applications, and allocate 137 places, in accordance with the evidence of commitment by parents and children to the comprehensive denominational education offered at St. Joseph's. Places will be allocated according to the basic ratio established at the foundation of the school: up to 60% of pupils admitted will be from the Catholic tradition and up to 40% of pupils admitted will be from the Anglican tradition. The Governors recognise that members of other Christian denominations and other faith communities have been, and continue to be, part of the life of St. Joseph's and they are committed to maintaining this within the constraints of the actual numbers applying to the school in any given year.

If the Governing Body receives 137 applications or less from pupils they will all be offered places at the school.

First priority is given to applications received by the published closing date which is 6th November 2023. Late applications will be considered using the same published criteria, however, if the school is over-subscribed any late applications will be considered after those received by the published closing date. Consideration will be given to applications received after this date where an exceptional reason for failing to meet the deadline can be proven beyond reasonable doubt.

When the number of applications exceeds the number of places available, applications for the 137 places available are considered by the Governors in the order of priority stated below.

Over Subscription Criteria

All applications received by the closing date which express parental preference for comprehensive Christian denominational education at St. Joseph's on the common application form will be considered in the following order of priority.

Evidence and information must be supplied by the parents / guardians on the application form. Photo copies of Baptismal certificates should be supplied. Applications must be accompanied by a Supporting Information Form. Supporting information and evidence from the family Priest / Minister / Religious Leader (if applicable) must be recorded by the Minister and not the parent / carer on the Supporting Information Form supplied with the application form. When considering applications those children who have been attending for the greatest number of years will be awarded priority.

1. Looked After Children, or previously Looked After Children

(Please see definition of Looked After Children)

2. Children from the Catholic and Church in Wales Traditions

Once places to Looked After Children and previously Looked After Children have been allocated the remaining places will be allocated according to the basic ratio established at the foundation of the school: up to 60% of pupils admitted will be from the Catholic tradition and up to 40% of pupils admitted will be from the Anglican tradition. If there have been no applications received from Looked After Children or previously Looked After Children the 137 places will be split using the same 60% / 40% ratio. This will equate to 82 children of the Catholic tradition and 55 children from the Anglican tradition.

Catholic

- A. Baptised Catholic children in Catholic primaries within Wrexham Local Authority.
 - B. Other Baptised Catholic children.
 - C. Other children who attend Catholic primary schools.
- Should the numbers exceed the number of places available in each category, the criteria below will be applied, in the following order, to determine who can be admitted;
- 1. Supporting evidence from the Priest of sacramental involvement by the child and by the family.
 - 2. Supporting evidence from the Priest of active involvement in the church community by the child and by the family.
 - 3. The number of years the child has attended a Catholic feeder school

Church in Wales

- A. Baptised children whose families attend an Anglican Church within the Wrexham Local Authority area. NB this does not mean school based worship.
 - B. Other Baptised Anglican children
 - C. Other Children who attend a Church in Wales Primary school.
- Should the numbers exceed the number of places available, the criteria below will be applied, in the following order, to determine who can be admitted:
- 1. Supporting evidence from the Vicar / Minister about the active involvement by the child and family in the church they attend.
 - 2. Supporting evidence from the Vicar/ Minister about the child and family's attendance at church.
 - 3. The number of years the child has attended a Church in Wales Primary School.

Where Catholic or Church in Wales places are unfilled, the places become available to the other oversubscribed denomination.

Following the allocation of places under 1 & 2, if any places remain they will be combined and allocated to pupils using the following oversubscription criteria as listed in order of priority.

3. Children of families who are actively involved in local church communities of other Christian denominations and who are Category "A" members of CYTUN (Churches Together in Wales). For a full list of these members please go to Appendix A.

For available places the following criteria will be applied, in order, to decide who can be admitted;

- a. Evidence of significant active involvement by the child and the family in the supporting church, such as weekly attendance at worship and other involvement.
- b. Evidence of some active involvement by the child and the family in the supporting church, such as monthly or less regular attendance at worship.
- c. The number of years the child and the family has been involved with the supporting church.

4. Children of other faith communities.

For available places the following criteria will be applied, in order, to decide who can be admitted;

- a. Evidence of significant active involvement by the child and the family in the supporting place of worship.
- b. Evidence of some active involvement by the child and the family in the supporting place of worship.
- c. Evidence of commitment to a faith community by the child and the family.

5. Children of families who are members, but not active members, of local faith communities.

For available places the following criteria will be applied, in order, to decide who can be admitted;

- a. Evidence of some involvement in the supporting church by the child and the family.
- b. Number of years the child and the family has been involved with the supporting church.

6. Children who are not able to be admitted under categories 1 – 5, but who have a sibling* attending at the time of admission.

For available places the following criteria will be applied; the greater the number of years the siblings would be together, as part of the school community, will be the deciding factor. *Please see Definition of Sibling.

7. Children who are not able to be admitted under categories 1 – 6:

Who have not provided any evidence from their Priest/Minister/Religious Leader regarding their faith commitment, or who have declared no faith commitment, but who have indicated they would like a place at St Josephs.

Tie Breaker

In the event of a tie breaker being required, the Governors will admit those applicants who live nearest to the school. If equal preference is accorded to two or more applicants under any one criterion then the tie breaker will be applied, with the child living closest to the school being afforded priority. Proximity will be measured by the Governing Body Admissions Panel using the Local Authority's GIS mapping system. Measurements will be from the home to the nearest school gate, using the shortest safe walking route. In the case of equal distances, such as a flat in a block of dwellings, the ground floor flats would be regarded as nearer than flats on higher floors.

Home Address

The 'Home Address' will be the address used for correspondence and relates to where 'Child Benefit' is paid. In cases where there is doubt of the home address or where a child lives between two homes (split families) or other relevant circumstances, proof of the home address must be provided to the Governors to confirm the address used on the application form. Home address will be the address that complies with the above at the end of the allocation period set by the Local Authority. Families who are due to move house should provide:

- a) a Solicitor's letter confirming that completion has taken place on the purchase of a property; or
- b) a copy of the current rental agreement, signed by both the Tenants and the Landlords, showing the address of the property; or
- c) in the case of serving H.M. Forces personnel, an official letter confirming their date of posting from the MOD, FCO or GCHQ

Notes:

LOOKED AFTER CHILDREN: A 'Looked After Child' is deemed to be one who is 'Looked After, or has previously been Looked After' by a Local Authority in accordance with Section 22 of the children Act. Wrexham County Borough Council follows regulations set by the Welsh Government to ensure that the interests of these most vulnerable children are protected. These children are given top priority in the over-subscription criteria for all schools, including applications outside of the normal admissions period. Application forms for Looked After Children should be signed by the relevant corporate parent.

Definition of Parents

Parents include all those people who have a parental responsibility for a child as set out in the Children's Act 1989. Where responsibility for a child is 'shared', the person receiving Child Benefit* is deemed to be the person responsible for completing application forms and whose address will be used for admission purposes.

***Child Benefit** – or the person who would be entitled to the payment of child benefit if they met the income threshold as set by HMRC

PARENTAL RESPONSIBILITY

Unless otherwise determined by a court order:

- Mothers automatically have parental responsibility
- Fathers also have parental responsibility for a child if the father is married to the mother at the time of the child's birth. This continues after any divorce/separation/remarriage even if the child lives apart from them
- Unmarried fathers have parental responsibility where the mother and father register the birth of the child together (this is an amendment to the Children Act 1989, which came into force on 1st December 2003 and is not retrospective)
- Unmarried fathers, step-parents, relatives and other persons can obtain parental responsibility but they do not have it automatically. In such cases parental responsibility can be granted through a residency order; being appointed a guardian; being named in an emergency protection order (limited to taking reasonable steps to safeguard or promote the child or young person's welfare); or by adoption.

In case of dispute between parents, where more than one parent has parental responsibility and they do not agree to an application being made to a particular school, a temporary school place will be offered until any dispute is resolved by both parents as a personal matter.

Sibling (Brother/Sister):

The admission arrangements will ensure that multiple birth children are not separated. Brothers and sisters whether full, half, step, foster or adopted will be considered relevant where living together in the same family unit in the same family household and address and where an older child will still be registered at the school when the younger child would be eligible to attend. Children residing in the same household as part of an extended family, such as cousins, will not be treated as siblings.

Appeals:

If the Governors send a letter stating that they are unable to offer a place, a parent may appeal. This appeal must be made in writing by a parent / guardian to the Clerk of the Governors of the school and must be received by the closing date indicated in the letter. An independent Appeals Panel, set up on behalf of the Diocese of Wrexham and the Diocese of St. Asaph, will then hear the Appeal.

Other Year Groups:

Admissions are subject to places being available and to the same admissions criteria.

Withdrawing Offers Of Places By The Governors:

Parents should note that should the Governors find evidence of a fraudulent or intentionally misleading application from a parent, which effectively denied a parent with a stronger claim an offer of a place, the offer could be withdrawn. Where a place is withdrawn on the basis of misleading information,

the application will be considered afresh, and a right of appeal offered if the place is refused. This statement is made in accordance with 'School Admissions Code, Statutory Code Document No. 005/2013, page 26 paragraphs 3.40 & 3.41.

Waiting Lists:

Transition to Secondary School from Primary School

Parents who are unsuccessful in their application can have their child's name added to a waiting list. The waiting list will be kept until 30th September of the year of application. If any places become available before the term starts in September the Admissions Panel will consider those names on the waiting list. If there are more names on the waiting list than there are available the Governors will use the over-subscription criteria as detailed in this policy. Once this date has been reached the waiting list will be destroyed.

Mid-Phase Transfers

Waiting lists for other year groups are kept. The over-subscription criteria will be applied should any vacancies arise.

Appendix A

CYTUN – Category “A” Members*

- (A) All churches and denominations in Wales which subscribe to the Basis and have a spread of congregations in Wales and which have their own national organisation and ecclesial identity:

The Baptist Union of Wales

South Wales Baptist Association

The Methodist Church

The Church in Wales

The German Speaking Lutheran Church

The Salvation Army

The United Reformed Church

The Roman Catholic Church

The Union of Welsh Independents

The Congregational Federation

The Presbyterian Church of Wales

The Indian Orthodox Church

The Church of Pentecost - UK (Cardiff District)

Assemblies of God

- (B) Those churches which have a spread of congregations in Wales and which on principle, have no creedal statements in their traditions and therefore cannot formally subscribe to the Basis, but which are committed to the aims and purposes of the Charity:

Religious Society of Friends

**details from CYTUN website on 19/6/20* <http://www.cytun.co.uk/hafan/en/who-we-are/>

This appendix may become out of date and therefore the online version of the category of membership will always be the version used by the Panel.

Foundation Secondary School

The Maelor School, Penley

The school complies with the Education Act 2009 which gives priority to the admission of Looked After Children. In the event of admissions applications exceeding our admission number of 130, the governors have agreed that the following criteria should be applied in the order of priority shown:-

Oversubscription Criteria

1. "Looked After Children" and "previously looked after children"
2. Attendance at the feeder primary schools in the Maelor: Ysgol Sant Dunawd - Bangor on Dee, Bronington Aided Primary - Bronington, Eyton Voluntary Controlled Primary - Eyton, St Chad's Voluntary Aided Primary School - Hanmer, St Paul's Voluntary Aided Primary - Isycoed, Madras Church in Wales Aided Primary - Penley, Ysgol Deiniol C. P. - Marchwiel, St. Mary's Aided - Overton on Dee and Borderbrook V.C. Primary -Talwrn Green.
3. Siblings of pupils already attending the 11-16 part of the school. [Brothers and sisters whether full, half, step or foster will be considered relevant where living together in the same family household and address and where the older child will still be registered at the school when the younger child would be eligible to attend. Children residing in the same household as part of an 'extended family' such as cousins, will not be treated as siblings. Siblings will be in years 8-11 when the younger child is due to start.]
4. Proximity – Priority is given on the shortest distance [Distances are measured by the shortest available walking route from home to school, which may include public footpaths. The shortest available route is one along which it is considered safe for a child without a disability or learning difficulty to walk the route alone, or with an escort if the age of the child would call for such in accordance with Welsh Government – 'Learner Travel Statutory Provision and Operational Guidance.']

In the event of being oversubscribed in criteria 2 and 3 the distance as set out in criteria 4 will be used as a tie break.

Declined a Place:

If you are refused a place after the school has applied the above admissions criteria you have a right to appeal to an independent appeals panel. In order to do this a Parent/Carer should request an appeal in writing to the "Clerk to the Appeals Panel" at the school's address.

Multiple Births Admission Criteria:

When the Governing Body are considering twins, triplets or other multiple births for one remaining place, the family will be offered the place and may decide (a) if they accept it for one sibling whomever they decide or (b) they decline the place and it is offered to the next person in the allocation after the twin/triplets/multiple births. Please note the multiple birth sibling(s) would not be given priority on

admission other than considered as a sibling link once the family had accepted the place(s) offered for one of the twins/triplets/multiple births.

Waiting List:

The Maelor School will maintain a waiting list following the allocations of places during the normal admissions round. The waiting list will remain in place until the 30th September in the school year in which the application is made. For mid school transfer applications the Maelor School will keep the application on the waiting list for the academic year in which the application is made.

Thereafter parents should make a fresh application for admission. If additional places become available while the waiting list is in operation they will be allocated to children on the waiting list on the basis of the oversubscription criteria and not on the date of the application. If places become available prior to the appeals hearing they will be filled from the waiting list.

Late Applications

Applications received after the published closing date will be treated as a late application. Late applications will be considered using the same published criteria. However, if the school is over-subscribed then any late applications will be looked at after those applications received by the closing date.

Applications outside the normal admission round:

The school will apply the admission policy to all applications received outside the normal admissions round or for other year groups (mid school transfers) using the criteria and arrangements set out above.

How To Apply For A Place

You will need to complete a Wrexham Admission Pack available to download from [Secondary school applications](#), the application form should be returned to the LA by the published annual date (If your child attends a Wrexham primary school this information will be given to them at the beginning of the Autumn term). It is simpler if the application can be made using the Local Authority Online application form.

You will also need to complete The Maelor School admission form (within this pack) and return to The Maelor School by 6th November 2023

The Maelor School allocation period is 7th November 2023 until 8th January 2024

Please ensure you return both application forms. If successful you will be informed of your place at The Maelor School by the 1st March 2024.

English as an Additional Language (EAL) Service

The English as an Additional Language Service offers language support to pupils whose first language is neither English or Welsh.

The Service consists of a team of teachers, teaching assistants and bilingual teaching assistants who work with pupils to develop their ability to communicate in English, to support access to the National Curriculum and integration.

Where pupils with little, or no, English language apply for school places, they shall be referred to the EAL service by the Admissions Officer.

The Admissions Officer, in consultation with the headteacher and the parents, will make arrangements for admission.

School Attendance, Punctuality and Absence

It is essential that children attend school consistently if they are to achieve their potential. Regular or persistent absences from school can be a significant concern. Persistent or repeated absences can have serious consequences for the wellbeing of a child and can prejudice academic outcomes.

Parents or those with Parental Responsibility have a legal duty to ensure that their children are properly educated. For most children this means regular attendance at a local school. Regular attendance means that children should be in school from Monday to Friday during the hours that the school is open.

Children that fail to attend (or that regularly arrive late and miss registration) are not attending school regularly.

In law, there are some reasons to explain school absence that a Headteacher can choose to accept to allow absence to be authorised. These explanations include:

- Medical absences or some other unavoidable cause.
- Religious observance.
- School transportation issues.

These explanations must be accepted by a Headteacher in accordance with the WG [All Wales Attendance Framework](#) before they are deemed legitimate. Parents and carers may be required to provide specific evidence before a Headteacher will authorise such absences.

Absence for other reasons, including holidays in term time, should be discussed with the Headteacher before any holiday is arranged. Permission for holiday leave can only be given by the Headteacher.

The Welsh Government guidance suggests that –

- Schools should use their discretion sparingly.
- In exceptional circumstances a parent shall not be granted more than ten school days leave of absence in any one school year.
- Ten school days should not be regarded as the norm or as an entitlement.

The Local Authority recommends that no holidays are authorised in term time unless for exceptional circumstances.

Non-urgent doctor and dentist appointments should be made outside school hours whenever this is possible.

Parents who fail to ensure that their children attend school regularly could be issued with a Fixed Penalty Notice of £60 or could face legal proceedings –

A finding of guilt in a local Magistrates Court this can result in a criminal conviction. Each parent/carer could also receive a custodial sentence or fined up to £2,500 for each child missing school. The court also has the power to make a Parenting Order should this be required.

Some children may truant from school without their parent's knowledge.

- N Wales Police have powers to detain any child(ren) of school age whom they suspect may be unlawfully absent from school.
- A Community Education Patrol also operates within the locality.
- Please support your child by informing the school about the reason for any absence as soon as possible on the day the absence is required. On return to school ensure that a written note or medical evidence is provided to the Headteacher.
- Please contact the Education Social Work Service for advice or support with regard to matters of school attendance.
- Additional Support or advice can be obtained from Youth Work in Education and the TRAC service with regard to school attendance matters.

Welsh Language Policy for all Schools Maintained by the Local Authority

In accordance with the Welsh Government's vision and strategy for a 'Million Welsh Speakers by 2050', Wrexham Council's policy is that every child should have the opportunity to learn and use the Welsh language effectively. This will provide them with the cultural, as well as the economic benefits that being fluently bilingual brings.

Have you considered Welsh medium education for your child?

You don't have to be a Welsh speaker for your child to benefit from a Welsh medium education. Whichever language you speak at home, Welsh-medium education can give your child additional opportunities, experiences and skills. Choosing a Welsh-medium education provides your child with the opportunity to extend their bilingual skills creatively and academically. There are wider benefits to a bilingual education including a positive effect on a child's cognitive abilities, and these benefits last a lifetime.

Learners who choose Welsh medium education will be fully bilingual, which offers many advantages for their futures. Having the ability to speak Cymraeg (Welsh) is a national priority for Welsh Government and is either an essential or a desirable skill for a growing number of jobs. Employers across all sectors in the region of north Wales have identified bilingual skills as one of the future skills needs of employability and consequently, is emphasized as one of the regional drivers in the North Wales Skills and Employment Plan. Being bilingual also increases a learner's capacity to learn another language, which offers further international and global opportunities.

Welsh medium education is available for all learners. Children and their families are fully supported in order to ensure that the learners flourish and become competent and confident in both languages. Over 90% of learners that access Welsh medium education in Wrexham come from non-Welsh speaking families therefore schools are well-rehearsed in supporting their language acquisition journey. The Authority also supports latecomers to Welsh medium education. Details can be found below.

The Local Authority's Welsh in Education Strategic Plan (WESP) sets out our agreed aims and objectives to develop and support the Welsh language in all our schools over the next 10 years. A copy can be found on our website <https://www.wrexham.gov.uk/service/more-education-information>

Your child could access Welsh medium education at one of nine Welsh medium primary schools located within Wrexham County Borough:

[Ysgol Bodhyfryd, Wrexham](#)

[Ysgol Bro Alun, Gwersyllt](#)

[Ysgol Bryn Tabor, Coedpoeth](#)

[Ysgol Cynddelw, Glyn Ceiriog](#)

[Ysgol I.D. Hooson, Rhosllannerchrugog](#)

[Ysgol Llanarmon, Llanarmon Dyffryn Ceiriog](#)

Ysgol Llan-y-pwll, Borras

Ysgol Min-y-Ddôl, Cefn Mawr

Ysgol Plas Coch, Wrexham

Our Welsh medium secondary education is provided at Ysgol Morgan Llwyd, Wrexham, where all subjects are delivered through the medium of Cymraeg (Welsh)

Latecomers to Welsh medium education and Immersion

The LA has a service that supports Welsh latecomers and their schools. The intervention starts as soon as the child has transferred over to a Welsh medium school in Wrexham, and the service will continue to support the child until they have reached a sufficient level of acquisition. This programme has achieved extremely high levels of success over a number of years with the vast majority continuing with their Welsh medium education and enjoying great success in their second language. There is ample support available for the children, their families and the schools in order to ensure that the journey works for everyone.

As a result of a significant increase in the number of children who wish to transfer to Welsh medium schools during recent years the Authority has recently increased and developed their current provision.

Our primary support package includes:

- Welsh Latecomers outreach support within the school until the child has reached a sufficient level of acquisition;
- A support package for the teacher and supporting staff;
- The option for the child to attend our Language Centre, 'Cynefin', in order to immerse themselves intensively with our team of experienced Immersion officers before returning to the school and continuing with outreach support;
- A support package for parents / families and an opportunity to meet with a member of the Welsh Immersion team to gain a greater understanding of the support we offer and to learn more about how you as parents / guardians can support the child too;

For more information, please contact your school or email us at trochi@wrexham.gov.uk

Welsh Immersion for Secondary education

The Welsh Immersion scheme enables pupils to transfer from English medium primary schools to access Welsh medium secondary education at Ysgol Morgan Llwyd. Year 6 pupils currently attending English medium schools, wishing to access Welsh medium secondary education, can access support through the successful immersion scheme based at Ysgol Morgan Llwyd, where immersion pupils are supported until they acquire full fluency and join mainstream classes by the start of Year 9. We've received excellent feedback from both parents/guardians and children and ensure that our course is developed around pupil-led ideas and that their wellbeing is central to every aspect of the course.

For more information, please contact your school or email us at trochi@wrexham.gov.uk

Further Information on Welsh language support for families of pre-school children:

Cymraeg i Blant / Cymraeg for Kids: Free activities for new parents using English and introducing Cymraeg (Welsh) Cymraeg for kids [GOV.WALES](http://gov.wales)

Ti a Fi / You and Me: Parent and toddler sessions run by Mudiad Meithrin [Cylch Ti a Fi - Meithrin](#)

Cylch Meithrin / Flying Start: 2-2½ hour session. Suitable for children from 2 year old to school age. Some groups provide rising 3 places and wraparound services.

Day Nursery / Childminder: Ask your local nursery how they use Cymraeg (Welsh) in everyday activities or contact <https://www.wrexham.gov.uk/fis> for more information.

Welsh Story and Song sessions: Held at your local Library. <https://www.wrexham.gov.uk/service/libraries-children-and-young-people>

Visit www.agw.cymru Wrexham's Welsh education website for a range of information, advice and resources relating to Welsh medium education in Wrexham.



Addysg Gymraeg Wrecsam
Wrexham Welsh Education

Transport Policy

The [Transport Policy](#) in full is available to view. Parents/guardians must apply for School Transport by the deadline, which will be included in the information received from School Admissions each year.

1. Provision of Free Transport - MAINSTREAM

There is a statutory duty placed upon the Authority to make suitable travel arrangements for pupils of compulsory school age – to end of YR 11, residing within the County Borough, with the provision of free transport to their nearest suitable school if they reside beyond “walking distance” to that school. The law defines “walking distance” as over two miles for pupils receiving primary education and over three miles for pupils receiving secondary education.

The Authority can only organise transport for those who are eligible from their home address.

The nearest suitable school is deemed by the Authority to be the nearest school to the home address* which provides education relevant to the age, ability and aptitude of the pupil, (including, where relevant, a pupil referral unit).

Distances are measured by the shortest walking route from home to school, which may include public footpaths.

The nearest School assessment is calculated using the Education ONE software system – which is used by many Local Councils throughout Wales. The GPS mapping layer used to assess measurements is amended each October, and any changes to Highways Infrastructure in the County are included. No other mapping systems, such as Google Maps or AA Route Finder are considered for assessments.

Identification of the nearest school for free transport assessment is calculated by way of the shortest walking route from Home to School. The route to school will be measured from the home to the nearest school gate, and may include public footpaths, bridleways and other pathways, as well as adopted roads. It is not necessarily the shortest distance by road.

Once the nearest school is identified by the ONE system:

- Transport is granted if over 3 mile [Secondary] or 2 mile [Primary].
- Transport is refused if under 3 mile [Secondary] or 2 mile [Primary].

The Authority will consider, on their merits, requests from parents for free transport for pupils who live within the statutory walking distance of the nearest suitable school where the route to school is, in the Authority's view, deemed unavailable.

In all cases, the efficient use of resources will dictate the mode of transport provided. Transport may be provided by means of a contracted school transport service and / or use of an existing public transport service.

Where pupils attend, as a result of parental preference, a school which is **not** the nearest suitable school, it **must** be understood that parents accept full responsibility for transport arrangements. This will include making all the necessary arrangements as well as meeting the cost.

Wrexham County Borough Council's Education ONE system can generate maps of the shortest available walking route from home to school that can be shared with families.

Pupils of mixed ages, for example, primary and secondary age pupils may travel on shared transport as well as, pupils from different denominational and linguistic backgrounds.

It is not possible to arrange the routes of vehicles to pass close to the homes of all pupils. Therefore, it may be necessary to make arrangements for pupils to reach the nearest 'pick up' point of the vehicle, this will be from a point reasonably near the child's home to a point reasonably near the school not to the school door but reasonably near thereto.

2. Looked After Children

Suitable transport arrangements will be made for a child, if capacity allows of compulsory school age, looked after by a local authority, with the provision of free transport to the school or other educational institution at which they are registered if they reside beyond the walking distance, as defined in (1) above, to that school or institution.

The provision of this transport is dependent on upon receipt of a completed application form from a social worker.

Should parents/carers wish to check which is their nearest suitable school they may do so by contacting the Transport Unit.

Pupils of mixed ages, for example, primary and secondary age pupils may travel on shared transport as well as, pupils from different denominational and linguistic backgrounds.

It is not possible to arrange the routes of vehicles to pass close to the homes of all pupils. Therefore, it may be necessary to make arrangements for pupils to reach the nearest 'pick up' point of the vehicle, this will be from a point reasonably near the child's home to a point reasonably near the school not to the school door but reasonably near thereto.

3. Homeless children

Upon receipt of a completed Homeless application form from a member of the Housing Team, school transport can be organised and there is capacity/availability.

4. Parental Responsibility

Parents have the responsibility for:

- i) getting their child to and from school where they do not qualify for free transport;
- ii) applying for free transport to determine if their child qualifies;
- iii) informing the LA and the school of changed circumstances which may affect transport;
- iv) ensuring that their child is ready and waiting for transport at the appropriate time and place. Where children are picked up/dropped off at the home, the parent is responsible for accompanying the child to and from the door to the vehicle;

- v) making every effort to ensure that their child's behaviour while using school transport is socially acceptable;
- vi) to ensure that their child(ren) are aware of and understand the All-Wales Travel Behaviour Code; www.gov.wales/learner-travel-code
- vii) the safety of their child to and from agreed pick up/drop off points.

The Council's code of conduct for home to school transport details the responsibility of parents, pupils and transport operators. Visit www.wrexham.gov.uk/english/Transport Policy

5. Behaviour

Under the provisions of the Travel Behaviour Code, any misbehaviour by pupils while travelling on school transport that could affect the safety of pupils, drivers, escorts and/or other highway/ route users may lead to sanctions and/or the withdrawal of transport provision.

In such situations, pupils will be subject to the normal disciplinary rules of their school.

6. Journey Times

The Policy does not specify a time limit for journeys, however, the following factors will be taken into consideration in assessing journey times:

- nature, purpose and circumstances of each journey
- the learner's age
- any special needs of the learner
- location of the learner's home in relation to available schools.

7. Pick-Up/Drop Off Arrangements

Transport will normally be to and from bus stops or pick up points for groups of pupils. It will only be provided from door-to-door in exceptional circumstances. Pupils will need to be at a designated pick-up point situated reasonably near to their home. No pupil/student who is eligible to be transported on a contract route will be eligible for transport provision outside the normal daily timetable of that contract.

Parents to ensure that their child(ren) are present at the agreed pick up/drop off points 10 minutes before the scheduled transport arrival time.

If no contact can be made the transport providers must contact the ITU for instruction. Transport providers may be instructed to take children to the nearest place of safety in the event that a parent or carer is unable to meet the child at the specified drop-off point/time or back to school. The additional cost of this may be charged to parents.

8. Additional Transport Arrangements

If a Contractor has provided a suitable vehicle at the relevant place and time and neither the parent nor the pupil present themselves then no alternative provision will be made on that day.

9. a) Transport to Voluntary and Welsh Medium Schools

Pupils attending the nearest Voluntary Aided school, Voluntary Controlled school or Welsh Medium school will receive free transport provided that the school attended is the nearest suitable school of that type and they reside beyond the agreed walking distance as defined in (1) above.

b) National Curriculum as described in Wales

Pupils attending the nearest school at which they can access the National Curriculum as expressed in Wales, in terms of the Welsh Language and Culture will receive free transport provided that the school attended is the nearest suitable school of that type and they reside beyond the agreed walking distance as defined in (1) above.

10. Travel Arrangements to Other Training Providers or Work Experience.

Suitable travel arrangements will be made for pupils of compulsory school age, residing within the County Borough, who receive their education or training at different educational establishments or training providers on different days of the week, or who attend an authorised work experience placement, provided that the route from home to the establishment is beyond the agreed walking distance as defined in (1) above. This may be by the payment of the pupil's travel expenses.

The Authority shall not however be responsible for the travel arrangements between educational establishments or sites.

11. Transport to Schools in Neighbouring Authorities

Pupils residing within Wrexham County Borough who attend schools located in neighbouring authorities will receive free transport provided that the school attended is the nearest suitable school and they reside beyond the agreed walking distance as specified in (1) above.

12. Special Transport on Medical Grounds

Where their situation affects how they can travel free temporary transport may be provided on temporary medical grounds to facilitate a pupil's attendance at the school at which they are registered. This can only be provided on receipt of a letter from a hospital consultant and where no suitable public transport exists.

To check public transport information please visit Transport for Wales' [Traveline Cymru Journey Planner](#) or by calling **0800 464 0000**.

13. Special Arrangements: Unavailable Walking Route

The Authority will consider, on their merits, requests from parents for free transport for pupils who live within the statutory walking distance of the nearest suitable school where the route to school is, in the Authority's view, deemed unavailable or unsuitable.

14. Concessionary Transport

From time to time it is possible that the number of pupils to be carried by the authority will be below the seating capacity of the vehicle being used on a specific route. In such cases the Authority will reserve the right to make spare capacity available to children attending their nearest school who live below the statutory distance as specified in (1) above for so long as such availability exists. It must be understood that the provision of concessionary seats does not represent a continued obligation on behalf of the Authority to provide transport and, is entirely dependent upon the availability of spare seats. Therefore, concessionary seats may be withdrawn at short notice, should they become required by entitled students subsequently requesting provision. Concessionary seats will cost parents £100 per term and this charge will be reviewed annually.

15. Change of Address

Parents who move address and wish their child to remain at their existing school, when it is no longer their nearest suitable school, will no longer be entitled to continued free school transport.

16. School Closures – Transport Arrangements

If a school closes, assisted transport may be provided for displaced pupils who are registered at the school at the time of the school closure and who have to travel further to their new nearest suitable school, where considered appropriate under the arrangements agreed under the school closure plan.

17. Post 16 Transport

Students are reminded that there is no transport provided by Wrexham County Borough Council for sixth-form schools and colleges for post-16 students. Any post-16 students requiring transport are advised to contact their sixth form establishment for information and advice regarding private transport arrangements that may be available.

Wrexham County Borough Council's Education ONE system can generate maps of the shortest available walking route from home to school.

Transport for Wales' Traveline Cymru Journey Planner can be utilised to find cycle routes and timings as well as see suggested bus routes and timetables: <https://www.traveline.cymru/>
Traveline Cymru - Journey Planning Wales or call 0800 464 00 00.

18. Appeals Procedure

Parents may appeal against the decision taken by the Local Authority and if they decide to do so they must indicate on what ground they base their appeal within the Transport Policy. Any appeal should be made in writing to the Head of Environment and Technical, The Guildhall, Wrexham, LL13 8BG.

Policies in Relation to Education

Welfare Benefits

School Meals and Refreshments

Parents may be entitled to financial support or allowances. The following paragraphs refer to benefits available to parents who meet the criteria.

Pupils receiving primary education other than that in Key Stage 2 may be eligible for free school milk provision. Further details of current entitlement may be obtained from the school.

Parents who require further details or application forms should ask at their child's school or alternatively contact the Schools Meals Team, FM Services, Housing and Economy, Ruthin Road, Wrexham, LL13 7TU. (Tel: 01978 298991).

The Authority will ensure:-

- the provision of a mid-day meal in all primary and special schools with a choice of courses wherever possible;
- the provision of a mid-day meal in all secondary schools on a cafeteria basis with an individual pricing system;
- free school meals will only be provided for pupils whose parents receive Income Support, Jobseekers Allowance (Income Based), guaranteed elements of State Pension Credit, Immigration Asylum Seekers Allowance, Income-related Employment and Support Allowance (IR), Child Tax Credit with income below the set limit but not if you are receiving Working Tax Credit and Universal Credit. No other category or benefit or other income qualifies.

Facilities will be made available at all primary and secondary schools for children who wish to bring their own mid-day meal. Details about the procedure for claiming free school meals are available from the head-teacher of the school or from the School Meals Team. All enquiries will be dealt with in confidence.

Education Act, 1996 - Charging and Remissions Policy

The full Charging and Remissions Policy of your school governing body is available from the headteacher of the school that your child attends.

LA Policy on Remissions

Details about the procedure for claiming remission are available from headteachers and enquiries will be dealt with in confidence. Applications should be made via the headteacher.

PDG Access Grant

The latest information and application process can be found via the following link:

https://www.wrexham.gov.uk/english/education/school_uniform_grant.htm

General Information for Parents and Carers

Information on the following can be found at <https://www.wrexham.gov.uk> or by telephoning Education general enquiries on 01978 298991.

Education Information Links:

- Term Dates
- Parental Access to Pupils' Records
- The Foundation Phase
- The National Curriculum
- School Governing Bodies
- Complaints about the School Curriculum and Related Matters
- Childcare Arrangements
- School Leaving Dates
- The Healthy Schools Scheme in Wrexham

Child Welfare Links:

- Child Protection
- Child Entertaining/Performance Licensing
- Child Employment General
- Home Tuition
- Children in Hospital
- Child Health Service

Privacy Notice

What the Local Authority does with Information it holds on Pupils in Wrexham County Borough

To meet the requirements of the UK General Data Protection Regulation and the Data Protection Act 2018, the Local Authority is required to issue a [Privacy Notice](#) to pupils and/ or parents summarising the information held on record about pupils, why it is held, and the third parties to whom it may be passed on. Our privacy notice is available on the local authority website:

There is a [Welsh Government Privacy Notice](#) which provides information about the collection and processing of pupils' personal and performance information, this can be accessed at:

For a full copy of the privacy notice for further information about the personal information collected and its' use, or if you wish to exercise your rights under the Data Protection Legislation, you should contact;

- Wrexham County Borough Council FOI@wrexham.gov.uk or 01978 292000
- The Data Protection Officer can be contacted at

DPO@wrexham.gov.uk

SchoolsDPO@wrexham.gov.uk

List of Schools in Wrexham

Schools are listed alphabetically.

Although every effort is made to ensure that information is correct at the time of publication there may be changes to the details or procedures outlined. Due to School Modernisation, some school capacities and Admission Numbers may be subject to change.

[School email addresses](#) can be viewed online.

Education & Early Intervention

Crown Buildings, 31 Chester Street, Wrexham LL13 8BG

Tel: 01978 298991

Defining schools according to Welsh medium provision

Language Key: Primary School Categories

Welsh Medium [WM] [Welsh medium primary school] Dual stream [DS] [Dual Stream Primary school]

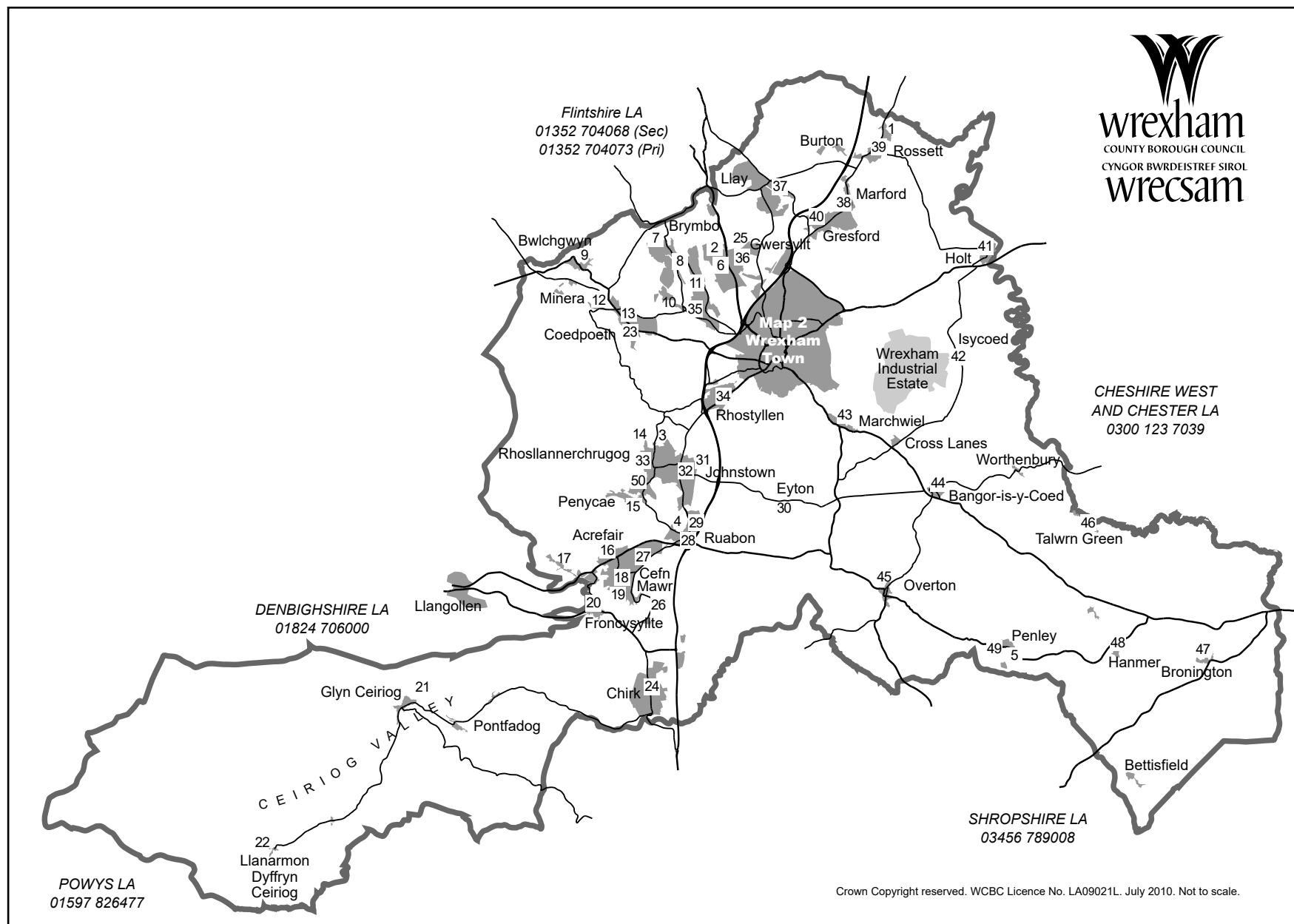
English medium [EM] [Predominantly English medium primary school]

Language Key: Secondary School Categories

Welsh Medium [WM] [Welsh medium secondary school]

English medium [EM] [Predominantly English medium secondary school where 1 or 2 subjects may be taught through the medium of Welsh as an option.]

Map 1: Location of schools outside the city or Wrexham



SECONDARY SCHOOLS

- 1 Darland School, Rossett
- 2 Ysgol Bryn Alyn
- 3 Ysgol y Grango
- 4 Ysgol Rhiwabon
- 5 The Maelor School

PRIMARY SCHOOLS

- 6 Ysgol Heulfan
- 7 St Mary's CIW VA School, Brymbo
- 8 Black Lane CP School
- 9 Bwlchgwyn CP
- 10 Ysgol Tanyfron
- 11 Brynteg CP
- 12 Minera CIW VA School
- 13 Penygelli School
- 14 Ysgol Maes Y Mynydd
- 15 Penycae CP
- 16 Ysgol Acrefair
- 17 Garth CP

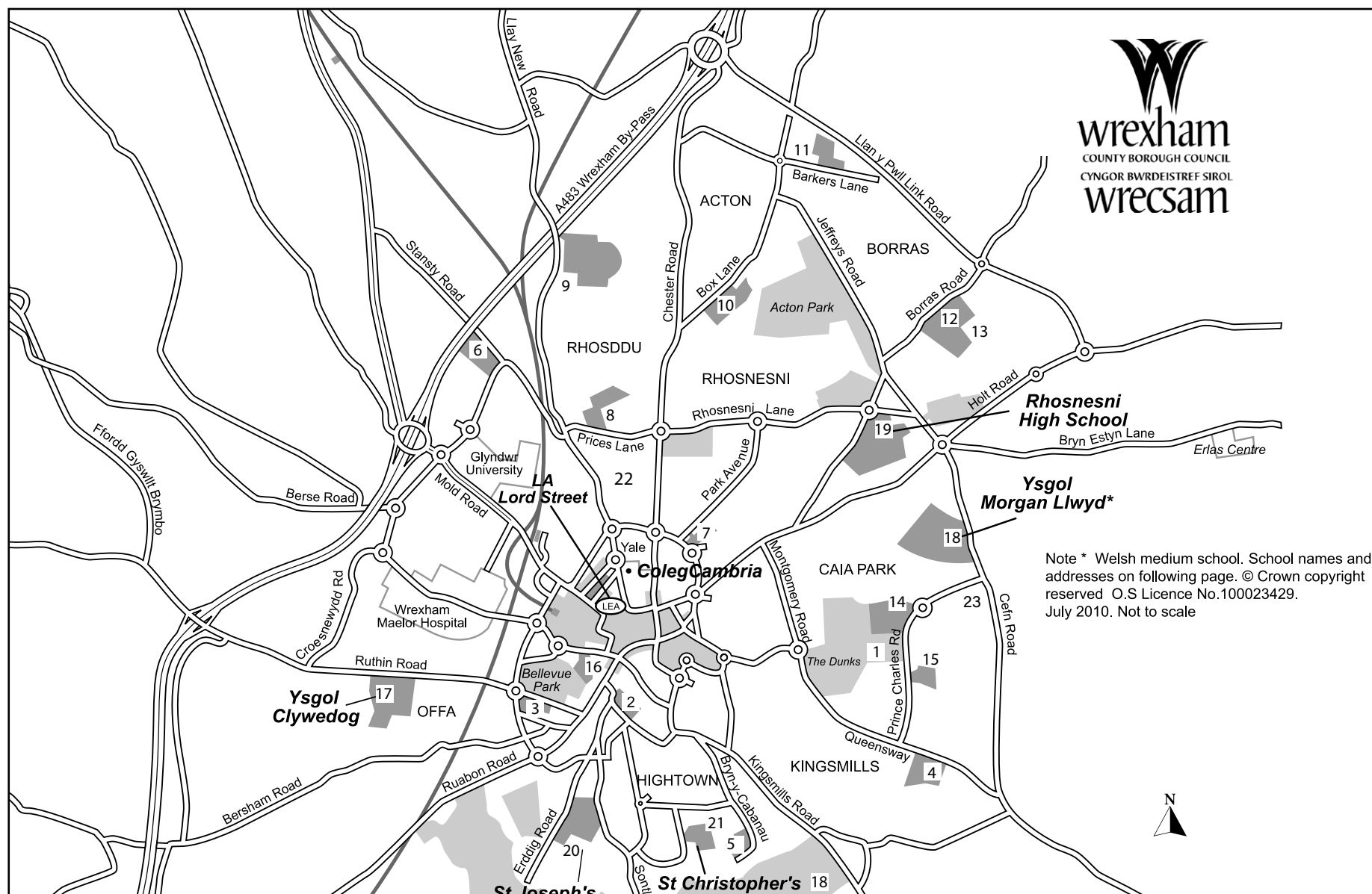
- 18 Ysgol Min y Ddôl *
- 19 Ysgol Cefn Mawr
- 20 Froncysyllte CP
- 21 Ysgol Cynddelw
- 22 Ysgol Llanarmon Dyffryn Ceiriog *
- 23 Ysgol Bryn Tabor *
- 24 Ysgol Y Waun
- 25 Ysgol Bro Alun CP, Gwersyllt *
- 26 Pentre CIW VC Primary School
- 27 Rhosymedre Primary School
- 28 St Mary's CIW VA School, Ruabon
- 29 Ysgol Maes Y Llan
- 30 Eyton CIW VC Primary School
- 31 Ysgol Yr Hafod, Johnstown - infant site
- 32 Ysgol Yr Hafod, Johnstown - junior site
- 33 Ysgol I.D. Hooson *
- 34 Ysgol Rhostyllen
- 35 Ysgol Penrhyn
- 36 Gwersyllt CP

- 37 Park Primary School
- 38 The Rofft School
- 39 St Peter's CIW Primary School, Rossett
- 40 All Saints' CIW VA School, Gresford
- 41 Holt CP
- 42. St Paul's CIW VA School
- 43. Ysgol Deiniol
- 44. Ysgol Sant Dunawd
- 45. St Mary's CIW VA School, Overton
- 46. Borderbrook AVC School
- 47. Bronington CIW VA School
- 48. St Chad's CIW VA School
- 49. Madras CIW VA Primary School

NEW HORIZONS

- 50 Penycae Studio
- * Welsh Medium

Map 2: Location of schools in Wrexham city



NURSERY SCHOOLS

1 Ysgol Cae'r Gwenyn

PRIMARY SCHOOLS

2 St Giles CIW VC Primary School

3 Victoria CP School

4 Gwenfro Primary School

5 Ysgol Bodhyfryd *

6 Ysgol Plas Coch CP, Wrexham *

7 Alexandra School

8 Rhosddu School

9 Wat's Dyke CP School

10 Acton Park Primary School

11 Barkers Lane School

12 Borrass Park CP School

13 Ysgol Llan-y-pwll*

14 Hafod Y Wern Primary School

15 St Anne's Catholic Primary School,
Wrexham

16 St Mary's Catholic Primary School
Wrexham

SECONDARY SCHOOLS

17 Ysgol Clywedog

18 Ysgol Morgan Llwyd (Welsh Medium)

19 Rhosnesni High School

20 St Joseph's Catholic and Anglican
High School

SPECIAL SCHOOLS

21 St Christopher's School

NEW HORIZONS

22 Haulfan

23 Hafod Stiwdio

* Welsh Medium

Primary school details	Welsh Government (WG) - Schools defined according to Welsh medium provision, primary school categories
Key : Primary Status: CP: Community Primary VA: Voluntary Aided VC: Voluntary Controlled	5. English medium 1. Welsh medium 2. Dual stream medium

NURSERY

CONTACT DETAILS		Status	WG	Age Range & part- time no. on roll at January 2023	School Capacity	Admission number for September 2024	No. of Nursery applications (1st Preference) for 2023 entry (at July 2023)	Appeals
Ysgol Cae'r Gwenyn Prince Charles Road Wrexham LL13 8TH 6651007	Headteacher: Mrs R Hughes Tel: 01978 356177 Email: mailbox@ysgolcaergwenyn.wrexham.sch.uk	CP	5	3-4 21	30	15 (resource) 15 (mainstream)	3	-

PRIMARY

CONTACT DETAILS		Status	WG	Age Range & full time no. on roll at January 2023	School Capacity	Admission number for September 2024	No. of Reception applications (1st Preference) for 2023 entry (at July 2023)	Appeals
Acton Park Primary School Box Lane Wrexham LL12 8BT 6652276	Headteacher: Mr J Roberts (Acting) Tel: 01978 318950 Email: mailbox@actonpark-pri.wrexham.sch.uk	CP	5	3-11 325	420	60	33	-

CONTACT DETAILS		Status	WG	Age Range & full time no. on roll at January 2023	School Capacity	Admission number for September 2024	No. of Reception applications (1st Preference) for 2023 entry (at July 2023)	Appeals
Alexandra School Bodhyfryd Wrexham LL12 7AZ 6652173	Headteacher: Mrs L Roberts Tel: 01978 315120 Email: mailbox@alexandra-pri.wrexham.sch.uk	CP	5	3-11 342	315	45	39	-
All Saints' CIW VA School, Gresford School Hill Gresford LL12 8RW 6653338	Headteacher: Mr R Hatwood Tel: 01978 852342 Email: mailbox@allsaints-pri.wrexham.sch.uk	VA	5	3 - 11 276	315	45	41	-
Barker's Lane School Barker's Lane Wrexham LL13 9UN 6652208	Headteacher: Mrs C Harrison-Edwards Tel: 01978 357754 Email: mailbox@barkerslane-pri.wrexham.sch.uk	CP	5	3-11 215	315	Nursery - 45 Reception - 45	23	-
Black Lane CP School Long Lane Pentre Broughton LL11 6BT 6652187	Headteacher: Mrs R Fox Tel: 01978 757959 Email: mailbox@blacklane-pri.wrexham.sch.uk	CP	5	3-11 130	140	20	16	-
Borderbrook AVC School Talwrn Green Malpas Cheshire SY14 7LJ <i>Federated with St Paul's CIW VA (The Maelor Church Schools Federation)</i> 6653054	Headteacher: Mrs E Jones Tel: 01948 770676 Email: mailbox@borderbrook-pri.wrexham.sch.uk	VC	5	3-11 13	42	6	2	-

CONTACT DETAILS		Status	WG	Age Range & full time no. on roll at January 2023	School Capacity	Admission number for September 2024	No. of Reception applications (1st Preference) for 2023 entry (at July 2023)	Appeals
Borras Park CP School Borras Park Road Wrexham LL12 7TH 6652281	Headteacher: Mr R Nicholson Tel: 01978 346890 Email: mailbox@borraspark-pri.wrexham.sch.uk	CP	5	3-11 401	420	60	54	-
Bronington CIW VA School School Lane Bronington Whitchurch SY13 3HN 6653301	Headteacher: Mrs E Jones Tel: 01948 780283 Email: mailbox@bronington-pri.wrexham.sch.uk	VA	5	3-11 42	119	17	3	-
Brynteg CP Maesteg Brynteg Wrexham LL11 6NB 6652176	Headteacher: Mrs Michelle Firth Tel: 01978 756398 Email: mailbox@brynteg-pri.wrexham.sch.uk	CP	5	3-11 159	175	25	20	-
Bwlchgwyn CP Brymbo Road Bwlchgwyn Wrexham LL11 5UA 6652178	Headteacher: Mr D Williams Tel: 01978 269930 Email: mailbox@bwlchgwyn-pri.wrexham.sch.uk	CP	5	3 - 11 93	98	14	11	-
Eyton CIW VC Primary School Bangor Road Eyton Wrexham LL13 0YD 6653042	Headteacher: Mrs L Whitgreave Tel: 01978 823392 Email: mailbox@eyton-pri.wrexham.sch.uk	VC	5	3-11 52	70	10	7	-

CONTACT DETAILS		Status	WG	Age Range & full time no. on roll at January 2023	School Capacity	Admission number for September 2024	No. of Reception applications (1st Preference) for 2023 entry (at July 2023)	Appeals
Froncysyllte CP Woodland Road Froncysyllte Nr Llangollen LL20 7RS or LL20 7SU <i>Federated with Pentre CIW VC and Garth CP (Dee Valley Federation)</i> 6652137	Headteacher: Mr N Williams Tel: 01691 773310 Email: mailbox@froncysyllte-pri.wrexham.sch.uk	CP	5	3-11 24	84	12	0	-
Garth CP Garth Road Trevor Llangollen LL20 7UY <i>Federated with Pentre CIW VC and Froncysyllte CP (Dee Valley Federation)</i> 6652138	Headteacher: Mr N Williams Tel: 01978 820582 Email: mailbox@garth-pri.wrexham.sch.uk	CP	5	3-11 51	105	15	2	-
Gwenfro Primary School Queensway Wrexham LL13 8UW 6652270	Headteacher: Mrs K Owen-Jones Tel: 01978 340380 Email: mailbox@gwenfro-pri.wrexham.sch.uk	CP	5	3-11 281	315	45	36	-
Gwersyllt CP Dodds Lane Gwersyllt Wrexham LL11 4NT 6652274	Headteacher: Mr J Moore Tel: 01978 269520 Email: mailbox@gwersyllt-pri.wrexham.sch.uk	CP	5	3-11 217	315	45	30	-

CONTACT DETAILS		Status	WG	Age Range & full time no. on roll at January 2023	School Capacity	Admission number for September 2024	No. of Reception applications (1st Preference) for 2023 entry (at July 2023)	Appeals
Hafod Y Wern Primary School Deva Way Wrexham LL13 9HD 6652269	Headteacher: Mr S Edwards Tel: 01978 367080 Email: mailbox@hafodywern-pri.wrexham.sch.uk	CP	5	3 - 11 270	315	45	31	-
Holt CP Chapel Street Holt LL13 9DJ 6652235	Headteacher: Mrs M Sturt Tel: 01829 270021 Email: mailbox@holt-pri.wrexham.sch.uk	CP	5	3-11 52	105	15	8	-
Madras CIW VA Primary School Overton Road Penley Wrexham LL13 0LU 6653305	Headteacher: Mrs K Macey Tel: 01978 710419 Email: mailbox@madras-pri.wrexham.sch.uk	VA	5	3-11 114	119	17	8	-
Minera CIW VA School Minera Hall Road Minera Wrexham LL11 3YE 6653337	Headteacher: Mr S Williams Tel: 01978 269500 Email: mailbox@minera-pri.wrexham.sch.uk	VA	5	3-11 86	119	17	17	-
Ysgol Llan-y-pwll Borras Park Road Wrexham LL12 7TH 6652282	Headteacher: Mrs R James Tel: 01978 594101 Email: Mailbox@ysgolllanypwll-pri.wrexham.sch.uk	CP	1	3-11 6	210	Nursery-30 Reception-30	10	-

CONTACT DETAILS		Status	WG	Age Range & full time no. on roll at January 2023	School Capacity	Admission number for September 2024	No. of Reception applications (1st Preference) for 2023 entry (at July 2023)	Appeals
Park Primary School School Road Llay LL12 0TR 6652271	Headteacher: Mrs R Billington Tel: 01978 859100 Email: mailbox@park-pri.wrexham.sch.uk	CP	5	3-11 302	315	45	36	-
Pentre CIW VC Primary School Pentre Chirk Wrexham LL14 5AW <i>Federated with Froncysyllte CP and Garth CP (Dee Valley Federation)</i> 6653036	Headteacher: Mr N Williams Tel: 01691 773322 Email: mailbox@pentre-pri.wrexham.sch.uk	VC	5	3-11 51	70	10	2	-
Penycae CP Copperas Hill Penycae Wrexham LL14 2SD 6652275	Headteacher: Mr T Newbould Tel: 01978 840509 Email: mailbox@penycae-pri.wrexham.sch.uk	CP	5	3 - 11 188	210	30	19	-
Penygelli School Heol Glyndwr Coedpoeth Wrexham LL11 3HA 6652266	Headteacher: Mr M Jones Tel: 01978 722160 Email: mailbox@penygelli-jun.wrexham.sch.uk	CP	5	3-11 258	315	45	30	-

CONTACT DETAILS		Status	WG	Age Range & full time no. on roll at January 2023	School Capacity	Admission number for September 2024	No. of Reception applications (1st Preference) for 2023 entry (at July 2023)	Appeals
Rhosddu School Price's Lane Rhosddu Wrexham LL11 2NB 6652191	Headteacher: Mrs M Young Tel: 01978 318830 Email: mailbox@rhosddu-pri.wrexham.sch.uk	CP	5	3-11 260	301	43	33	-
Rhosymedre Primary School Park Road Rhosymedre LL14 3EG 6652272	Headteacher: Mrs E Edwards Tel: 01978 812510 Email: mailbox@rhosymedre-pri.wrexham.sch.uk	CP	5	3-11 209	210	30	30	-
St Anne's Catholic Primary School, Wrexham Prince Charles Road Wrexham LL13 8TH 6653343	Headteacher: Mrs C Priest-Jones Tel: 01978 261623 Email: mailbox@stannespri.wrexham.sch.uk	VA	5	3-11 154	168	24	22	-
St Chad's CIW VA School Hanmer Wrexham SY13 3DG 6653326	Headteacher: Mrs N Locker Tel: 01948 830238 Email: mailbox@hanmer-pri.wrexham.sch.uk	VA	5	3-11 85	91	13	11	-
St Giles CIW VC Primary School Madeira Hill Wrexham LL13 7HD 6653055	Headteacher: Mr F Darlington Tel: 01978 318880 Email: mailbox@stgiles-pri.wrexham.sch.uk	VC	5	3-11 342	420	60	33	-

CONTACT DETAILS		Status	WG	Age Range & full time no. on roll at January 2023	School Capacity	Admission number for September 2024	No. of Reception applications (1st Preference) for 2023 entry (at July 2023)	Appeals
St Mary's Catholic Primary School, Wrexham Lea Road Wrexham LL13 7NA 6653334	Headteacher: Mrs R Acton Tel: 01978 352406 Email: mailbox@stmarys-wxm-pri.wrexham.sch.uk	VA	5	3 - 11 320	287	Nursery - 48 Reception - 41	46	-
St Mary's CIW VA School, Brymbo Ael Y Bryn Brymbo Wrexham LL11 5DA 6653342	Headteacher: Mr A Williams (Acting) Tel: 01978 722970 Email: mailbox@stmarys-brymbo-pri.wrexham.sch.uk	VA	5	3-11 123	154	22	17	-
St Mary's CIW VA School, Overton School Lane Overton-on-Dee LL13 0ES 6653346	Headteacher: Mr D Morris (Acting) Tel: 01978 710370 Email: mailbox@stmarys-overton-pri.wrexham.sch.uk	VA	5	3-11 131	210	30	22	-
St Mary's CIW VA School, Ruabon Park Street Ruabon LL14 6LE 6653341	Headteacher: Mrs N Booth Tel: 01978 820979 Email: mailbox@stmarys-ruabon-pri.wrexham.sch.uk	VA	5	3-11 194	168	24	22	-
St Paul's CIW VA School Bowling Bank Isycoed LL13 9RL <i>Federated with Borderbrook AVC (The Maelor Church Schools Federation)</i> 6653347	Headteacher: Mrs E Jones Tel: 01978 661556 Email: mailbox@stpauls-pri.wrexham.sch.uk	VA	5	3-11 42	49	7	0	-

CONTACT DETAILS		Status	WG	Age Range & full time no. on roll at January 2023	School Capacity	Admission number for September 2024	No. of Reception applications (1st Preference) for 2023 entry (at July 2023)	Appeals
St Peter's CIW Primary School, Rossett Chapel Lane Rossett LL12 0EE 6653028	Headteacher: Mrs H Pritchard Tel: 01244 570594 Email: mailbox@stpeters-pri.wrexham.sch.uk	VC	5	3-11 184	266	38	24	-
The Rofft School Wynnstay Lane Marford LL12 8LA 6652076	Headteacher: Mr G Morris Tel: 01978 853116 Email: mailbox@rofft-pri.wrexham.sch.uk	CP	5	3-11 201	210	30	25	-
Victoria CP School Poyser Street Wrexham LL13 7RR 6652277	Headteacher: Mrs D Eccles Tel Infants: 01978 360066 Tel Juniors: 01978 360060 Email: mailbox@victoria-pri.wrexham.sch.uk	CP	5	3 - 11 410	420	60	41	-
Wat's Dyke CP School Wat's Dyke Way Garden Village Wrexham LL11 2TE 6652209	Headteacher: Mrs F Green Tel: 01978 355731 Email: mailbox@watsdyke-pri.wrexham.sch.uk	CP	5	3-11 272	315	45	31	-
Ysgol Acrefair Tower View Acrefair LL14 3SH 6652149	Headteacher: Mrs R Turner Tel: 01978 820616 Email: mailbox@acrefair-pri.wrexham.sch.uk	CP	5	3-11 191	210	30	22	-

CONTACT DETAILS		Status	WG	Age Range & full time no. on roll at January 2023	School Capacity	Admission number for September 2024	No. of Reception applications (1st Preference) for 2023 entry (at July 2023)	Appeals
Ysgol Bodhyfryd Range Road Wrexham LL13 7DA 6652238	Headteacher: Miss N Davies Tel: 01978 351168 Email: mailbox@bodhyfryd-pri.wrexham.sch.uk	CP	1	3-11 281	420	60	37	-
Ysgol Bro Alun CP, Gwersyllt Delamere Avenue Gwersyllt Wrexham LL11 4NG <i>Federated with Ysgol Plas Coch CP, Wrexham</i> 6652279	Headteacher: Mrs Helen Oldfield Tel: 01978 269580 Email: mailbox@broalun-pri.wrexham.sch.uk	CP	1	3-11 243	315	45	37	-
Ysgol Bryn Tabor Heol Maelor Coedpoeth Wrexham LL11 3NB 6652224	Headteacher: Mr K Williams Tel: 01978 722180 Email: mailbox@bryntabor-pri.wrexham.sch.uk	CP	1	3-11 218	315	45	24	-
Ysgol Cefn Mawr Plas Kynaston Lane Cefn Mawr Wrexham LL14 3PY 6652151	Headteacher: Mrs A Green Tel: 01978 820719 Email: mailbox@cefnmawr-pri.wrexham.sch.uk	CP	5	3-11 171	210	30	24	-

CONTACT DETAILS		Status	WG	Age Range & full time no. on roll at January 2023	School Capacity	Admission number for September 2024	No. of Reception applications (1st Preference) for 2023 entry (at July 2023)	Appeals
Ysgol Cynddelw New Road Glyn Ceiriog Llangollen LL20 7HH <i>Federated with Ysgol Llanarmon DC (Ceiriog Valley Federation)</i> 6652139	Headteacher: Mrs L Sockett Tel: 01691 718426 Email: mailbox@cynddelw-pri.wrexham.sch.uk	CP	2	3 - 11 82	126	18	6	-
Ysgol Deiniol The Ridgeway Marchwiell Wrexham LL13 0SB 6652204	Headteacher: Mr K Baugh Tel: 01978 353760 Email: mailbox@deiniol-pri.wrexham.sch.uk	CP	5	3-11 157	175	25	16	-
Ysgol Heulfan Sunny View Gwersyllt Wrexham LL11 4HS 6652268	Headteacher: Mrs J Thomas-Haigh Tel: 01978 722040 Email: mailbox@heulfan-pri.wrexham.sch.uk	CP	5	3-11 298	294	42	47	-
Ysgol I D Hooson Heol Caradoc Rhosllanerchrugog Wrexham LL14 2DS 6652259	Headteacher: Mr R Jones Tel: 01978 832950 Email: mailbox@hooson-pri.wrexham.sch.uk	CP	1	3-11 224	315	45	24	-

CONTACT DETAILS		Status	WG	Age Range & full time no. on roll at January 2023	School Capacity	Admission number for September 2024	No. of Reception applications (1st Preference) for 2023 entry (at July 2023)	Appeals
Ysgol Llanarmon Dyffryn Ceiriog Llanarmon Dyffryn Ceiriog Wrexham Nr Llangollen LL20 7LF <i>Federated with Ysgol Cynddelw (Ceiriog Valley Federation)</i> 6652140	Headteacher: Mrs L Sockett Tel: 01691 600278 Email: mailbox@llanarmondc-pri.wrexham.sch.uk	CP	1	3-11 18	49	7	2	-
Ysgol Maes Y Llan Maes Y Llan Lane Ruabon Wrexham LL14 6AE 6652160	Headteacher: Mrs Beth Rolls Tel: 01978 820991 Email: mailbox@maesyllan-pri.wrexham.sch.uk	CP	5	3-11 133	175	25	20	-
Ysgol Maes Y Mynydd Pentredwr Rhosllanerchrugog Wrexham LL14 1DD 6652273	Headteacher: Mr David Lloyd Tel: 01978 832970 Email: mailbox@maesymynydd-pri.wrexham.sch.uk	CP	5	3 - 11 249	357	51	45	-
Ysgol Min Y Ddôl Plas Kynaston Lane Cefn Mawr Wrexham LL14 3PY 6652162	Headteacher: Mrs C Rayner Tel: 01978 820903 Email: mailbox@minyddol-pri.wrexham.sch.uk	CP	1	3-11 103	140	20	14	-

CONTACT DETAILS		Status	WG	Age Range & full time no. on roll at January 2023	School Capacity	Admission number for September 2024	No. of Reception applications (1st Preference) for 2023 entry (at July 2023)	Appeals
Ysgol Penrhyn School Lane New Broughton Wrexham LL11 6SF 6652267	Headteacher: Mrs B Davies Tel: 01978 269920 Email: mailbox@penrhyn-pri.wrexham.sch.uk	CP	5	3-11 195	210	30	22	-
Ysgol Plas Coch CP, Wrexham Stansty Road Wrexham LL11 2BU <i>Federated with Ysgol Bro Alun CP, Gwersyllt</i> 6652263	Headteacher: Mr O Jones Tel: 01978 311198 Email: mailbox@plascochpri.wrexham.sch.uk	CP	1	3-11 262	315	45	37	-
Ysgol Rhostyllen School Street Rhostyllen Wrexham LL14 4AN 6652200	Headteacher: Mrs M Darlington Tel: 01978 352357 Email: mailbox@rhostyllen-pri.wrexham.sch.uk	CP	5	3-11 194	210	30	29	-
Ysgol Sant Dunawd Bangor-on-Dee Wrexham LL13 0JA 6652232	Headteacher: Mr Dion Griffiths Tel: 01978 780757 Email: mailbox@santdunawd-pri.wrexham.sch.uk	CP	5	3-11 82	140	20	11	-
Ysgol Tanyfron Tanyfron Road Tanyfron Wrexham LL11 5SA 6652179	Headteacher: Mrs Jenna Jones Tel: 01978 758118 Email: mailbox@tanyfron-pri.wrexham.sch.uk	CP	5	3 - 11 129	140	20	17	-

CONTACT DETAILS		Status	WG	Age Range & full time no. on roll at January 2023	School Capacity	Admission number for September 2024	No. of Reception applications (1st Preference) for 2023 entry (at July 2023)	Appeals
<p>Ysgol Y Waun (Foundation Phase) Chapel Lane Chirk Wrexham LL14 5NF</p> <p>(Key Stage 2) Lloyds Lane Chirk Wrexham LL14 5NH 6652278</p>	<p>Headteacher: Mrs S Rogers (Acting) Tel: 01691 770530 Email: mailbox@ywaun-pri.wrexham.sch.uk</p> <p>Press 2 for Chapel Lane - Foundation Phase Site Press 4 for Lloyd's Lane - Key Stage 2 Site</p>	CP	5	3-11 284	350	50	43	-
<p>Ysgol Yr Hafod, Johnstown (Foundation Phase) Melyd Avenue Johnstown LL14 2TB</p> <p>(Key Stage 2) Bangor Road Johnstown LL14 2SW 6652280</p>	<p>Headteacher: Mrs A Heale Tel: 01978 840643 Email: mailbox@yrhafodjohnstown-pri.wrexham.sch.uk</p>	CP	5	3-11 292	315	45	40	-

Secondary school details	Welsh Government (WG) - Schools defined according to Welsh medium provision, secondary school categories
Key – Secondary Status: CS- Community Secondary AS- Aided Secondary FS- Foundation Secondary	5. English medium 1. Welsh medium

SECONDARY

CONTACT DETAILS		Status	WG	Age Range & full time no. on roll at January 2023	School Capacity	Admission number for September 2024	No. of Secondary applications (1st Preference) for 2023 entry (at July 2023)	Appeals
Darland School, Rossett Chester Road Rossett Wrexham LL12 0DL 6654034	Headteacher: Mrs J Lee Tel: 01244 570588 Email: enquiries@darlandschool.org.uk	CS	5	11 - 16 772	840	168	131	-
Rhosnesni High School Rhosnesni Lane Wrexham LL13 9ET 6654048	Headteacher: Mr A Brant Tel: 01978 340840 Email: mailbox@rhosnesni-high.wrexham.sch.uk	CS	5	11 - 16 1041	1200	240	208	-
St Joseph's Catholic and Anglican High School Sontley Road Wrexham LL13 7EN 6654603	Headteacher: Mr C Wilkinson Tel: 01978 360310 Email: mailbox@st-joseph.wrexham.sch.uk	AS	5	11 - 16 722	685	137	184	TBC
The Maelor School Penley Wrexham LL13 0LU 6655401	Headteacher: Mr S Ellis Tel: 01948 830291 Email: headteacher@maelorschool.org.uk	FS	5	11 - 18 666	650	130	136	-

CONTACT DETAILS		Status	WG	Age Range & full time no. on roll at January 2023	School Capacity	Admission number for September 2024	No. of Secondary applications (1st Preference) for 2023 entry (at July 2023)	Appeals
Ysgol Bryn Alyn Church Street Gwersyllt Wrexham LL11 4HB 6654033	Headteacher: Mrs A Slinn Tel: 01978 720700 Email: mailbox@ysgolbrynalyn.wrexham.sch.uk	CS	5	11 - 16 683	895	179	138	-
Ysgol Clywedog Ruthin Road Wrexham LL13 7UB 6654049	Headteacher: Mr A Otero Tel: 01978 346800 Email: mailbox@clywedog.wrexham.sch.uk	CS	5	11 - 16 833	888	178	169	1 Successful
Ysgol Morgan Llwyd Cefn Road Wrexham LL13 9NG 6654032	Headteacher: Miss C Pritchard Tel: 01978 315050 Email: bocspost@ysgolmorganllwyd.wrexham.sch.uk	CS	1	11 - 18 793	965	193	170	-
Ysgol Rhiwabon Pont Adam Ruabon Wrexham LL14 6BT 6654044	Headteacher: Mrs M Ferron-Evans Tel: 01978 822392 Email: mailbox@rhiwabon-high.wrexham.sch.uk	CS	5	11 - 16 539	655	131	105	-
Ysgol Y Grango Allt Ty Gwyn Rhosllanerchrugog Wrexham LL14 1EL 6654029	Headteacher: Miss V Brown Tel: 01978 833010 Email: info@grango.co.uk	CS	5	11 - 16 561	590	118	129	6 Successful

SPECIAL SCHOOLS / ADDITIONAL LEARNING PROVISION

CONTACT DETAILS				AGE RANGE				
St Christopher's School Stockwell Grove Wrexham LL13 7BW 6657005	Headteacher: Mrs M.E. Davies Tel: 01978 346910 Email: mailbox@st-christophers.wrexham.sch.uk	-	-	6 - 19	-	-	-	-
Y Canol Ysgol Heulfan Sunny View Gwersyllt LL11 4HS 6652268	Head of Provision: Mrs J Thomas-Haigh Tel: 01978 722050	-	-	3 - 11	-	-	-	-
Wrexham Assessment Centre c/o Alexandra School Bodhyfryd LL12 7AZ 6652173	Teacher in Charge: Mrs C Andrews Tel: 01978 290101	-	-	3 - 7	-	-	-	-

GORWELION NEWYDD

CONTACT DETAILS				AGE RANGE				
Gorwelion Newydd Penycae Studio Afoneitha Road Penycae Wrexham LL14 2PF	Headteacher: Mr D Lee Tel: 01978 423266	-	-	11 - 16	-	-	-	-
Gorwelion Newydd Haulfan 82 Rhosddu Road Wrexham LL11 2NP	Headteacher: Mr D Lee Tel: 01978 298520	-	-	11 - 16	-	-	-	-
Gorwelion Newydd Hafod Studio Deva Way Wrexham LL13 9HD	Headteacher: Mr D Lee Tel: 01978 594100	-	-	11 - 16	-	-	-	-

FURTHER EDUCATION

CONTACT DETAILS				AGE RANGE				
Coleg Cambria Grove Park Road Wrexham LL12 7AB	Independent of the Local Authority Tel: 0300 3030 007 Email: enquiries@cambria.ac.uk	-	-	16+	-	-	-	-

Contacts for Information and Advice

Wrexham County Borough Council, Education and Early Intervention,
Crown Buildings, 31 Chester Street, Wrexham LL13 8BG Telephone: 01978 298991

Contacts

Admissions Team

Tel: 01978 298991

Email: Admissions@wrexham.gov.uk

School Transport

Abbey Road South, Wrexham Industrial
Estate, Wrexham, LL13 9PW

Tel: 01978 298996

Education Inclusion Service

Tel: 01978 298991

Support Services

freeschoolmeals@wrexham.gov.uk

uniformgrant@wrexham.gov.uk

Diocesan Commissioner for Catholic Schools

Bishop's House, Sontley Road,
Wrexham, LL13 7EW

Tel: 01978 262726

Advisory.

Church in Wales

Director of Lifelong Learning
Diocesan Office, High Street, St Asaph,
Denbighshire, LL17 0RD

Tel: 01745 582245

Maelor Foundation School

Penley, Wrexham, LL13 0LU

Tel: 01948 830291

Wrexham Family Information Service Wrexham

Crown Buildings, 31 Chester Street,
Wrexham LL13 8BG

Tel: 01978 292094

Email: fis@wrexham.gov.uk

Main Responsibilities

Admission into nursery, primary and secondary LA maintained community and voluntary controlled schools. Transfers between schools during the year. Appeals.

Transport entitlement, complaints.

Special Educational Needs, Education Social Work Service, Statementing queries.

Free school meals entitlement.

Advisory.

Own Admission Authority.

Provides free information, support and guidance on all aspects of childcare and children's services in Wrexham.

Addresses and telephone numbers of neighbouring authorities:

Cheshire West and Chester

School Admissions
Cheshire West and Chester Council
Wyvern House, The Drummer
Winsford, Cheshire, CW7 1AH
Tel: 0300 123 7039

Flintshire

Admissions Team, Education and Youth
Flintshire County Council
Ty Dewi Sant
Ewloe,
Flintshire
CH5 3XY
admissions@flintshire.gov.uk

Shropshire

Admissions Team,
Shropshire Council
Shirehall, Abbey Foregate
Shrewsbury, SY2 6ND
Tel: 03456 789008

Denbighshire

Denbighshire County Council
PO Box 62
Ruthin
Denbighshire
LL15 9AZ
Tel: 01824 706000

Powys

Admissions & Transport
Powys County Hall, Llandrindod Wells
Powys, LD1 5LG
Tel: 01597 826477

Telford & Wrekin

Admissions Team
Telford & Wrekin Council, 6B Darby House
Telford, TF3 4JA
admissions@telford.gov.uk

